

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, February 16, 2023**  
**10:00 AM**  
Neyman/Kelling 4/0/1 - Director Gipson Abstain  
Minutes Approved on February 23, 2023

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance** - Artena Kubik, Mark Magtoto, and Lawrence Sanchez.
  - **Division of Drinking Water** - Jesse Dhaliwal.

**1. Review Minutes of 01/19/2023.**

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board on January 26th.

**2. FP/LOW Consolidation Planning Project.**

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

1. Acquisition of the Well Site Properties - The FPPUD is still working on acquiring the Well #8 property. A second appraisal has been purchased and is scheduled to take place sometime in March.

Pam Jarecki informed the attendees that Lake of the Woods' Well #4 underwent a rehab and it is showing signs of failing. Their Wells #1 and #6 are their main producers now, and if anything should happen to either well, they would not be able to provide enough water to their residents. They are interested in speeding up the acquisition and drilling of Well #9 as a backup resource for them.

Jonnie Allison explained to Jesse Dhaliwal that if it became necessary for either company to haul water it would be problematic because there isn't a large supply available.

The FPPUD asked Lawrence Sanchez about the possibility of speeding up the entire project since Well #9 would require funds for drilling and pipeline connections that would cost more than the two companies would be able to pay for.

\*The agenda was adjusted to accommodate those who needed to leave early.

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**4. Frazier Park Public Utility District Meter Replacement Project and Emergency Well and Water Supply Project.**

b. Status of Bids (Wells and Meters) - Dee Jaspar explained that he is still waiting on the results of the water quality analysis for Well #7. He expects it to yield about 25 gallons per minute (gpm). If the water quality is good, a small submersible pump could be installed so it could supplement the production of Well #5. Jesse Dhaliwal explained that once he receives the results of the water quality analysis, and they come out good, he can issue the well permit.

**2. FP/LOW Consolidation Planning Project.**

a. Test Well Sites (Notice of Completion filed on 09/16/2021).

1. Acquisition of the Well Site Properties - Dee expressed that if drilling Well #9 early was given the priority, it could be used to both backfeed Frazier Park, and supplement Lake of the Woods. The test well showed that it could produce up to 1000 gpm. It would most likely be set to pump at around 500 gpm so as not to interfere with the neighboring private wells.

On March 7th the State will be considering an expedited drinking water grant program that would allow entities to move forward with a project before the environmental work has been accomplished. Lawrence Sanchez explained that they would fund the first round of pre-selected projects this fiscal year. It may be possible to consider the FPPUD for the second round of funding in the fall, but they would need to submit a tech memo first in order to be eligible for consideration. In the Pre Planning phase Dee had created an initial project design which could be updated and submitted to satisfy this requirement. The FPPUD asked for the updated tech memo to be made a priority on the project timeline. Lawrence suggested that the District have the tech memo, along with a preliminary cost estimate, ready to be submitted by the summer.

Dee updated the group that he and Jonnie Allison met with Jeff French and Emilie Wainright about a week and a half prior to this meeting. They worked on finding the property corners to determine exactly where Well #9 will be located. They were not able to locate them at that time, but Jeff has since been out to the property, found the boundaries, and sent a map to Dee.

2. Early Drilling of Well #8 - Covered in the discussion above.

3. Sphere of Influence (SOI) Mapping - There was no update on this item.

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4. LAFCo and MSR Work - The MSR is being updated now and is continuing to move forward.
  
  5. Planning Timeline - There were no updates to the project timeline at this time.
  
  - b. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.
  
  - c. Regional Project Planning Project Budget Details. - There was no update on this item.
  
  - d. Review of Planning Budget - Carlos Bravo provided the project budget with the line items updated as of Claim #26. While preparing the budget he realized that the line item for consolidation engineering was off. Once he updated the number, it showed \$448.25 over budget. Dee Jasper and the FPPUD estimated future charges and gave a recommendation for adjusting the budget. Carlos will prepare a budget adjustment letter and have it ready for vote at the next regular meeting.
  
  - e. Claims:
    1. Claims. Claim #28 will be submitted next month for the project costs incurred during the month of February.
  
    2. Claim #27. A draft of Claim #27 was provided and reviewed by the attendees. There was one invoice from DJA, one from the attorney, and charges for FPPUD meetings and staff costs. The claim came out to a total of \$16,112.54. There will be an additional invoice from DJA that will increase the claim total. An updated claim will be sent for approval by the next regular meeting.
  
  - f. Lake of the Woods MWC State SRF Waterline Replacement Application - LOW is waiting on approval from DFA. They were able to include permanent generators in this grant.
  
  - g. LOW MWC South Tank Replacement & SCADA System - This project is still moving forward as scheduled. They are working on the required paperwork.
- 3. Frazier Park Pipeline Replacement Project.**
- a. Preliminary engineering work will be paid through SHE TA Work Plan funds.

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1. Potholing and Mapping, Environmental and Design - The project engineer has been out of the country. When he returns next week the contractors will do a little more potholing. Once that is done DJA will continue designing the pipeline replacement on Summit Trail.

2. Possibility of Breaking Up Grant Into Various Phases - There was no update on this item.

3. Work Plan Status - There was no update on this item.

4. Review Invoices (SHE TA Funds) - Carlos provided invoice #23-00147 from DJA which came to a total of \$19,574.60.

**4. Frazier Park Public Utility District Meter Replacement Project and Emergency Well and Water Supply Project.**

b. Status of Bids (Wells and Meters) - The District signed the contract with Brough Construction for the meter project. Dee Jaspar submitted the meter replacement portion of the project budget approval form to Lawrence Sanchez. Lawrence explained that it usually takes a month or two for final budget approval. The State will not reimburse any project costs until that approval letter is provided.

c. Status of Claims - Oscar Cisneros provided a draft of Claim #12. There were two invoices from DJA. One of the invoices had charges for the planning project included, so DJA will be sending an amended invoice. There was an invoice for Progress Payment #3 from Unified Field Services. There was one invoice from Young Wooldridge. The claim came out to a total of \$324,956.18.

e. Review information on SHE Revolving Loan - The loan agreement is in place. There were no claims submitted for the bridge loan.

**5. FPPUD Well Emergency.**

Mark Magtoto updated everyone that the State was able to issue the letter agreement for the water hauling that was done at the end of last year. They are just waiting for their analyst to send the invoice workbook to Frazier Park. Mark offered to help put together the final invoice that will be submitted for reimbursement.

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The next update meeting will take place on March 16, 2023.



**Tiffany Matte, Clerk of the Board**



**Attest: Gerald Garcia, Secretary**

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