

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, OCTOBER 19, 2023
10:00 AM

Neyman/Kelling 4/0/0 - Director Garcia Absent
Minutes Approved on October 26, 2023

1. **Call to Order: 10:00am.**
2. **Roll Call of Directors and Attendees.**
 - **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Gerald Garcia, and Lisa Schoenberg.
 - **Lake of the Woods MWC (LOW)** - Pam Jarecki.
 - **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
 - **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
 - **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Ryan Icenhower and Reyna Rodriguez.
3. **Public Comments - None.**
4. **Review Minutes of 09/21/2023 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on September 28, 2023.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

Dee Jaspar and the ad hoc committee had a meeting with the owners of the Well #9 property. They were able to come to a tentative agreement as to how the site will be developed, while still leaving them two lots that they will be able to sell. Next week there will hopefully be a meeting with the owners of the Well #8 site to continue discussions.

ii. **Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

The technical memo is ready to be uploaded to the State's website for the grant application. Dee will send a copy of the report to the District.

iii. **Sphere of Influence Mapping (Submitted).**

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There was no update on this item.

iv. LAFCo and MSR Work.

Bravish is working on implementing the FPPUD's changes to the MSR document. Dee will follow up with him on that work.

v. Planning Timeline (Extension).

The District's extension request is currently being processed by the State.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

Carlos Bravo is working on updating the Workplan to include the cost of the stand-by fee assessment so he can submit it to the State for approval.

c. Regional Project Planning Project Budget Details.

There was no update on this item.

d. Project Budget

i. Review of Planning Budget.

A copy of the current budget was included in the meeting packet. The line item for Engineering Administration will be down to \$4,802.34 after the new claim. The ad hoc committee, Dee Jasper, and Carlos Bravo will meet to review the budget and make possible adjustments.

ii. Budget Adjustment.

There was no update on this item.

e. Claims.

i. Review Invoices for Claim #35.

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There were two invoices from Young Wooldridge, three invoices from DJA, and charges for Director fees and staff recovery. The claim came out to a total of \$21,705.67.

f. Lake of the Woods Grants and Projects.

The following updates were provided by Pam Jarecki.

3.5-million-dollar grant - Line Replacement & Permanent Generators:

This project is moving along and should be done by the end of the year. In the next two weeks we will begin pressure testing, lab tests in completed sections, and will start bringing those areas online.

The generator project:

We will not hear anything until the later part of 2024

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

These permits are done:

- California Department of Fish and Wildlife Lake and Streambed Alteration Notification is complete
- Army Corps of Engineers Section 404 Nationwide Permit
- Regional Water Quality Control Board Section 401 Water Quality Certification

Still waiting on these permits:

- United States Forest Service Special Use Permit SF299 Application form and supporting exhibits to renew the permit for the springs, pipeline to the springs, and the North and South Tanks were completed and submitted to USFS on March 14, 2023.

Basis of Design:

P&P is hoping to have a draft report and preliminary plans by the end of next week.

Schedule Update:

- Basis of Design Memo – Late- Oct 2023
- Environmental Documents – are done
- 90% Design Plans, Specs, and Estimate – Mid-December 2023

Well #4:

Has been put offline, we are collecting data on the high iron and manganese.

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Blending station:

Nitrates are between 5.4 and 5.9 the month of September
All wells are finally leveling off after raising 26.5 to 36.5 feet.

Dee requested mapping info for the annexation connection by mid-November

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

The potholing and mapping is complete.

ii. Engineering and Design.

There was no update on this item.

iii. Engineering Contract.

Dee will provide a contract which is needed for the project application.

iv. Project Application.

SHE is working on pooling together all of the documents needed for the construction application. DJA will assist them with any technical information that is needed. The FPPUD is ready to send all of the financial information for the 2022 and 2023 year end to the auditors so they can begin on the financial statements. They hope to have a draft of these audits by January so they can be included in the application.

v. Review Invoices.

There was one new invoice from DJA for this project. Invoice #23-00954 in the amount of \$3,368.86.

b. SWRCB Grant Funded Project.

There was no update on this item.

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7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

Curtis Skaggs reported that the meters from Neptune and Ferguson are being delivered to the contractor. The service brass is expected to come in after the first of the year. He anticipates the contractors can begin work in February or March of 2024.

b. Project Budget (Well Funding).

DJA addressed all of Lawrence Sanchez's comments on the technical memo and Change Order #2. Jesse Dhaliwal approved the conclusion drawn in the memo for the need to abandon the well. He sent that approval to Lawrence. Lawrence will start to process the funding agreement amendment. In the meantime, he will work with his management to get approval for proceeding with the destruction of the well.

c. Claims.

i. Review Invoices for Claim #20.

Oscar Cisneros provided a draft of Claim #20. There were two invoices from DJA. The total claim came out to \$909.55. Gail Jaspar updated the invoices to include the backup information for the copy charges.

d. SHE Revolving Loan Requests.

There was no update on this item.

8. Adjournment.

The meeting was adjourned at 10:49am.

The next update meeting will take place on November 16, 2023.

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At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Gerald Garcia, Secretary

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