

# Frazier Park PUD Ad-Hoc Committee Agenda

*October 19, 2023, Conf. Line 916-255-4044*

- 1.) Call to Order
- 2.) Roll Call of Directors and Attendees.
- 3.) Public comments – Items Not Listed on the Agenda (Limited to five minutes --  
-(Thank you)
- 4.) Review minutes of 09/21/2023 Ad-Hoc meeting: (See Attachment 1)

## 5.) FP/LOW Consolidation Planning Project.

### a- Well Sites (Notice of Completion filed 9/16/21)

- i. Acquisition of well site properties (property appraisals)
- ii. Early drilling of well 8 & 9 (technical Memo and Funding)
- iii. Sphere of Influence Mapping
- iv. LAFco and MSR Work
- v. Planning Timeline (Extension)

### b- Planning Project - SHE Technical Assistance funding status

- i. Stand-By Fee Assessment

### c – Regional Project Planning Project budget details.

Needed: District letter to State SWRCB for Planning Budget adjustment for Administration costs.

#### 1. Budget amendment:

- a. Black #'s were approved by State in Districts' budget adjustment letter
- b. Red #'s need Planning budget amendment approval by State.

#### c. New Budget Adjustment Request:

1. PDR/Engineering report: +\$43,292, increased from \$36,605 to \$79,897
2. PER: -\$43,292 from \$43,292 to \$0.

### **d. Project Budget.**

- i. Review of Planning Budget- (Attachment 2)**
- ii. Budget Adjustment**

### **e- Claims: Claim 35 will be filed on October 26, 2023.**

- i. Claim 36 to be filed in November (for Oct 2023 Planning project costs)**
- ii. Review invoices from Dee Jaspar and Associates and the Attorney for claim 35 (See attachment 3)**

### **f - Lake of the Woods Grants and Projects**

## **6.) Frazier Park Pipeline Replacement Project (Future Consolidation incentive project)**

- a. Preliminary Engineering work will be paid through SHE TA Workplan Funds.**

- i. Potholing/Mapping,
- ii. Engineering and Design Update
- iii. Engineering Contract
- iv. Project Application
- v. Review Invoices (SHE TA Funds) (See Attachment 4)

**b. SWRCB Grant Funded Project**

**7.) Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project –**

**a. Status of Projects (Well & Meters):**

**b. Project Budget (Well Funding)**

**c. Claims:**

- i. Review invoices for claim #20 (See attachment from Oscar)

**d. SHE Revolving Loan Requests**

**8.) Adjournment**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, SEPTEMBER 21, 2023**  
**10:00 AM**

1. **Call to Order: 10:03am.**
2. **Roll Call of Directors and Attendees.**
  - **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, and Tiffany Matte.
  - **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
  - **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
  - **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
  - **State Water Resources Control Board (SWRCB):**
    - **Division of Financial Assistance** - Lawrence Sanchez.
    - **Division of Drinking Water** - Jesse Dhaliwal, Ryan Icenhower and Reyna Rodriguez.
3. **Public Comments** - None.
4. **Review Minutes of 08/17/2023 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. Amendments were provided to Tiffany Matte.

7. **Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

**a. Status of Projects (Wells and Meters).**

Curtis Skaggs and Lawrence Sanchez have been corresponding regarding the closeout of the well project. They are working through questions and putting together backup information. Curtis is working on getting a more detailed breakdown on the contractor's charges for the State's file. Once Lawrence signs Change Order #2, the contractor will return to the site to restore the fencing and complete the well abandonment.

Curtis reported that Ferguson and Neptune were able to move up the meter order. The meters are expected to come in by the end of October. The contractor will take delivery of the meters and store them until they are ready to be installed. The service brass is still expected to come in around February or March.

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**b. Funding Agreement Amendment.**

The District received Funding Agreement Amendment #2 for the meter/well project. After reviewing the agreement, the ad hoc committee asked that the deliverable dates be pushed back another three months to allow for delays in receiving the project supplies. Lawrence explained that making any changes would take several months, and would delay the Districts pending and future project claims. He recommended signing the agreement as is, and if more time is needed later, another request can be made. There is also another amendment already in progress to reduce the total project cost since the well was never completed. The FPPUD ad hoc committee had two additional questions. Director Neyman asked if the amendment has to be fully executed before the District can proceed with the abandonment of the well. Lawrence responded that he would take that question to his management and legal team. Director Schoenberg asked why the deliverable date for final inspection and certification was three months before the construction completion date. Lawrence responded that the dates are flexible and at times he will do final inspections before the project is completed.

**c. Project Budget (Well Funding).**

There was no update on this item.

**d. Claims.**

**i. Review Invoices for Claim #19.**

Oscar Cisneros provided a draft of Claim #19. There was one invoice from DJA. The total claim came out to \$1,864.68.

**e. SHE Revolving Loan Requests.**

There was no update on this item.

**5. FP/LOW Consolidation Planning Project.**

**a. Well Sites.**

**i. Acquisition of Well Site Properties.**

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**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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A letter was sent to C&C Elite Properties offering around \$8,450.00 for the land and easements for Well #8. They have until the end of the month to respond. They do have the option of requesting an additional appraisal using their own certified appraiser, at the District's expense. Back in April, Dee Jaspar applied for an emergency exemption from the CEQA provisions for Well Site #8, declaring it is an emergency project due to the situation with Well #5.

Dee Jaspar has set up a tentative meeting with Well #9 property owners to discuss the configuration and price for the land and easements.

**ii. Early Drilling of Well 8 and 9 (Technical Memo).**

DJA has completed the documents to apply for the State's Expedited Drinking Water Grant for Well #8. He will send those to Lawrence Sanchez for review. He estimates that if everything goes smoothly, Well #8 will be completed by July 2025.

Lawrence reminded the attendees that eminent domain costs are not reimbursable under the current SRF agreement, but the State may have other sources that could cover it as long as the State is being kept in the loop.

Joan Kotnik had a suggestion for Dee Jaspar as a way to save money for the FPPUD. Currently DJA plans to put the tank and booster for Well #9 on property they will acquire at Bear Court. If Well #9 had the ability to push water as far as the Cuddy Hall elevation, then Lake of the Woods may be able to acquire land there for the tank and booster at a much lower price. Dee Jaspar will look into the idea.

**iii. Sphere of Influence Mapping (Submitted).**

There was no update on this item.

**iv. LAFCo and MSR Work.**

The ad hoc committee has a meeting scheduled with Dee Jaspar next Wednesday to go over the MSR page by page and note any changes needed. Those changes will be given to Bravish from Stanley Hoffman Associates for incorporation in the MSR. The draft will then be sent to LOW for comment.

**v. Planning Timeline (Extension).**

There was no update on this item.

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**b. Planning Project - SHE Technical Assistance Funding Status.**

**i. Stand-By Fee Assessment.**

Carlos Bravo spoke to his manager to find out if the stand-by fee assessment could be covered by SHE Technical Assistance funding. They said that cost would probably be covered, so Carlos will be updating the Work Plan and submitting it for approval.

**c. Regional Project Planning Project Budget Details.**

There was no update on this item.

**d. Project Budget**

**i. Review of Planning Budget.**

There was no update on this item.

**ii. Budget Adjustment.**

There was no update on this item.

**e. Claims.**

**i. Review Invoices for Claim #34.**

There was one invoice from Young Wooldridge, three invoices from DJA, and charges for Director fees and staff recovery charges. The claim came out to a total of \$21,083.30. Invoice #23-00814 was corrected and will increase. This claim will be reduced by \$297.00 to cover an overpayment to DJA.

**f. Lake of the Woods Grants and Projects.**

\$3.5 million grant: Pam Jarecki explained that this project is moving forward and they did get approval for additional line replacement.

Generator Project: LOW, the engineers, and the State have been communicating back and forth to get finalized information.

Blending Station: The blending station is below the MCL at about 6.5ppm. Water levels in two of the wells are leveling off, while the other three others are still seeing increases.

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\$5 million grant: They are expecting to have designs by the end of the month.

**6. Frazier Park Pipeline Replacement Project.**

**i. Potholing and Mapping.**

The potholing and mapping is complete.

**ii. Engineering and Design.**

Dee Jaspar reported the plans for the pipeline replacement are at 80%. They are getting ready to file for construction funding.

**iii. Review Invoices.**

There was one new invoice from DJA for this project. Invoice #23-00842 in the amount of \$23,610.50

**b. SWRCB Grant Funded Project.**

Carlos Bravo is working on the FFAST application now. The District is finalizing the information for the 2022 year end audit, which is needed for the application. Lawrence confirmed a draft of the audit can be used until the final audited statements are ready.

**8. Adjournment.**

The meeting was adjourned at 11:03am.

The next update meeting will take place on October 19, 2023.

