

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, JUNE 20, 2024
10:00 AM

1. **Call to Order: 10:04am.**

2. **Roll Call of Directors and Attendees.**

- **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Brahma Neyman, and Lisa Schoenberg.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance (DFA)** - Ruben Mora and Joel Greathouse.
 - **Division of Drinking Water (DDW)** - Jesse Dahliwal and Ryan Icenhower.

3. **Public Comments** - None.

4. **Review Minutes of 05/16/2024 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on May 23, 2024.

5. **FP/LOW Consolidation Planning Project.**

a. Well Sites.

i. Acquisition of Well Site Properties.

The District is continuing to move forward. Dee Jaspar anticipates it will be September or October before the District takes possession. The District received a very lengthy public record request from the opposing counsel that needs to be completed.

Dee Jaspar is working with Jeff French on the layout and placement of storage at the Bear Court site. This site will house the booster and water tank for Well #9.

ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).

The technical memo is complete. Dee Jaspar doesn't believe that expediting Well #9 would be a viable solution to the failing of Well #5, since all of the pipeline needed to connect it to the system would be cost prohibitive.

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iii. Sphere of Influence Mapping (Submitted).

There was no update on this item.

iv. LAFCo and MSR Work.

Bravish from Stanley Hoffman Associates sent Dee a draft copy of the MSR to review. He sent back some comments that Bravish will be implementing into the document.

v. Planning Timeline.

There was no update on this item.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The contract with SHE and the consultant has been executed, but they are waiting on the timeline extension. At first the consultant thought the process would take four to six months, but now they are expecting it to take a lot longer.

c. Project Budget

i. Review of Planning Budget.

The budget line item for engineering administration has only \$10.00 left. There are several invoices for that work that are waiting to be paid. The budget for the engineering report has also now been reduced and has only \$33.00.

ii. Budget Adjustment.

Ruben Mora asked the District to email him with an explanation of the need for more funding, and details on the budget expenses so he can take the issue up with his management. Carlos Bravo suggested updating the budget one more time so that there will be more current estimates for the adjustment request. He will get together with Dee and formulate some numbers for Ruben.

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d. Claims.

i. Review Invoices for Claim #43.

There were two invoices from DJA., and charges for Director fees and staff recovery. Two additional invoices from Dee Jasper were submitted but will need to wait for either additional project funding or the budget adjustment. The total claim came to \$5,610.70.

Carlos explained that the attorney invoice that was resubmitted to the State in the last claim still does not have the proper backup documentation. If the attorney is not able to provide the information the State wants, they will not pay the invoice.

e. Lake of the Woods Grants and Projects.

The following updates were provided by Pam Jarecki for LOW:

3.5-million-dollar grant - Line Replacement & Permanent Generators:

This project will now be for \$5,001,000.00. The generator project is here. All paperwork has been signed and submitted to DFA and we are waiting on the fully executed agreement.

All tie-ins are done and the system wide boil notice was canceled on May 30th. Clean up and paving is planned for this month to wrap up the project.

We have had three different County reps that all ask for different requirements. We are having a walk through with contractors today.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

There are still no plans. They will make sure DDW and DFA get the 80% designs when they are done.

We are still working with Forestry on what they need but it is moving forward.

Well #4:

Well #4 is still offline. The latest readings by handheld show that levels go down when the well is running more often. Erik did before and after handheld tests and iron and manganese levels dropped after running the well pump to waste for five days. We will know more when we do labs next month.

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Blending station:

Nitrates are between 5.6 and 6.5 for the month of May, with the levels down to 5.1 for the June 4th samples. Wells are up 11.5 to 13.5 feet from the last month. Levels are up 44.5 to 49.5 feet from last year.

Wells are up 4.5ft to 26.5ft from last month. Wells 4 and 6 are the highest level wells, while wells 1, 2, and 7 are rising slower. Wells are up 32.5ft to 38.5ft overall from last year.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping - Completed.

ii. Engineering and Design.

There was no update on this item.

iii. Project Application.

The SHE Workplan provides until the end of June to submit the project application. Jesse Dhaliwal confirmed that the application can be submitted with the plans that are available while he reviews them. He plans to send comments sometime in July.

iv. Review Invoices.

There was one new invoice from DJA for this project. Invoice #24-00441 in the amount of \$868.00.

7. Frazier Park Public Utility District Meter Replacement Project and emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

Ruben sent an email to his management requesting permission for the District to abandon the well. He has not received a response so he will follow up with them.

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Brough Construction has installed all of the meters. They are now just going back and fixing small leaks. They ordered some additional meters for accounts that were not included in the original plan. Neptune will be coming out next week to do a follow up in-person training with the District

b. Project Budget (Well Funding).

This topic was discussed under 7a.

c. Claims.

i. Review Invoices for Claim #28.

Oscar Cisneros provided a draft of Claim #28. There was one invoice from DJA, three invoices from YW, and Progress Payment #4 from Brough Construction. The total claim came out to \$270,951.45.

d. SHE Revolving Loan Requests.

The District has a bridge loan out for Progress Payment #3 on Claim #27. If the District puts in a request for Progress Payment #4, it would exceed the loan by about \$30,000.00. The District will use their own funds to cover that amount. Oscar reminded the Board and State that the final disbursement date on Form 260 needs to be updated.

8. Adjournment.

The meeting was adjourned at 11:02am.

The next update meeting will take place on July 18, 2024.

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At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

Seal