

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE MEETING MINUTES FOR THURSDAY, JULY 16, 2020**  
**10:00 AM**  
Schoenberg/Gipson 5/0/0  
Minutes Approved on July 23, 2020

Conference Attendees:

- **Frazier Park Public Utility District** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte.
- **Self-Help Enterprises** - Dave Warner, and Oscar Cisneros.
- **Dee Jaspar & Associates** - Dee Jaspar.
- **State Water Resources Control Board:**
  - **Division of Financial Assistance** - Lawrence Sanchez.
  - **Division of Drinking Water** - Jesse Dhaliwal, and Ryan Incenhower.

**1. FP/LOW Consolidation Planning Project.**

Test Well Sites:

SEA Property: Dee updated the Board on the license agreements for the test well sites. He reported that today Alan Doud should be filing the paperwork with the courts to get a hearing date. There the judge will grant the FPPUD and contractors the right to enter the SEA property. GM Allison and Dee Jaspar have tried multiple times to get in contact with Nathan, but did not get a call or email back. Originally, the plan was to get a property appraisal before the test well was drilled. When property access is granted, the District could choose to move forward with drilling, and have the property appraised afterward. Dee believes that SEA will challenge any appraisal that doesn't recognize the value of the water under their property.

Hikmat Property: Dee has been in contact with Joe Adams, who is representing Ms. Hikmat's interests in the property. He asked that the agreement to hold the property for five years, be reduced to two years. Negotiations are continuing, and Dee believes they will agree to three years. Once the final number is confirmed it will be updated in the license agreement.

Wainright Property: GM Allison explained that he hasn't heard back since Ms. Wainright said she was going to forward the agreement to her attorney. He has tried multiple times to contact her. Dee will try and follow up with her on Monday and a letter will be mailed asking her to respond.

Dee contacted the attorney to clarify if there would be an issue if the terms in the license agreements were different for each of the three test well sites.

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Alan said he didn't believe there would be a legal issue as the District is free to negotiate separate deals, but there could be a political one.

The test well plans & specifications have been reviewed by the State and their comments were included in the revisions to the document. Dee sees the project as ready to go out to bid, since the District will have property access by the time the bids come in and the project is ready to be awarded.

SHE (Self-Help Enterprises) Test Well Preconstruction Balances:

Additional State Technical Assistance Requested From Self-Help Enterprises' TA Funds:

- Engineering: \$16,600.
- Test Well Surveying & Mapping: \$6,500.
- Legal Services: \$7,000.

Dave Warner has not received approval from the State on the Work Plan, but has begun incurring costs on that work. Those invoices won't be able to be paid until SHE receives approval. Dave forwarded a copy of the Work Plan to the State and asked that Frazier Park's application be given priority, but it does take time. The ad hoc committee brought up their concerns that court filing, pre-condemnation, and eminent domain fees were not accounted for in the original funding breakdowns. They don't want the District to get stuck covering these extra costs. The goal is to be able to cover the extra costs with the Planning funds until the Work Plan is approved. \$5,000 has been set aside for the environmental work which needs to be done before drilling begins. That work consists of filing a Notice of Exemption for all three sites. Lawrence expressed that he doesn't believe there would be an issue in moving forward with this work before the license agreements are signed, because there is no need to access the property to file. Dee will contact Alan Doud to confirm there is not a legal concern that would prevent moving forward.

Because of the delays getting access to the test well sites, the timeline that was discussed last month is no longer realistic. Dee believes the latest the drillers could begin work is October 1st, since it takes about 30 days to complete each well. The SEA property would be drilled first, then the Wainright property could be drilled in November. An early winter could shut down work until Spring.

The Board asked Dee to contract directly with the companies who will be doing the appraisals and title reports. He will have an addendum paragraph added to his contract with the FPPUD and ready for approval at the next meeting.

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Conner MHP: The State found a map of the water lines in their records. There is no way to know if the mobile village will be able to connect to the regional system. That would have to be considered in the design phase of the project. Ryan Icenhower spoke with Mr. Conner, who since upgrading his storage tank, has no desire to join into the system. He believes that joining in the system would cause a financial loss to his business. Jesse Dhaliwal added that nitrate levels in the mobile park have been below the MCL. If there are no ongoing compliance issues, then it would be a volunteer consolidation. He still suggests having something included in the line running to Lake of the Woods that would allow him to connect if he ever needed to.

Lake of the Woods MWC SRF Waterline Replacement Application Submitted: Dave reported he hasn't heard anything back from DFA on the application review.

**2. Pipeline Replacement Project.**

The locator was sent to Palm Springs for repairs, and they found an antenna problem they were able to fix. Dee got the locator back and tested it out, but found it was off by about 60% when reading depth because of a problem in the transmitter and communication link. The locator was sent for more repairs and they should get it back soon. When it's functional, Jonnie, Dee, and the intern will go out and start locating pipes. They hope to have a So Cal Gas worker there at the same time, since they use the same type of equipment, so he could give some tips on the best operation of the unit.

The District has been having multiple leaks on several sections of the system. The Board plans on paying out of pocket to pothole the areas and hire a company to replace these sections. Dave Warner explained that in order to encourage consolidation, the SAFER funding has an incentive program for additional projects. He recommended the board submit a funding application for the pipeline project. Lawrence Sanchez added that incentive projects only receive funding after the construction agreement has been finalized. That means the District wouldn't be eligible for at least another three years. The program allows up to 10 million dollars in a zero percent interest loan, repayable for possibly up to 30 or 40 years. There is an additional grant incentive for each service connection that is consolidated. Disadvantaged communities would receive \$5,000 per service connection, while severely disadvantaged communities would receive \$10,000 per connection. Once there is more information the District can speak with the State about the possibility of including some of the pipeline replacement costs in the regional project funding, with an amendment to the planning agreement. Jesse Dhaliwal recommended that when the work is done with the line locator, Dee prepare a technical memo that would include a plan and cost estimate. With that memo the District could approach the DFA with justification that Lawrence could take to his management.

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**3. Water Meter Project.**

Oscar Cisneros reported that the application is under review but he hasn't heard anything back from DFA yet.

**4. Well Replacement Project.**

The USDA asked that the PER be amended to include an updated Capital Improvement Plan (CIP). They also asked that the District bank account be renamed to show the funds in the account are for that purpose. Moving forward, a set dollar amount will be transferred into that account every month. Dave provided a spreadsheet to help the Board work through updating the CIP. Oscar will set up a conference call for more discussion on working through the USDA requirements.

**5. Connection Fee and Rate Review Study.**

GM Allison spoke with the person from RCAC who will be doing the study. He has already begun gathering information, a lot of which he was able to get from the District's website. He wants to do a kickoff Zoom meeting with the State, so a date and time will be chosen as soon as the District appoints an ad hoc committee.

The next update meeting will take place on August 20, 2020.



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**Tiffany Matte, Clerk of the Board**



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**Attest: Terry Kelling, Secretary**

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