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**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**

\_\_\_\_\_  
**Attest: Gerald Garcia, Secretary**

**seal**



Frazier Park PUD Planning Budget and payment of funds																					
	Budget	Claim #																		Spent to date	Balance
		2	3	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35		
Management, Administration:	\$54,591	\$1,601.25	\$1,957.95	\$458.33	\$600.00	\$466.66	\$533.32	\$366.66	\$500.00	\$583.32	\$416.66	\$683.32	\$500.00	\$600.00	\$616.66	\$633.34	\$566.66	\$366.66	\$566.66	\$35,115.93	\$19,475.07
Legal:	\$25,553						\$88.50	\$295.00		\$678.50	\$97.50		\$1,397.50	\$2,973.75		\$3,597.75	\$520.00	\$130.00	\$2,580.00	\$16,540.09	\$9,012.91
Staff Cost Recovery:	\$6,348			\$86.01	\$96.75	\$96.75	\$76.38	\$41.13	\$105.76	\$88.13	\$76.38	\$88.12	\$58.75	\$111.63	\$91.00	\$104.00	\$91.00	\$65.00	\$65.00	\$3,488.07	\$2,859.62
Annexation Costs																					\$0.00
Engineering/Admin	\$45,757			\$838.00	\$1,390.50	\$6,704.50	\$701.50	\$1,384.25	\$6,429.50			\$1,020.00	\$5,899.96	\$7,526.10	\$1,844.50	\$868.00	\$2,196.82	\$354.00	\$3,797.30	\$40,954.93	\$4,802.34
MSR	\$38,000									\$1,836.00	\$14,076.00	\$5,936.25					\$11,810.00			\$33,658.25	\$4,341.75
Legal	\$19,000																			\$0.00	\$19,000.00
Test well Plans & Specs:	\$27,012																			\$27,012.31	\$0.00
Test well Eng. Admin	\$24,420			\$306.00	\$612.00	\$204.00	\$204.00	\$204.00		\$612.00	\$816.00									\$24,435.00	-\$15.00
Test well drilling:	\$201,386					\$204.00	\$612.00	\$1,938.00		\$1,856.65	\$1,020.00	\$2,662.08								\$201,385.73	\$0.00
Labor Compliance:	\$1,680																			\$1,680.00	\$0.00
Appraisals, Licenses, Access:	\$66,000				\$15,408.00	\$510.00	\$1,428.00			\$5,000.16									\$651.00	\$34,501.16	\$31,498.84
Fish & Wildlife fees:	\$2,000																			\$0.00	\$2,000.00
Hydrogeologist & inspection	\$28,889																			\$28,889.42	-\$0.42
Water Quality testing:	\$4,530																			\$4,530.21	-\$0.21
Hydrogeology Report:	\$6,831																			\$6,831.00	\$0.00
Engineering Report:	\$96,729												\$22,170.34	\$20,303.39	\$5,857.25	\$3,290.50	\$7,486.50	\$1,519.00	\$2,821.00	\$63,447.98	\$33,281.02
Environmental Documents:	\$100,000													\$434.00						\$434.00	\$99,566.00
Engineering Design	\$266,166															\$8,894.51	\$10,583.00	\$17,819.64	\$11,224.51	\$48,521.66	\$217,644.34
Contingency	\$0																			\$0.00	\$0.00
	\$1,014,892			\$1,688.34	\$18,107.25	\$8,185.91	\$3,643.70	\$4,229.04	\$7,035.26	\$10,654.76	\$16,502.54	\$10,389.77	\$30,026.55	\$31,948.87	\$8,409.41	\$17,388.10	\$21,443.98	\$32,064.30	\$21,705.47	\$571,425.74	\$443,466.26

Move Labor compliance budget(3,360) into legal, Move Hydrogeologist and inspections (3,590.58) into management and administration, Move Water quality testing (17,969.79) into contingency, Move Hydrogeology report (6,193) to legal

ask for 12,000 20,000  
10,000  
23757.27  
\$3,000.00  
10,000  
minus 33214.27  
20000 for Lafco and appraisals  
16,832  
3457

**Frazier Park Public Utility District  
P.O. Box 1525 Frazier  
Park, CA 93225**

October 26, 2023

ATTN: Eric Manzano, Disbursement Analyst  
Disbursement Unit  
Division of Financial Assistance  
State Water Resources Control Board  
P.O. Box 944212  
Sacramento, CA 94244-2120

RE: Frazier Park/Lake of the Woods Regional Consolidation Planning  
Project Funding Agreement # SWRCB000000000180201500  
Claim # 35 for September 1, 2023 – September 30, 2023

Dear Mr. Manzano,  
**Claim 35 submittal:**

Attached are the original and one copy of the Frazier Park Public Utility District (District)  
Claim # 35 for Planning project costs from September 1, 2023, through September 30,  
2023.

I can be reached at (661) 245-3734 or Carlos Bravo, Self-Help Enterprises at (559) 802 -  
1601, if there are any questions.

Sincerely

Jonnie Allison  
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator  
Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi  
District  
Dee Jaspar, Dee Jaspar & Associates  
Carlos Bravo, Self-Help Enterprises

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project

(2) Project Number: 1510007-001P

(3) Agreement Number: SWRCB0000000000D180201500

(5) Amount Claiming For Disbursement

Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split	DFA* Grant Amount (please indicate split %)
<b>(4A) Planning:</b>							
Management, Administration: \$54	Project Management&Administr	Frazier Park PUD	09/01/23-09/30/23	See attached	\$566.66	0%	100%
Legal: \$1	Planning Project work	Young Wooldridge	09/01/23-09/30/23	04657, 10465	\$2,580.00	0%	100%
Staff Cost Recovery: \$	Staff costs	Frazier Park PUD	09/01/23-09/30/23	See attached	\$65.00	0%	100%
Consolidation Engineering \$4	Engineering Admin	Dee Jasper and Associates	09/01/23-09/30/23	23-00913	\$3,797.50	0%	100%
Consolidation Engineering	Engineering Admin	Dee Jasper and Associates					
Consolidation Engineering	Engineering Admin	Dee Jasper and Associates					
Consolidation MSR \$	MSR Report	Hoffman & Associates	09/01/23-09/30/23			0%	100%
Consolidation Legal \$19,000							
ing Subtotal: \$189,249					\$0.00	0%	100%
<b>(4B) Test Wells/Design:</b>							
Test well Plan & Specs: \$27,012						0%	100%
Test well Eng. Admin/flare: \$24,420	Test Well Admin	Dee Jasper & Associates				0%	100%
Test well Eng. Admin/flare: \$24,420	Test Well Admin	Dee Jasper & Associates					
Test well drilling: \$21	Test Well Drilling	Dee Jasper & Associates				0%	100%
Labor Compliance: \$1,499	Labor Compliance	Dee Jasper & Associates/ICS & Associates					
Appraisals, Licenses, Access: \$	Appraisals	Dee Jasper & Associates		23-00913	\$651.00	0%	100%
Fish & Wildlife fees: \$2,000							
Hydrogeologist: \$28,889						0%	100%
Water Quality testing: \$4,530						0%	100%
Hydrogeology Report: \$6,831	Hydrogeology Report	Dee Jasper & Associates				0%	100%
Wells/Design Subtotal: \$362,748					\$651.00	0%	100%
<b>(4C) Engineering Report:</b>							
Engineering Report: \$96,729	Engineering report	Dee Jasper & Associates		23-00914	\$2,821.00	0%	100%
Engineering Report: \$96,729						0%	100%
ct Design Report Subtotal: \$96,729					\$2,821.00		
<b>(4D) Environmental Documents:</b>							
Environmental Documents: \$100,000	Mapping for NOE	Dee Jasper & Associates					
Environmental Documents Subtotal: \$100,000					\$0.00		
<b>(4E) Engineering Design:</b>							
Engineering Design \$266,166	Well Design	Dee Jasper & Associates		23-00913, 0091	\$11,224.51	0%	100%
Engineering Design Subtotal: \$266,166					\$11,224.51	0%	100%
<b>(4F) Contingency:</b>							
Contingency: \$0							
Contingency Subtotal: \$0					\$0.00		
<b>Total Planning \$1,014,892</b>					<b>\$14,696.51</b>	<b>0%</b>	<b>100%</b>

# **Claim 35**

## **Task 1**

### **4A - Project Management & Administration**

#### **District Directors Reports, Sign-in Sheets & Meeting Agenda/Minutes**

**September 2023**

**Monthly Report - Board of Directors**

**September 2023**

**Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly Rate or Meeting Fee</b>	<b>Total</b>
9/21/2023	1	Administration	Standing Committee for monthly check-in meeting	Brahma Neyman	\$33.33	<b>\$33.33</b>
9/21/2023	1	Administration	Standing Committee for monthly check-in meeting	Lisa Schoenberg	\$33.33	<b>\$33.33</b>
9/28/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Rebecca Gipson	\$100.00	<b>\$100.00</b>
9/28/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Lisa Schoenberg	\$100.00	<b>\$100.00</b>
9/28/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Gerald Garcia	\$100.00	<b>\$100.00</b>
9/28/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Terry Kelling	\$100.00	<b>\$100.00</b>
9/28/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Brahma Neyman	\$100.00	<b>\$100.00</b>
<b>Total</b>						<b>\$566.66</b>

