

**FRAZIER PARK PUBLIC UTILITY DISTRICT**

**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**

**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**

**Meeting ID: 876 0905 6378      Meeting Password: 047724**

**Regular Meeting Agenda for Thursday, April 13, 2023, 6:00pm**

**Additional Teleconference Location: 820 Elm Trl, Frazier Park, CA 93225 and  
901 Walnut Trl, Frazier Park, CA 93225**

*Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.*

- 1. Call to Order.**
  - a. Pledge to the Flag.**
  - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Report of Officers: President, Vice President, Secretary, Treasurer, and JPIA Representative.**
- 5. Board Member Initiatives.**
- 6. Manager's Report.**
  - a. Administrative Assistant's Report.**
- 7. Standing Committee Reports: Accounts Payable Committee; State Update Meeting Committee; Quarterly Financial Committee.**
- 8. Ad Hoc Committee Reports: Project Committee and Financial Committee.**

**Financial Business:**

- 9. Discussion/Vote on Accounts Payable and Financial Information.**
- 10. Discussion/Vote on In-House and Online Credit Card Fees.**

**Unfinished Business:**

Board Meetings are video recorded and broadcast both on YouTube and the District's website.

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**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**

**11. CLOSED SESSION pursuant to Gov't Code §54957.**

**Conference with Real Property Negotiators. Gov't. Code §54956.8**

**Property: 255-320-28**

**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**

**Negotiating Parties: Veronica Alcaraz, Carlos Saucedo**

**Under Negotiation: Price and Terms of Payment**

**12. CLOSED SESSION pursuant to Gov't Code §54957.**

**Conference with Real Property Negotiators. Gov't. Code §54956.8**

**Property: 256-070-54 & 256-070-55**

**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**

**Negotiating Parties: Jeff French, Emilie Wainright**

**Under Negotiation: Price and Terms of Payment**

**13. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

**a. Discussion/Vote/Review of the Project Timeline.**

**b. Discussion/Vote on the Budget Adjustment Request.**

**c. Discussion/Vote on the Project Technical Memo.**

**d. Discussion/Vote on the Acquisition and Development of Well #8 Property.**

**e. Discussion/Vote on the Acquisition and Development of Well #9 Property.**

**f. Discussion/Vote on District Sphere of Influence Map for the Annexation - Tabled.**

**g. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**

**h. Discussion/Vote on the Memorandum of Understanding - Tabled.**

**i. Discussion/Vote on Lake of the Woods Projects and Consolidation.**

**j. Discussion/Vote on Claims and Payouts.**

**14. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**

**a. Discussion/Vote/Update on Well #7.**

**b. Discussion/Vote/Update on Meter Replacement.**

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- c. Discussion/Vote on Claims and Payouts.
- d. Discussion/Vote/Update on the Bridge Loan Requests and Payments.
- 15. Discussion/Vote on Pipeline Replacement Project.
  - a. Discussion/Vote/Update on Potholing and Mapping.
  - b. Discussion/Vote on the Project Budget.
  - c. Discussion/Vote on the Project Plans and Specifications.
  - d. Discussion/Vote on the Project Application.
- 16. Discussion/Vote/Update on the Urgent Drinking Water Needs Funding.
- 17. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.
  - a. Discussion/Vote/Update on the Purchase of the Generators.
  - b. Discussion/Vote on Engineering and Design.
- 18. Discussion/Vote/Update on District Water Tank Repair and Replacement.
  - a. Discussion/Vote/Update on Elm Tank.
  - b. Discussion/Vote/Update on Parcel B.
- 19. Discussion/Vote/Review of the Employee Handbook.

**Brief Recess (Approximately 10 minutes, every one and a half hours).**

**New Business:**

- 20. Discussion/Vote on the District's Record Retention Policy.
- 21. Discussion/Vote/Review of District's Board Member Code of Conduct.
- 22. Discussion/Vote on the Bylaws and Rules and Regulations.
- 23. Discussion/Vote on Leasing a Security Camera System from American Business Machines.
- 24. Discussion/Vote on Purchasing a Meeting Camera and Microphone.
- 25. Discussion/Vote on Purchasing Leak Detection Equipment.
- 26. Discussion/Vote on Sending the GM to the Neptune Connect Conference.
- 27. Review and Approve Meeting Minutes for 03/07/2023 AP Standing Committee, 03/09/2023 Regular Meeting, 03/21/2023 AP Standing Committee, and 03/23/2023 Regular State Planning and Project Meeting.

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**28. Discussion/Vote on Future Agenda Items.**

**29. Adjournment.**

\*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at [www.frazierparkwater.com](http://www.frazierparkwater.com), and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

\*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).