

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 817 7514 9416 Meeting Password: 389358
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 23, 2025, 4:00PM
Additional Teleconference Location: 820 Elm Trl, Frazier Park, CA 93225
Neyman/Kelling 4/0/0 - Director Garcia Absent
Minutes Approved on February 13,2025

1. Call to Order: 4:00pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Pam Jarecki and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo and Oscar Cisneros.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.

2. Discuss/Vote/Adjust Agenda if Necessary - No change.

3. Public Comments - None.

4. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

Directors Schoenberg and Neyman attended the State Update Meeting. Ruben Mora was unable to attend the meeting so some discussion items were not addressed.

Quarterly Financial Committee.

This committee will meet on February 4th.

5. Ad Hoc Committee Reports:

Planning Project Committee.

This committee has not met.

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Easements and Deeds Committee.

This committee has not met.

Stand-By Fee Committee.

This committee has not met.

Rate Study Committee.

This committee has not met.

6. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that eight checks were cut out of the Revenue/Operating Account for a total of \$6,440.66. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

Motion: Move that we pay our bills.

Gipson/Kelling 3/0/0, Motion Passed.

Aye: Gipson, Kelling, and Schoenberg.

Absent: Garcia and Neyman.

The District received their 10% dividend back from State Compensation Insurance Fund in the amount of \$2,594.10.

State Funded Grant Projects - Discussion began at 4:08pm.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Director Schoenberg announced the closed session at 4:09pm.

7. CLOSED SESSION pursuant to Gov't Code §54957.

Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).

Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.

Kern County Superior Court, Case No. BCV-24-100199

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- 8. CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't Code §54956.8
Property: 256-070-54, 256-070-55, and 256-520-13
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Jeff French, Emilie Wainright
Under Negotiation: Price and Terms of Payment

* Director Neyman arrived at 4:30pm, during the closed session.

Returned from closed session at 4:49pm.

Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):

Director Schoenberg announced that in the closed session there was no action taken.

- 9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

- a. Discussion/Vote/Review on the Project Timeline and Budget.**

There was no update on this item.

- b. Discussion/Vote on the Acquisition and Development of Well #8 Property.**

The District took possession of the Well #8 property and put their own lock on the gate. The DJA surveyor will go to the site and place stakes on the wellsite and easements.

- c. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Sute Properties: Certificate of Compliance/Lot Line Adjustment; and Property Appraisals.**

In order to move forward with the Certificate of Compliance, Dee Jaspar needs to run title searches on the Well #9 and Bear Court sites. The Board wanted to restate the motion passed at the last meeting.

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Motion: Move that upon receiving an email from Dee with the amounts and the company name on there, that we go ahead and cut the checks and let Dee go forward with the title search, and take them around for signature before the next meeting.

Neyman/Gipson 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

d. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.

The Notice of Exemption, citing the common sense exemption, has been filed with the County and with the State Clearinghouse. The District is still waiting for the 35 day comment period to pass.

e. Discussion/Vote on the Memorandum of Understanding - Tabled.

f. Discussion/Vote on Lake of the Woods Projects and Consolidation.

The following updates were provided by Lake of the Woods:

5.1-million-dollar - 3.5-million-dollar grant - Line Replacement & Permanent Generators 1.6 million-dollar grant:

They misspoke last meeting, the final construction claim and change order were submitted on 1-6-2025. They will be submitting the final claim to capture all final soft costs and State and County NOC's that need to be submitted.

5-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:

There was nothing new on this item.

Well #4:

There was nothing new on this item.

Blending Station:

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- Samples for January are 2.6 for nitrates and 1 for fluoride.
- Wells will be updated next week.

g. Discussion/Vote on Claim #50 and Other Claims and Payouts.

Claim #50 - \$33,730.43

Director Fees - \$500.00.

Staff Recovery - \$66.30.

Dee Jaspar & Associates Invoices for October - December 2024

Invoice #24-01211R, dated 12/31/2024, in the amount of \$2,555.75

Invoice #24-01210, dated 12/31/2024, in the amount of \$7,568.63

Invoice #24-01117, dated 11/30/2024, in the amount of \$20,731.75

Invoice #24-01010, dated 10/31/2024, in the amount of \$798.00

Tom Dodson & Associates Invoice for January 2025

Invoice #FP-084-3, dated 01/10/2025, in the amount of \$150.00

Invoice #FP-081-5, dated 01/10/2025, in the amount of \$1,360.00

Motion: Move that we approve Claim #50, even though we cannot submit it, but we are pre-approving Claim #50 to be submitted upon the new contract, and the claim total is \$33,730.43 with the invoices that Carlos had mentioned.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

10. Discussion/Vote/Update on the FPPUD Meter Replacement Project and Emergency Well Supply Project

a. Discussion/Vote/Update on Well #7.

The District is still waiting on Unified Field Services to give a list of parts that the District will receive and pay for.

b. Discussion/Vote/Update on Meter Replacement.

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The crew went to set vaults at the new meter at the trailer park, and they found a small leak on the meter and the service line going to the meter. DJA will have Brough Construction return to make those repairs.

c. Discussion/Vote on Claim #35 and Other Claims and Payouts.

Claim #35 - \$5,592.85

Dee Jaspar & Associates Invoices for December 2024

Invoice #24-01213, dated 12/31/2024, in the amount of \$1,612.30

Invoice #24-01214, dated 12/31/2024, in the amount of \$3,980.55

Motion: Move that we approve Claim #35 with the invoices that Oscar had mentioned, in the amount of \$5,592.85.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

d. Discussion/Vote/Update on the Bridge Loan Extension and Requests.

There are no current needs for additional funds, but the loan will be used when the District is invoiced for the final charges. The term for the bridge loan ends at the end of February. Oscar will speak with his management about signing another extension.

11. Discussion/Vote/Update on Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

This item has still not been approved by the State.

b. Discussion/Vote on the Project Application.

The application has been submitted and is under review by the State.

12. Discussion/Vote/Review of the Process and Amount of the Stand-By Fee Assessment.

At the last meeting, the District agreed to push back the timeline for the public meetings by two months.

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The District would like Tiffany to ask NBS if they would be willing to hold the public hearing for the vote count on a Saturday so the public would be able to attend.

13. Discussion/Vote on the Rate Study.

There was no update on this item.

14. Review and Approve Meeting Minutes for 01/16/2025 State Update Meeting.

Move that we approve the meeting minutes for 01/16/2025 State Update Standing Committee, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

15. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.

There was nothing new on this item.

16. Discussion/Vote on Future Agenda Items.

Regular Meeting February 13, 2025.

Regular State Planning & Project Meeting February 27, 2025.

17. Adjournment.

Motion: Move that we adjourn.

Gipson/Neyman 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

Meeting Adjourned: 5:24pm.

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At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Brahma Neyman, Secretary

Seal