**Frazier Park PUD  
Ad-Hoc Conference  
Call/Meeting Date:  
September 21, 2023**

# Sign-In Sheet

## Frazier Park Public Utility District

Date: 9/21/2023

Meeting: State Update Meeting

Time: 10:00 am

Name - Print	Address	Email Address
Carlos Bravo	SHE	carlosb@selfhelpenterprises.org
Lisa Schoenberg	4020 Park Drive, FP 93225	LisaS.FPUD@gmail.com
Brahma Weyman	4020 Park Dr, FP 93225	brahman.fpu@qmail.com
Oscar Cisneros	SHE	Oscar C@selfhelpenterprises.org
Tiffany Matte	4020 Park Drive, Frazier Park	tiffanym.fpu@gmail.com

\*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. *Per government code section 54953.3*

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, September 21, 2023, 10:00am**

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- 3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Review Minutes of 08/17/2023 State Update Standing Committee Meeting.**
- 5. FP/LOW Consolidation Planning Project.**
  - a. Well Sites.**
    - i. Acquisition of Well Site Properties.**
    - ii. Early Drilling of Well 8 and 9 (Technical Memo).**
    - iii. Sphere of Influence Mapping (Submitted).**
    - iv. LAFCo and MSR Work.**
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    - i. Stand-By Fee Assessment.**
  - c. Regional Project Planning Project Budget Details.**
  - d. Project Budget.**
    - i. Review of Planning Budget.**
    - ii. Budget Adjustment.**
  - e. Claims.**
    - i. Review Invoices for Claim #34.**
  - f. Lake of the Woods Grants and Projects.**



**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, September 21, 2023, 10:00am**

- 6. Frazier Park Pipeline Replacement Project.**
  - a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**
    - i. Potholing and Mapping.**
    - ii. Engineering and Design.**
    - iii. Project Application**
    - iv. Review Invoices.**
  - b. SWRCB Grant Funded Project.**
- 7. Frazier Park Public Utility District Meter Replacement Project and  
Emergency Replacement Well and Water Supply Project.**
  - a. Status of Projects (Well and Meters).**
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- 8. Adjournment.**

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\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at [www.frazierparkwater.com](http://www.frazierparkwater.com), and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

\*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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    - **Division of Financial Assistance** - Lawrence Sanchez.
    - **Division of Drinking Water** - Jesse Dhaliwal, Ryan Icenhower and Reyna Rodriguez.
3. **Public Comments** - None.
4. **Review Minutes of 08/17/2023 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. Amendments were provided to Tiffany Matte.

7. **Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

**a. Status of Projects (Wells and Meters).**

Curtis Skaggs and Lawrence Sanchez have been corresponding regarding the closeout of the well project. They are working through questions and putting together backup information. Curtis is working on getting a more detailed breakdown on the contractor's charges for the State's file. Once Lawrence signs Change Order #2, the contractor will return to the site to restore the fencing and complete the well abandonment.

Curtis reported that Ferguson and Neptune were able to move up the meter order. The meters are expected to come in by the end of October. The contractor will take delivery of the meters and store them until they are ready to be installed. The service brass is still expected to come in around February or March.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, SEPTEMBER 21, 2023**  
**10:00 AM**

**b. Funding Agreement Amendment.**

The District received Funding Agreement Amendment #2 for the meter/well project. After reviewing the agreement, the ad hoc committee asked that the deliverable dates be pushed back another three months to allow for delays in receiving the project supplies. Lawrence explained that making any changes would take several months, and would delay the Districts pending and future project claims. He recommended signing the agreement as is, and if more time is needed later, another request can be made. There is also another amendment already in progress to reduce the total project cost since the well was never completed. The FPPUD ad hoc committee had two additional questions. Director Neyman asked if the amendment has to be fully executed before the District can proceed with the abandonment of the well. Lawrence responded that he would take that question to his management and legal team. Director Schoenberg asked why the deliverable date for final inspection and certification was three months before the construction completion date. Lawrence responded that the dates are flexible and at times he will do final inspections before the project is completed.

**c. Project Budget (Well Funding).**

There was no update on this item.

**d. Claims.**

**i. Review Invoices for Claim #19.**

Oscar Cisneros provided a draft of Claim #19. There was one invoice from DJA. The total claim came out to \$1,864.68.

**e. SHE Revolving Loan Requests.**

There was no update on this item.

**5. FP/LOW Consolidation Planning Project.**

**a. Well Sites.**

**i. Acquisition of Well Site Properties.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, SEPTEMBER 21, 2023**  
**10:00 AM**

A letter was sent to C&C Elite Properties offering around \$8,450.00 for the land and easements for Well #8. They have until the end of the month to respond. They do have the option of requesting an additional appraisal using their own certified appraiser, at the District's expense. Back in April, Dee Jaspar applied for an emergency exemption from the CEQA provisions for Well Site #8, declaring it is an emergency project due to the situation with Well #5.

Dee Jaspar has set up a tentative meeting with Well #9 property owners to discuss the configuration and price for the land and easements.

**ii. Early Drilling of Well 8 and 9 (Technical Memo).**

DJA has completed the documents to apply for the State's Expedited Drinking Water Grant for Well #8. He will send those to Lawrence Sanchez for review. He estimates that if everything goes smoothly, Well #8 will be completed by July 2025.

Lawrence reminded the attendees that eminent domain costs are not reimbursable under the current SRF agreement, but the State may have other sources that could cover it as long as the State is being kept in the loop.

Joan Kotnik had a suggestion for Dee Jaspar as a way to save money for the FPPUD. Currently DJA plans to put the tank and booster for Well #9 on property they will acquire at Bear Court. If Well #9 had the ability to push water as far as the Cuddy Hall elevation, then Lake of the Woods may be able to acquire land there for the tank and booster at a much lower price. Dee Jaspar will look into the idea.

**iii. Sphere of Influence Mapping (Submitted).**

There was no update on this item.

**iv. LAFCo and MSR Work.**

The ad hoc committee has a meeting scheduled with Dee Jaspar next Wednesday to go over the MSR page by page and note any changes needed. Those changes will be given to Bravish from Stanley Hoffman Associates for incorporation in the MSR. The draft will then be sent to LOW for comment.

**v. Planning Timeline (Extension).**

There was no update on this item.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
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**MEETING MINUTES FOR THURSDAY, SEPTEMBER 21, 2023**  
**10:00 AM**

**b. Planning Project - SHE Technical Assistance Funding Status.**

**i. Stand-By Fee Assessment.**

Carlos Bravo spoke to his manager to find out if the stand-by fee assessment could be covered by SHE Technical Assistance funding. They said that cost would probably be covered, so Carlos will be updating the Work Plan and submitting it for approval.

**c. Regional Project Planning Project Budget Details.**

There was no update on this item.

**d. Project Budget**

**i. Review of Planning Budget.**

There was no update on this item.

**ii. Budget Adjustment.**

There was no update on this item.

**e. Claims.**

**i. Review Invoices for Claim #34.**

There was one invoice from Young Wooldridge, three invoices from DJA, and charges for Director fees and staff recovery charges. The claim came out to a total of \$21,083.30. Invoice #23-00814 was corrected and will increase. This claim will be reduced by \$297.00 to cover an overpayment to DJA.

**f. Lake of the Woods Grants and Projects.**

\$3.5 million grant: Pam Jarecki explained that this project is moving forward and they did get approval for additional line replacement.

Generator Project: LOW, the engineers, and the State have been communicating back and forth to get finalized information.

Blending Station: The blending station is below the MCL at about 6.5ppm. Water levels in two of the wells are leveling off, while the other three others are still seeing increases.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, SEPTEMBER 21, 2023**  
**10:00 AM**

\$5 million grant: They are expecting to have designs by the end of the month.

**6. Frazier Park Pipeline Replacement Project.**

**i. Potholing and Mapping.**

The potholing and mapping is complete.

**ii. Engineering and Design.**

Dee Jaspar reported the plans for the pipeline replacement are at 80%. They are getting ready to file for construction funding.

**iii. Review Invoices.**

There was one new invoice from DJA for this project. Invoice #23-00842 in the amount of \$23,610.50

**b. SWRCB Grant Funded Project.**

Carlos Bravo is working on the FFAST application now. The District is finalizing the information for the 2022 year end audit, which is needed for the application. Lawrence confirmed a draft of the audit can be used until the final audited statements are ready.

**8. Adjournment.**

The meeting was adjourned at 11:03am.

