

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
Teleconference Via: Zoom.com - Phone in +1 (408) 638-0968  
Meeting ID: 839 9728 6099 Meeting Password: 807434  
**SPECIAL MEETING MINUTES FOR THURSDAY, OCTOBER 29, 2020, 12:00PM**  
Schoenberg/Garcia 4/0/0 - Director Gipson Absent  
Minutes Approved on November 12, 2020

**1. Call to Order: 12:00pm.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors:**

Teleconference: Garcia, Gipson, Kelling, Neyman and Schoenberg.

Director Neyman was present as the chairperson.

Also present: Jonnie Allison and Tiffany Matte.

**2. Discussion/Vote/Adjust Agenda if Necessary - No change.**

**3. Public Comments - None. Present: Dave Warner, Oscar Cisneros, and Dee Jaspar.**

**4. Discussion/Vote on Well #5/Meter Replacement Grant Application.**

**a. Discussion/Vote on Questions and Answers from Lawrence Sanchez Regarding the Application.**

The ad hoc committee sent an email to Lawrence Sanchez asking questions about the two funding options he said may be available to the District. Lawrence has not answered the questions since he has been out of the office. The Board read the email that was formulated by the ad hoc committee out loud, and had no additional questions they wished to ask.

**b. Discussion/Vote on Funding Options.**

The first option was to finance the Meter and Well #5 Replacements at 90% grant and 10% loan. The second option was to combine the Replacements with the Regional Project and be eligible for 100% grant funding. After discussion, the Board concluded that they preferred the first option, but would not be ready to make a decision until their questions were answered.

**c. Discussion/Vote on Conditional Letter for Funding.**

This conditional letter is only needed if the Board chooses the second funding option. It would state any conditions the Board thought necessary before moving forward with a combined project.

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The Board approved Director Schoenberg to draft the letter under the project ad hoc committee already formed.

**5. Discuss/Vote on Forming an Ad Hoc Committee to Create a Budget Projection.**

The ad hoc committee that was formed to create the budget for the fiscal year ending June 30, 2021 was dissolved after the project was complete. A new committee needs to be formed to create a three to five year budget projection that was requested by Lawrence Sanchez.

**Motion: Move that we set up a budget projection ad hoc committee with Lisa Schoenberg and Gerry Garcia.**

**Gipson/Kelling 3/0/2, Motion Passed.**

**Aye: Gipson, Kelling, and Neyman.**

**Abstain: Garcia and Schoenberg.**

**6. Discussion/Vote on a Three Year Budget Projection.**

Lawrence Sanchez requested a three year budget projection as part of the grant application. Dave Warner explained that the State has a five year spreadsheet template they have created for this purpose. Dave will forward a copy to the ad hoc committee. Director Schoenberg went over the budget categories for the spreadsheet she has been working on.

**Motion: Move that the ad hoc does a five year budget projection.**

**Kelling/Gipson 5/0/0, Motion Passed.**

**7. Discussion/Vote on CalOES Power Resiliency Grant Application.**

Last week California Special Districts Association (CSDA) sent an email to General Manager (GM) Jonnie Allison and Tiffany Matte to make them aware of a grant opportunity with CalOES. The grant was to help Special Districts prepare for Public Safety Power Shutoffs and other power outage events. The FPPUD chose to apply for stationary generators for wells and booster pumps to help keep water available for fire protection and residential use during outages. Tiffany prepared and provided the required application paperwork for the Board to review. GM Allison is still waiting for a quote on the generators so that the budget information can be filled in. The Board asked that the application be amended to request six stationary propane powered generators and to cite propane as a clean energy source.

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Dave Warner also sent suggestions for the narrative portion of the application. Director Garcia was designated Project Director and Director Schoenberg was designated Financial Officer.

**Motion: Move that we approve the submission of the application to the CalOES Power Resiliency Grant with the corrections and updates added in the discussion. Garcia/Gipson 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**8. Discussion/Vote on Resolution FP-20201029-01: Resolution to Apply for Grant Funding Under the CalOES Community Power Resiliency Allocation to Special Districts Program.**

Although a resolution is not specifically required as part of the application, it does ask that there is proof on file, available upon demand, that the Project Director has been authorized by the governing board. Tiffany Matte drafted the resolution for review by the Board.

**Motion: Move that we approve the Resolution before the governing body of the Frazier Park Public Utility District, Resolution #FP-20201029-01, In The Matter Of: Resolution By The Governing Body Of Frazier Park Public Utility District To Apply For Grant Funding Under The CalOES Community Power Resiliency Allocation To Special Districts Program.**

**Kelling/Schoenberg 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**9. Discuss/Vote on Renewing the Contract for the Cross Connection Control Program.**

This contract is for the annual renewal of the Cross Connection Control Program. There were no changes from the previous year. GM Allison recommended the Board sign the agreement.

**Motion: Move that we renew the contract for the Cross Connection Control Program with David Wasserman, dba Cross Connection Specialist Services. Garcia/Gipson 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

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**10. Adjournment.**

**Motion: Move that we adjourn.**

**Gipson/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Meeting Adjourned: 1:43pm.**

**At every special meeting, the legislative body shall provide the public with an opportunity to address the body on any item described in the notice before or during consideration of the item. (Brown Act Code Sec 54954.3(a)).**

  
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Tiffany Matte, Clerk of the Board

  
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Attest: Terry Kelling, Secretary

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