The next update meeting will take place on October 19, 2023.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, SEPTEMBER 21, 2023**  
**10:00 AM**

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**

\_\_\_\_\_  
**Attest: Gerald Garcia, Secretary**

**seal**



# **Frazier Park PUD**

## **District Meeting Date:**

### **September 28, 2023**

# Sign-In Sheet

## Frazier Park Public Utility District

Date: 09-28-2023

Meeting: Regular State Planning  
& Project Meeting

Time: 4:00 pm

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive, Frazier Park	tiffanym.fppud@gmail.com
Gerald Garcia	4020 Park Dr., Frazier Park	gerry.g.fppud@gmail.com
Terry Kelling	4020 Park Dr. Frazier Park	Terry.K.FPPUD@gmail.com
Lisa Schouber	4020 Park Dr. Frazier Park	Lisa.S.FPPUD@gmail.com
Brahma Neyman	4020 Park Dr. Frazier Park	brahma.n.fppud@gmail.com
Jonnie Allison	4020 Park Dr. Frazier Park	Jonniea.fppud@gmail.com

\*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 830 7165 3705      Meeting Password: 160041**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, September 28, 2023, 4:00PM**  
Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225

*Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.*

- 1. Call to Order.**
  - a. Pledge to the Flag.**
  - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items not listed on Agenda (Limited to five minutes - Thank you!).**
- 4. Standing Committee Reports: Accounts Payable Committee; State Update Meeting Committee.**
- 5. Ad Hoc Committee Reports: Project Committee; Financial Committee; Generator Pad Construction Committee.**

**Financial Business:**

- 6. Discussion/Vote on Accounts Payable and Financial Information.**

**Unfinished Business:**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**

Board Meetings are video recorded and broadcast both on YouTube and the District's website.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, September 28, 2023, 4:00PM**

- 7. CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't. Code §54956.8**  
**Property: 255-320-28**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Veronica Alcaraz, Carlos Saucedo**  
**Under Negotiation: Price and Terms of Payment**
- 8. CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't. Code §54956.8**  
**Property: 256-070-54 & 256-070-55**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Jeff French, Emilie Wainright**  
**Under Negotiation: Price and Terms of Payment**
- 9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**
  - a. Discussion/Vote/Review of the Project Timeline and Extension.**
  - b. Discussion/Vote on the Project Technical Memo.**
  - c. Discussion/Vote on the Acquisition and Development of the Well #8 Property.**
  - d. Discussion/Vote on the Acquisition and Development of the Well #9 Property.**
  - e. Discussion/Vote/Update on District Sphere of Influence Map for the Annexation - Submitted/Tabled.**
  - f. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**
  - g. Discussion/Vote on the Memorandum of Understanding - Tabled.**
  - h. Discussion/Vote/Update on Raising the Stand-By Fee.**
  - i. Discussion/Vote on Lake of the Woods Projects and Consolidation.**
  - j. Discussion/Vote on Claim #34 and Other Claims and Payouts.**
- 10. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**
  - a. Discussion/Vote/Update on Well #7.**
  - b. Discussion/Vote on the Contract Termination Memo and Change Order #2.**
  - c. Discussion/Vote/Update on the Meter Replacement.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
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**Thursday, September 28, 2023, 4:00PM**

- d. Discussion/Vote on the Project Extension.**
- e. Discussion/Vote on Claim #19 and Other Claims and Payouts.**
- f. Discussion/Vote/Update on Bridge Loan Requests and Payments.**
- 11. Discussion/Vote/Update on Pipeline Replacement Project.**
  - a. Discussion/Vote on Potholing and Mapping - Completed.**
  - b. Discussion/Vote on Engineering and Design.**
  - c. Discussion/Vote on the Project Budget.**
  - d. Discussion/Vote on the Project Plans and Specifications.**
  - e. Discussion/Vote on the Project Application.**
- 12. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.**
  - a. Discussion/Vote/Update on the Purchase of the Generators.**
  - b. Discussion/Vote on Engineering and Design.**
- 13. Discussion/Vote/Update on the Parcel B District Water Tank Repair and/or Replacement.**

**Brief Recess (Approximately 10 minutes, every one and a half hours).**

**New Business:**

- 14. Discussion/Vote on Hach Service Partnership Renewal Quote.**
- 15. Discussion/Vote on LIHWAP Project Extension.**
- 16. Discussion/Vote on the Rate Increase Letter.**
- 17. Discussion/Vote on State Planning & Project Meeting Dates in November and December.**
- 18. Review and Approve Meeting Minutes for 08/01/2023 Quarterly Financial Standing Committee, 08/24/2023 Regular State Project & Planning Meeting and 09/21/2023 State Update Meeting.**
- 19. Discussion/Vote on Future Agenda Items.**
- 20. Adjournment.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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\*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at [www.frazierparkwater.com](http://www.frazierparkwater.com), and at 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after during regular business hours. (Brown Act Code Sec. 54957.5).

\*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968  
Meeting ID: 830 7165 3705 Meeting Password: 160041  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 28, 2023, 4:00PM**  
Additional Teleconference Location: 3844 Mt. Pinos Way, Frazier Park, CA 93225

**1. Call to Order: 4:02pm.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors:**

Present: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson. (Director Gipson joined at 4:35pm.)

Director Neyman was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Deborah Angel, Jonnie Allison and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo and Oscar Cisneros.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- Young Wooldridge (YW) - Alan Doud.

**2. Discussion/Vote/Adjust Agenda if Necessary.**

**Motion: Move that we move up our closed sessions #7 and #8 after #3. Public Comments.**

**Kelling/Schoenberg 4/0/0, Motion Passed.**

**Aye: Garcia, Kelling, Neyman, and Schoenberg.**

**Absent: Gipson.**

**3. Public Comments - None.**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**

**Director Garcia recused himself from the closed session discussions and any possible vote.**

**Director Neyman announced the closed session at 4:05pm.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 28, 2023, 4:00PM**

7. **CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't Code §54956.8**  
**Property: 255-320-28**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
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**Under Negotiation: Price and Terms of Payment**

**Returned from closed session at 4:29pm.**

**Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):**  
Director Neyman announced that in the closed session there was no action taken.

**4. Standing Committee Reports:**

**Accounts Payable Committee.**

Directors Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

**State Update Meeting Committee.**

Director Neyman and Schoenberg attended the State Update Meeting on September 21st. Updates will be given under the corresponding agenda items.

**5. Ad Hoc Committee Reports:**

**Project Committee.**

This committee met with Dee Jaspar and reviewed the MSR. They made a list of corrections that will be given to Bravish from Stanley Hoffman Associates so he can make the changes. Once he has amended the document it will be sent to LOW for their review and comments.



Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 28, 2023, 4:00PM**

**Financial Committee.**

This committee met with Deborah Angel and together they spoke with the auditor about the questions they had on the 2022 audit. The group decided to do the 2022 and the 2023 audits together to speed along the process. The ad hoc committee will need to have all of their reviews and changes done by the end of October.

**Generator Pad Construction Committee.**

Director Garcia received and reviewed the plans for the generator pads. He will meet with Jonnie next to visit the sites and view the layouts.

**6. Discussion/Vote on Accounts Payable and Financial Information.**

Deborah Angel reported that seven checks were cut out of the FP/LOW Planning Account for a total of \$24,352.51 for claims #31 and #32.

Ten checks were cut out of the Revenue/Operating Account for a total of \$7,909.57. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the disbursements over \$3,000.00.

**Motion: Move that we pay our bills.**

**Garcia/Kelling 4/0/0, Motion Passed.**

**Aye: Garcia, Kelling, Neyman, and Schoenberg.**

**Absent: Gipson.**

**Director Gipson joined via Zoom at 4:35pm.**

Tiffany Matte explained that there is an invoice from Stanley Hoffman Associates included in Claim #34. Since it normally takes a few months to receive claim reimbursement from the State, Linda Hoffman requested that the District cover the charge until the State check comes in.

**Motion: Move that we go ahead and cover that amount once we have the MSR in place and it's done, and that we will then track it as you've done when we've done this previously. Once we get reimbursement we'll reimburse ourselves.**

**Schoenberg/Kelling 4/0/1, Motion Passed.**

**Aye: Garcia, Kelling, Neyman, and Schoenberg.**

**Abstain: Gipson.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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7. **CLOSED SESSION** pursuant to Gov't Code §54957. (Moved per adjustment of the agenda.)  
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**Under Negotiation: Price and Terms of Payment**

**State Funded Grant Projects - Discussion began at 4:38pm.**

**9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

**a. Discussion/Vote/Review of the Project Timeline and Extension.**

The extension request has been sent to the State. Approval can take six to nine months.

**b. Discussion/Vote on the Project Technical Memo.**

Dee Jaspar is continuing to work on the technical memo. He will send it to the State before the end of the month.

**c. Discussion/Vote on the Acquisition and Development of the Well #8 Property.**

The District has made an offer to purchase the Well #8 property and is now just waiting to hear back.

**d. Discussion/Vote on the Acquisition and Development of the Well #9 Property.**

The Project Ad Hoc Committee and Dee Jaspar will meet with the property owners when they return from being out of town.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 28, 2023, 4:00PM**

**e. Discussion/Vote/Update on District Sphere of Influence Map for the Annexation - Submitted/Tabled.**

**f. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**

The corrections from the ad hoc committee will be sent to Bravish for inclusion in the MSR.

**g. Discussion/Vote on the Memorandum of Understanding - Tabled.**

**h. Discussion/Vote on Raising the Stand-By Fee.**

Carlos Bravo is updating the SHE Work Plan to include the cost of the stand-by fee assessment. He has other changes to make so he expects to send the amendment out to the State by next month.

**i. Discussion/Vote on Lake of the Woods Projects and Consolidation.**

Pam Jarecki reported that everything is moving ahead smoothly. She will have updated production numbers for Dee Jaspar and GM Allison tomorrow.

**j. Discussion/Vote on Claim #34 and Other Claims and Payouts.**

**Claim #34 - \$32,893.30.**

**Director Fees - \$366.66.**

**Staff Recovery Costs - \$65.00.**

**Dee Jaspar & Associates Invoices for August 2023 - \$20,521.64.**

Invoice #23-00812, dated 08/31/2023, in the amount of \$17,385.64

Invoice #23-00813, dated 08/31/2023, in the amount of \$1,519.00

Invoice #23-00814, dated 08/31/2023, in the amount of \$1,617.00

**Young Wooldridge Invoices for August 2023 - \$130.00**

Invoice #103692, dated 08/31/2023, in the amount of \$130.00

**Stanley Hoffman Associates for September 2023 - \$11,810.00**

Invoice #1404-1, dated 09/13/2023, in the amount of \$11,810.00

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 28, 2023, 4:00PM**

This total claim was reduced by \$297.00 due to an overpayment to DJA.

**Motion: Move that we approve Claim #34 in the amounts reported.**

**Garcia/Schoenberg 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**10. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**

**a. Discussion/Vote/Update on Well #7.**

Updates were given under the next item.

**b. Discussion/Vote on the Contract Termination Memo and Change Order #2.**

Curtis Skaggs made some changes to Change Order #2 in accordance with what Lawrence Sanchez wanted. The State did request some additional information so Curtis is working with the contractor to put that together and send it to Lawrence.

**c. Discussion/Vote/Update on Meter Replacement.**

Currently DJA is working with the District to get a count of the meter boxes that will be needed. The meters should arrive by the end of October, but the service brass won't arrive until the new year.

**d. Discussion/Vote on the Project Extension.**

The project extension request was included in Funding Agreement Amendment #2. Lawrence strongly recommended the District approve the amendment as is, so payment requests aren't delayed. Once Well #7 is abandoned and the work completed, another amendment will be issued and any changes needed to the dates can be made. Lawrence said there isn't an issue with the final inspection date coming before the completion date because those are soft dates and are subject to change.

**Motion: Move that we approve the project extension amendment #2.**

**Kelling/Garcia 4/0/1, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, and Neyman.**

**Abstain: Schoenberg.**

**e. Discussion/Vote on Claim #19 and Other Claims and Payouts.**

Draft to be Approved  
FRAZIER PARK PUBLIC UTILITY DISTRICT  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
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**Claim #19 - \$1,864.68.**

**Dee Jaspar & Associates Invoice for August 2023 - \$1,864.68.**  
Invoice #23-00816, dated 08/31/2023, in the amount of \$1,864.68.

**Motion: Move that we approve Claim #19.**  
**Neyman/Kelling 5/0/0, Motion Passed.**  
**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**f. Discussion/Vote/Update on the Bridge Loan Requests and Payments.**

There was no update on this item.

**11. Discussion/Vote/Update on Pipeline Replacement Project.**

**a. Discussion/Vote on Potholing and Mapping - Completed.**

**b. Discussion/Vote on Engineering and Design.**

Dee Jaspar will meet with GM Allison to go over some details on the plans.

**c. Discussion/Vote on the Project Budget.**

There was no update on this item.

**d. Discussion/Vote on the Project Plans and Specifications.**

There was no update on this item.

**e. Discussion/Vote on the Project Application.**

Carlos is putting together the attachments for the application. He will need a copy of the contract between the FPPUD and DJA. Dee will provide a contract for the Board to approve next month.

**State Funded Grant Projects - Discussion concluded at 5:09pm.**

**12. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special District Grant.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 28, 2023, 4:00PM**

**a. Discussion/Vote/Update on the Purchase and Delivery of the Generators.**

Greg from PTS Rentals spoke to GM Allison yesterday and explained the manufacturer is pushing back the lead time on the load banks. Greg is trying to fight against that and will keep GM Allison updated.

**b. Discussion/Vote on Engineering and Design.**

DJA has the preliminary designs done for the generator pads. Director Garcia and GM Allison will work on staking the area and moving forward with the project.

**13. Discussion/Vote/Update on the Parcel B District Water Tank Repair and/or Replacement.**

Tiffany Matte brought up the idea of looking into the CalOES Hazard Mitigation Grant Program as a possible funding source for replacing one or both of the water tanks that are in need of replacing. The Board agreed that she should look into the grant.

**14. Discussion/Vote on Hach Service Partnership Renewal Quote.**

Hach provides the service and calibration work on the District's nitrate analyzer. The service is mandated by the State. The contract has come up for its annual renewal at an annual price of \$3,026.81.

**Motion: Move that we approve the Hach service partnership renewal quote. Garcia/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**15. Discussion/Vote on LIHWAP Project Extension.**

The State extended the payment assistance program until May 2024. The District has the option of continuing to participate by signing a new agreement.

**Motion: Move that we stay a part of this program for our constituents. Schoenberg/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**16. Discussion/Vote on the Rate Increase Letter.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 28, 2023, 4:00PM**

Based on the Prop 218 Rate Study schedule, the FPPUD's water rates will increase by 3% starting January 1, 2024. The administrative fees will increase 3.2% based on the Consumer Price Index (CPI) change for 2024. A letter will need to be sent out to residents by the end of October. The CPI amount will be included in the letter.

**Motion: Move that we adopt our 3% scheduled rate increase for our water rates based on our Prop 218 and that we also adopt our administrative fees based on the 3.2% cost of living.**

**Schoenberg/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**17. Discussion/Vote on State Planning & Project Meeting Dates in November and December.**

Due to the meetings falling around the holidays in November and December, the Board agreed to hold the Regular State Planning & Project Meetings on November 16th and December 21st. The dates for the Accounts Payable Standing Committee meetings will change to November 14th and December 19th.

**Motion: Move that we adjust our meeting dates due to the holidays to the 16th of November (from the 23rd of November) due to Thanksgiving, at our normal time which would be 4:00pm, and in December at our normal time which would be 4:00pm from the 28th of December to the 21st of December.**

**Schoenberg/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**18. Review and Approve Meeting Minutes for 08/01/2023 Quarterly Financial Standing Committee, 08/24/2023 Regular State Planning & Project Meeting, and 09/21/2023 State Update Meeting.**

**Motion: Move that we approve the Quarterly Financial Standing Committee Meeting Minutes for Tuesday, August 1, 2023, with any of the amendments that were sent to Tiffany previous to and after the meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.**

**Garcia/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 28, 2023, 4:00PM**

**Motion: Move that we approve the Regular Meeting Minutes for Thursday, August 24, 2023, with any of the amendments that were sent to Tiffany previous to and after the meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.**

**Garcia/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Motion: Move that we approve the State Update Standing Committee Meeting Minutes for Thursday, September 21, 2023, with any of the amendments that were sent to Tiffany previous to and after the meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.**

**Garcia/Gipson 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

Director Neyman asked to return to Item #6 to give additional information.

**Motion: Move that we go ahead and per Director Neyman's request, revisit the financials.**

**Schoenberg/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**6. Accounts Payable and Financial Information.**

Director Neyman reported he transferred \$616.66 from the FP/LOW Planning Account to the Revenue/Operating Account for Board fees for Claim #31. He transferred \$91.00 from the FP/LOW Planning Account to the Revenue/Operating Account for staff recovery for Claim #31. He transferred \$633.34 from the FP/LOW Planning Account to the Revenue/Operating Account for Board fees for Claim #32. Finally, he transferred \$104.00 from the FP/LOW Planning Account to the Revenue/Operating Account for staff recovery for Claim #32.

Director Neyman also reported he went over the bond books and transferred \$115,000.00 out of the General Fund into the USDA Payment Account for the interest and principal payments due in October. He set up monthly transfers of \$13,000.00 into the USDA Payment Fund for next year's payments, as well as the monthly transfers for the required deposits into the USDA Reserve and Replacement Accounts.



Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 28, 2023, 4:00PM**

**19. Discussion/Vote on Future Agenda Items.**

Director Schoenberg brought up that she would like to have birthday celebrations for meeting participants at no cost to the public.

Regular Meeting October 12, 2023.

Regular State Planning & Project Meeting October 26, 2023.

**20. Adjournment.**

**Motion: Move that we adjourn.**

**Gipson/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Meeting Adjourned: 5:37pm.**

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**

\_\_\_\_\_  
**Attest: Gerald Garcia, Secretary**

seal

# **Claim 35**

## **Scope of Work Task 1:**

### **Task 1: 4A - Planning - Staff Cost Recovery**

# **District staff charges September 2023**

**Monthly Report - Admin Staff  
September 2023  
Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly rate</b>	<b>Total</b>
9/21/2023	1	Administration	Clerk of the Board Services for monthly check-in meeting	Clerk of the Board	\$26.00	<b>\$26.00</b>
9/28/2023	1.5	Administration	Clerk of the Board Services for monthly planning meeting	Clerk of the Board	\$26.00	<b>\$39.00</b>
<b>Total</b>	<b>2.5</b>					<b>\$65.00</b>

# **Claim 35**

## **Task 1 – Planning**

### **4A - Planning**

## **Legal**

**Invoice #104657, 104659**

**September 30, 2023**

**Charges: \$2,580.00**



A LIMITED LIABILITY PARTNERSHIP • EST. 1939  
 1800 30TH STREET, FOURTH FLOOR  
 BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM  
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM  
 PHONE: (661) 327-9661  
 FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

**CONFIDENTIAL**

FRAZIER PARK PUBLIC UTILITY DISTRICT  
 PO BOX 1525  
 FRAZIER PARK CA 93225

September 30, 2023

Client ID 13078-4 AFD  
 Invoice No. 104657

Statement for period through September 30, 2023

**LEGAL SERVICES REGARDING: BOARD MEETINGS AND MATTERS  
 (INCL. BROWN ACT)**

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

Fees	T.K.	Hours	Amount
09/28/23 PARTICIPATE IN CLOSED SESSION	AFD	0.50	\$162.50

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	0.50	\$325.00	\$162.50

**TOTAL FEES** **\$162.50**

PRIOR STATEMENT BALANCE	\$455.00
TOTAL PAYMENTS AND ADJUSTMENTS	-\$455.00
CURRENT CHARGES	\$162.50
<b>PAY THIS AMOUNT</b>	<b>\$162.50</b>

Any Payments Received After 09/30/23 Will Appear on Your Next Statement

Detail of Payments and Adjustments

Date	Check No.	Description	Amount
09/18/23	10101	Payment Received-FRAZIER PARK PUBLIC UTILITY DISTRICT	\$325.00
10/02/23	10110	Payment Received-FRAZIER PARK PUBLIC UTILITY DISTRICT	\$130.00

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP · EST. 1939  
1800 30TH STREET, FOURTH FLOOR  
BAKERSFIELD . CA. 93301

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PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

**CONFIDENTIAL**

FRAZIER PARK PUBLIC UTILITY DISTRICT  
PO BOX 1525  
FRAZIER PARK CA 93225

September 30, 2023

Client ID 13078-24 AFD  
Invoice No. 104659

Statement for period through September 30, 2023

**LEGAL SERVICES REGARDING: EMINENT DOMAIN, FPPUD PLANNING PROJECT**

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

Fees	T.K.	Hours	Amount
09/06/23 REVIEW UPDATED APPRAISAL REPORT AND LEGAL DESCRIPTIONS FOR WELL #8 WELL SITE. UPDATE OFFER LETTER, GRANT AND EASEMENT DEEDS, AND EMINENT DOMAIN PAMPHLET TO CONFORM TO NEW LEGAL DESCRIPTIONS AND TO ENSURE CONSISTENCY AMONG ALL DOCUMENTS. CREATE SHAREFILE FOR DISTRICT'S AND ENGINEER'S ACCESS TO ALL DEEDS AND CORRESPONDENCE.	AFD	4.00	\$1,300.00
09/07/23 DISCUSS EMINENT DOMAIN WITH A. DOUD.	BAS	0.20	\$65.00
09/09/23 REVIEW COMMENTS FROM J. ALLISON AND D. JASPAR REGARDING WELL SITE #8 EASEMENT DEEDS AND REVISE SAME AS NEEDED.	AFD	1.00	\$325.00
09/11/23 EVALUATE EASEMENT DEEDS IN CONNECTION WITH COMMENTS FROM J. ALISON. CALL WITH D. JASPAR TO DISCUSS SAME.	AFD	0.60	\$195.00
09/12/23 MAKE FURTHER EDITS TO EASEMENT AGREEMENTS AND UPDATE SHAREFILE.	AFD	0.30	\$97.50
09/13/23 CONFER WITH J. ALISON REGARDING WELL SITE ACQUISITION. CALL LANDOWNER'S ATTORNEY REGARDING PENDING OFFER TO ACQUIRE IN LIEU OF EMINENT DOMAIN. REVIEW AND APPROVE FINAL OFFER LETTER.	AFD	0.50	\$162.50
09/15/23 CORRESPOND WITH COUNSEL FOR STATE BOARD REGARDING DISTRICT'S TRANSMITTAL OF OFFER LETTER TO C&C ELITE PROPERTIES.	AFD	0.30	\$97.50
09/29/23 ED RESEARCH ON DEEDS OF TRUST AS LIENS ON CONDEMNED PROPERTIES FOR AFD.	CVO	1.00	\$175.00

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	6.70	\$325.00	\$2,177.50
BAS	BRETT A. STROUD	0.20	\$325.00	\$65.00
CVO	CONOR O'BRIEN	1.00	\$175.00	\$175.00
<b>TOTAL FEES</b>				<b>\$2,417.50</b>

PRIOR STATEMENT BALANCE	\$5,460.00
TOTAL PAYMENTS AND ADJUSTMENTS	-\$4,810.00
CURRENT CHARGES	\$2,417.50
<b>PAY THIS AMOUNT</b>	<b>\$3,067.50</b>

Any Payments Received After 09/30/23 Will Appear on Your Next Statement

Detail of Payments and Adjustments

Date	Check No.	Description	Amount
09/18/23	10100	Payment Received-FRAZIER PARK PUBLIC UTILITY DISTRICT	\$910.00
09/18/23	10103	Payment Received-FRAZIER PARK PUBLIC UTILITY DISTRICT	\$471.25
10/02/23	10112	Payment Received-FRAZIER PARK PUBLIC UTILITY DISTRICT	\$3,428.75

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

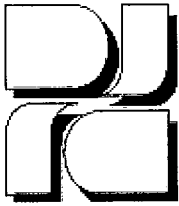
**Claim 35**  
**Funding Agreement**  
**Scope of Work Task 1:**  
**4A- Planning Funding**  
**Consolidation Engineering**  
**Charges:**

**September 30, 2023**

**Invoice #: 23- 00913**

**Charges:\$3,797.50**





DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-**B**

# INVOICE

Invoice submitted to:  
 Frazier Park Public Utility District  
 P.O. Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfppud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

September 30, 2023

Invoice # 23-00913

In Reference To: State Planning Regional Study  
 Grant Funds

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
9/1/2023	DJ	Principal Engineer Well 8 Updated Appraisal	2.00 217.00/hr	434.00
		<b>Appriasals Licenses Access</b>		
9/6/2023	DJ	Principal Engineer Well 8 Appraisal	1.00 217.00/hr	217.00
		<b>Appraisals, Licenses Access</b>		
9/8/2023	DJ	Principal Engineer Well 8 Easements	3.50 217.00/hr	759.50
		<b>Engineering design</b>		
9/11/2023	DJ	Principal Engineer Well 8 EDWG Grant Application	3.00 217.00/hr	651.00
		<b>Consolidation Engineering</b>		
9/12/2023	DJ	Principal Engineer Well 8 EDWG Grant Application	6.00 217.00/hr	1,302.00
		<b>Consolidation Engineering</b>		
9/13/2023	DJ	Principal Engineer Well 8 Report on Early Drilling	6.50 217.00/hr	1,410.50
		<b>Engineering design</b>		
9/14/2023	DJ	Principal Engineer Well 8 Report on Early Drilling	6.50 217.00/hr	1,410.50
		<b>Engineering design</b>		
9/15/2023	DJ	Principal Engineer Well 8 Engineer Design	4.00 217.00/hr	868.00
		<b>Engineering design</b>		

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES..IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Frazier Park Public Utility District

			<u>Hrs/Rate</u>	<u>Amount</u>
	Legal Description			
9/16/2023	DJ	Principal Engineer Well 8 Early Drilling - Package	6.50 217.00/hr	1,410.50
		Engineering design		
9/20/2023	DJ	Principal Engineer Well 8 EDWG Application	1.00 217.00/hr	217.00
		Consolidation Engineering		
9/21/2023	DJ	Principal Engineer Well 8 Early Drilling Application	2.50 217.00/hr	542.50
		Consolidation Engineering		
	DJ	Principal Engineer ADHOC State Committee Meeting	1.00 217.00/hr	217.00
		Consolidation Engineering Admin		
9/22/2023	DJ	Principal Engineer Well 8 Early Drilling	1.50 217.00/hr	325.50
		Engineering design		
9/25/2023	DJ	Principal Engineer Well 8 Early Drilling - Packet	2.00 217.00/hr	434.00
		Engineering design		
9/27/2023	DJ	Principal Engineer Well 8 Early Drilling Application	3.00 217.00/hr	651.00
		Consolidation Engineering		
9/28/2023	DJ	Principal Engineer State Planning Meeting	1.00 217.00/hr	217.00
		Consolidation Engineering		
9/29/2023	DJ	Principal Engineer Well 8 Early Drilling Package	3.00 217.00/hr	651.00
		Engineering design		
	DJ	Principal Engineer Well 8 R/W Docs Fee Taking and Easements	2.00 217.00/hr	434.00
		Engineering design		
		For professional services rendered	56.00	\$12,152.00
		For professional services rendered	56.00	\$12,152.00

Billings from September 1 to September 30, 2023

Consolidation Engineering-----\$651+\$1302+\$217+\$542.50+\$217+\$651+\$217-----=\$3,797.50  
 Appraisals, Licenses, Access -----\$434+\$217-----=\$ 651.00  
 Engineering Design-\$759.50+\$1410.50+\$1410.50+\$868+\$1410.50+\$325.50+\$434+\$651+\$434--=\$7,703.50  
 Total Charges----\$3797.50+\$651+\$7703.50-----=\$12,152.00

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

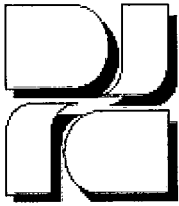
**Claim 35**  
**Funding Agreement**  
**Scope of Work Task 1:**  
**4B- Test Wells/Design**  
**Appraisals, Licenses, Access:**

**September 30, 2023**

**Invoice #: 23-00913**

**Charges:\$651.00**

---



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-**B**

# INVOICE

Invoice submitted to:  
 Frazier Park Public Utility District  
 P.O. Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfppud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

September 30, 2023

Invoice # 23-00913

In Reference To: State Planning Regional Study  
 Grant Funds

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
9/1/2023	DJ	Principal Engineer Well 8 Updated Appraisal	2.00 217.00/hr	434.00
		<b>Appriasals Licenses Access</b>		
9/6/2023	DJ	Principal Engineer Well 8 Appraisal	1.00 217.00/hr	217.00
		<b>Appraisals, Licenses Access</b>		
9/8/2023	DJ	Principal Engineer Well 8 Easements	3.50 217.00/hr	759.50
		<b>Engineering design</b>		
9/11/2023	DJ	Principal Engineer Well 8 EDWG Grant Application	3.00 217.00/hr	651.00
		<b>Consolidation Engineering</b>		
9/12/2023	DJ	Principal Engineer Well 8 EDWG Grant Application	6.00 217.00/hr	1,302.00
		<b>Consolidation Engineering</b>		
9/13/2023	DJ	Principal Engineer Well 8 Report on Early Drilling	6.50 217.00/hr	1,410.50
		<b>Engineering design</b>		
9/14/2023	DJ	Principal Engineer Well 8 Report on Early Drilling	6.50 217.00/hr	1,410.50
		<b>Engineering design</b>		
9/15/2023	DJ	Principal Engineer Well 8 Engineer Design	4.00 217.00/hr	868.00
		<b>Engineering design</b>		

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES..IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Frazier Park Public Utility District

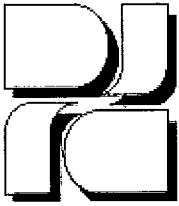
			<u>Hrs/Rate</u>	<u>Amount</u>
	Legal Description			
9/16/2023	DJ	Principal Engineer Well 8 Early Drilling - Package	6.50 217.00/hr	1,410.50
		Engineering design		
9/20/2023	DJ	Principal Engineer Well 8 EDWG Application	1.00 217.00/hr	217.00
		Consolidation Engineering		
9/21/2023	DJ	Principal Engineer Well 8 Early Drilling Application	2.50 217.00/hr	542.50
		Consolidation Engineering		
	DJ	Principal Engineer ADHOC State Committee Meeting	1.00 217.00/hr	217.00
		Consolidation Engineering Admin		
9/22/2023	DJ	Principal Engineer Well 8 Early Drilling	1.50 217.00/hr	325.50
		Engineering design		
9/25/2023	DJ	Principal Engineer Well 8 Early Drilling - Packet	2.00 217.00/hr	434.00
		Engineering design		
9/27/2023	DJ	Principal Engineer Well 8 Early Drilling Application	3.00 217.00/hr	651.00
		Consolidation Engineering		
9/28/2023	DJ	Principal Engineer State Planning Meeting	1.00 217.00/hr	217.00
		Consolidation Engineering		
9/29/2023	DJ	Principal Engineer Well 8 Early Drilling Package	3.00 217.00/hr	651.00
		Engineering design		
	DJ	Principal Engineer Well 8 R/W Docs Fee Taking and Easements	2.00 217.00/hr	434.00
		Engineering design		
		For professional services rendered	56.00	\$12,152.00
		For professional services rendered	56.00	\$12,152.00

Billings from September 1 to September 30, 2023

Consolidation Engineering-----\$651+\$1302+\$217+\$542.50+\$217+\$651+\$217-----=\$3,797.50  
 Appraisals, Licenses, Access -----\$434+\$217-----=\$ 651.00  
 Engineering Design-\$759.50+\$1410.50+\$1410.50+\$868+\$1410.50+\$325.50+\$434+\$651+\$434--=\$7,703.50  
 Total Charges----\$3797.50+\$651+\$7703.50-----=\$12,152.00

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

**Claim 35**  
**Funding Agreement**  
**Scope of Work Task 3:**  
**4C- Test Wells/Design port:**  
**Engineering Report**  
**Invoice #: 23-00914**  
**September 30, 2023**  
**Charges: \$2,821.00**



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-87

# INVOICE

Invoice submitted to:  
 Frazier Park Public Utility District  
 PO Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfpud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

September 30, 2023

Invoice # 23-00914

In Reference To: DWR Grant Funds for Regional Project  
 Engineering Report

## Professional Services

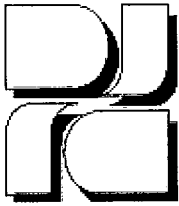
		<u>Hrs/Rate</u>	<u>Amount</u>
9/25/2023	DJ Principal Engineer MSR Review	3.00 217.00/hr	651.00
9/26/2023	DJ Principal Engineer MSR Review Document Review and Markup	4.50 217.00/hr	976.50
9/27/2023	DJ Principal Engineer MSR Review Committee Review	3.00 217.00/hr	651.00
9/28/2023	DJ Principal Engineer MSR Review	2.50 217.00/hr	542.50
	For professional services rendered	13.00	\$2,821.00
	For professional services rendered	13.00	\$2,821.00

Billings from September 1 to September 30, 2023

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

**Claim 35**  
**Funding Agreement**  
**Scope of Work Task 5:**  
**4E-Enginerring Design:**  
**Invoice: #23-00913,**  
**23-00915**  
**September 30, 2023**  
**Charges: \$11,224.51**





DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-**B**

# INVOICE

Invoice submitted to:  
 Frazier Park Public Utility District  
 P.O. Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfppud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

September 30, 2023

Invoice # 23-00913

In Reference To: State Planning Regional Study  
 Grant Funds

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
9/1/2023	DJ	Principal Engineer Well 8 Updated Appraisal	2.00 217.00/hr	434.00
		<b>Appriasals Licenses Access</b>		
9/6/2023	DJ	Principal Engineer Well 8 Appraisal	1.00 217.00/hr	217.00
		<b>Appraisals, Licenses Access</b>		
9/8/2023	DJ	Principal Engineer Well 8 Easements	3.50 217.00/hr	759.50
		<b>Engineering design</b>		
9/11/2023	DJ	Principal Engineer Well 8 EDWG Grant Application	3.00 217.00/hr	651.00
		<b>Consolidation Engineering</b>		
9/12/2023	DJ	Principal Engineer Well 8 EDWG Grant Application	6.00 217.00/hr	1,302.00
		<b>Consolidation Engineering</b>		
9/13/2023	DJ	Principal Engineer Well 8 Report on Early Drilling	6.50 217.00/hr	1,410.50
		<b>Engineering design</b>		
9/14/2023	DJ	Principal Engineer Well 8 Report on Early Drilling	6.50 217.00/hr	1,410.50
		<b>Engineering design</b>		
9/15/2023	DJ	Principal Engineer Well 8 Engineer Design	4.00 217.00/hr	868.00
		<b>Engineering design</b>		

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES..IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

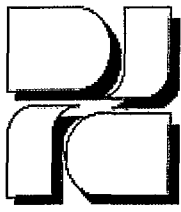
Frazier Park Public Utility District

			<u>Hrs/Rate</u>	<u>Amount</u>
	Legal Description			
9/16/2023	DJ Principal Engineer Well 8 Early Drilling - Package	Engineering design	6.50 217.00/hr	1,410.50
9/20/2023	DJ Principal Engineer Well 8 EDWG Application	Consolidation Engineering	1.00 217.00/hr	217.00
9/21/2023	DJ Principal Engineer Well 8 Early Drilling Application	Consolidation Engineering	2.50 217.00/hr	542.50
	DJ Principal Engineer ADHOC State Committee Meeting	Consolidation Engineering Admin	1.00 217.00/hr	217.00
9/22/2023	DJ Principal Engineer Well 8 Early Drilling	Engineering design	1.50 217.00/hr	325.50
9/25/2023	DJ Principal Engineer Well 8 Early Drilling - Packet	Engineering design	2.00 217.00/hr	434.00
9/27/2023	DJ Principal Engineer Well 8 Early Drilling Application	Consolidation Engineering	3.00 217.00/hr	651.00
9/28/2023	DJ Principal Engineer State Planning Meeting	Consolidation Engineering	1.00 217.00/hr	217.00
9/29/2023	DJ Principal Engineer Well 8 Early Drilling Package	Engineering design	3.00 217.00/hr	651.00
	DJ Principal Engineer Well 8 R/W Docs Fee Taking and Easements	Engineering design	2.00 217.00/hr	434.00
	For professional services rendered		56.00	\$12,152.00
	For professional services rendered		56.00	\$12,152.00

Billings from September 1 to September 30, 2023

Consolidation Engineering-----\$651+\$1302+\$217+\$542.50+\$217+\$651+\$217-----=\$3,797.50  
 Appraisals, Licenses, Access -----\$434+\$217-----=\$ 651.00  
 Engineering Design-\$759.50+\$1410.50+\$1410.50+\$868+\$1410.50+\$325.50+\$434+\$651+\$434--=\$7,703.50  
 Total Charges----\$3797.50+\$651+\$7703.50-----=\$12,152.00

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DEE JASPAR AND ASSOCIATES, INC.

2730 Unicorn Road

Building A

Bakersfield, CA 93308

PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- E

# INVOICE

Invoice submitted to:

September 30, 2023

Frazier Park Public Utility District

PO Box 1525

Project No. 1510007-001P

Frazier Park, CA 93225

tiffanymfppud@gmail.com

CC:

Jonniea.fppud@gmail.com

Invoice # 23-00915

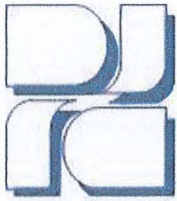
In Reference To: Engineering Design  
266,166

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
9/20/2023	CMS	Senior Engineer I Well 8 plan review and correspondence	1.00 169.50/hr	169.50
9/21/2023	JT	Staff Engineer II Well No. 8 - clean up site plan to be emailed to electrical.	0.50 120.50/hr	60.25
9/25/2023	CMS	Senior Engineer I Project correspondence and design plan review for Well 8	2.00 169.50/hr	339.00
9/26/2023	JT	Staff Engineer II Well No. 8 - Incorporate comments on sheets 1-4.	5.75 120.50/hr	692.88
9/27/2023	JT	Staff Engineer II Well No. 8 - Incorporate comments on sheets 5-11.	7.00 120.50/hr	843.50
9/28/2023	JT	Staff Engineer II Well No. 8 - Incorporate comments on sheets 11-13 and fence detail.	8.25 120.50/hr	994.13
9/29/2023	JT	Staff Engineer II Well No. 8 - Back check, update and re-submit for review.	3.50 120.50/hr	421.75
For professional services rendered			28.00	\$3,521.01
For professional services rendered			28.00	\$3,521.01

Billings from September 1 to September 30, 2023

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DEE JASPAR AND ASSOCIATES, INC.  
2730 Unicorn Road  
Building A  
Bakersfield, CA 93308  
PH(661) 393-4796 FX(661) 393-4799

Client/Job No. S0300420-**PH2**

## INVOICE

Invoice submitted to:  
Self-Help Enterprises  
PO Box 6520  
Visalia, CA 93290

September 30, 2023

Invoice # 23-00954

In Reference To: Frazier Park P. U. D.  
Pipeline Design

### Professional Services

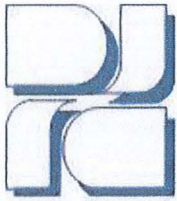
			<u>Hrs/Rate</u>	<u>Amount</u>
9/19/2023	CMS	Senior Engineer I Project correspondence Task 27	1.00 169.50/hr	169.50
9/22/2023	JT	Staff Engineer II Begin to review easement and lot descriptions and create index in Excel. Task 27	2.00 120.50/hr	241.00
9/25/2023	JT	Staff Engineer II Begin to review easement and lot descriptions and create index in Excel. 24 completed. Task 27	7.00 120.50/hr	843.50
9/26/2023	CMM	Staff Engineer I Pipeline Design Task 27	5.00 133.00/hr	665.00
9/27/2023	CMM	Staff Engineer I Pipeline Design Task 27	2.00 133.00/hr	266.00
9/30/2023	DJ	Principal Engineer Pipeline Replacement Project Charge previously omitted from Invoice 23-00440 (Dated 4/12/2023)	2.00 217.00/hr	434.00
	CMM	Staff Engineer I Review plans with Dee Gather maps for easements Task 27 Previously Added on Incorrect Invoice for Frazier Park 23-00814 (Dated 8/31/2023)	4.00 133.00/hr	532.00

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Self-Help Enterprises

	<u>Hrs/Rate</u>	<u>Amount</u>
For professional services rendered	23.00	\$3,151.00
Additional Charges :		
9/22/2023 Tom Dodson & Associates #FP-077-2 Task 27		330.00
		<i>This charge should be Task 28 Preparation of Environmental documents.</i>
9/30/2023 Credit Memo: Charge entered by error on Invoice #23-00641		-112.14
		<i>This is task 22 Preliminary Research.</i>
Total costs		<u>\$217.86</u>
For professional services rendered	23.00	<u>\$3,481.00</u>
Total amount of this bill		
Billings from September 1 to September 30, 2023		\$3,368.86

*Prelim research Task 22-----=\$ 330.00*  
*Environmental charges-Task 28-----=\$ -112.14*  
*Task 27- Prepare Plans and Specs charges-----=\$ 3,151.00*  
*Total charges-----\$330-112.14+\$3,151.00-----=\$ 3,368.86*



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. S0300420-PH2

# INVOICE

Invoice submitted to:  
 Self-Help Enterprises  
 PO Box 6520  
 Visalia, CA 93290

September 30, 2023

Invoice # 23-00954

In Reference To: Frazier Park P. U. D.  
 Pipeline Design

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
9/19/2023	CMS	Senior Engineer I Project correspondence Task 27	1.00 169.50/hr	169.50
9/22/2023	JT	Staff Engineer II Begin to review easement and lot descriptions and create index in Excel. Task 27	2.00 120.50/hr	241.00
9/25/2023	JT	Staff Engineer II Begin to review easement and lot descriptions and create index in Excel. 24 completed. Task 27	7.00 120.50/hr	843.50
9/26/2023	CMM	Staff Engineer I Pipeline Design Task 27	5.00 133.00/hr	665.00
9/27/2023	CMM	Staff Engineer I Pipeline Design Task 27	2.00 133.00/hr	266.00
9/30/2023	DJ	Principal Engineer Pipeline Replacement Project Charge previously omitted from Invoice 23-00440 (Dated 4/12/2023)	2.00 217.00/hr	434.00
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Self-Help Enterprises

	<u>Hrs/Rate</u>	<u>Amount</u>
For professional services rendered	23.00	\$3,151.00
Additional Charges :		
9/22/2023 Tom Dodson & Associates #FP-077-2 Task 27		330.00
		<i>This charge should be Task 28 Preparation of Environmental documents.</i>
9/30/2023 Credit Memo: Charge entered by error on Invoice #23-00641		-112.14
		<i>This is task 22 Preliminary Research.</i>
Total costs		<u>\$217.86</u>
For professional services rendered	23.00	<u>\$3,481.00</u>
Total amount of this bill		
Billings from September 1 to September 30, 2023		\$3,368.86

*Prelim research Task 22-----=\$ 330.00*  
*Environmental charges-Task 28-----=\$ -112.14*  
*Task 27- Prepare Plans and Specs charges-----=\$ 3,151.00*  
*Total charges-----\$330-112.14+\$3,151.00-----=\$ 3,368.86*

S0300420 - PH2

**TOM DODSON & ASSOCIATES**

PO Box 2307  
San Bernardino, CA 92406  
Tel: (909) 882-3612




**Invoice**

DATE	INVOICE NO.
9/22/23	FP-077-2

**BILL TO**

Mr. Jonnie Allison, General Manager  
Frazier Park Public Utility District  
P.O. Box 1525  
Frazier Park, CA 93225-1525

<b>PROJECT TITLE</b>			<b>DUE DATE</b>
CE for Summit Area Pipeline Replacement Project			10/22/23
<b>DESCRIPTION</b>	<b>HOURS</b>	<b>RATE</b>	<b>AMOUNT</b>
Environmental Specialist 8/9 - CEQA support	2	165.00	330.00
<b>SUMMARY AS OF AUG 31, 2023 (FP-077)</b> Contract Amount \$3,000.00 Previously Invoiced \$2,667.50 This Invoice \$330.00 Total Invoiced To Date \$2,997.50 Amount Paid \$0.00 Invoiced Amount Outstanding \$2,997.50 Balance on Contract \$0.00			
Make check payable to Tom Dodson & Associates Please remit within 30 days 		<b>Total</b>	<b>\$330.00</b>

TS dm 9/25  
QB dm 9/28