

**Frazier Park Public Utility District  
P.O. Box 1525 Frazier  
Park, CA 93225**

November 16, 2023

ATTN: Eric Manzano, Disbursement Analyst  
Disbursement Unit  
Division of Financial Assistance  
State Water Resources Control Board  
P.O. Box 944212  
Sacramento, CA 94244-2120

RE: Frazier Park/Lake of the Woods Regional Consolidation Planning  
Project Funding Agreement # SWRCB0000000000180201500  
Claim # 36 for October 1, 2023 – October 31, 2023

Dear Mr. Manzano,  
**Claim 36 submittal:**

Attached are the original and one copy of the Frazier Park Public Utility District (District)  
Claim # 36 for Planning project costs from October 1, 2023, through October 31, 2023.

I can be reached at (661) 245-3734 or Carlos Bravo, Self-Help Enterprises at (559) 802 -  
1601, if there are any questions.

Sincerely

Jonnie Allison  
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator  
Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi  
District  
Dee Jaspar, Dee Jaspar & Associates  
Carlos Bravo, Self-Help Enterprises

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project  
 (2) Project Number: 1510007-001P  
 (3) Agreement Number: SWRCB0000000000D180201500

(5) Amount Claiming For Disbursement

Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split	DFA* Grant Amount (please indicate split %)
<b>(4A) Planning:</b>							
Management, Administration: \$54	Project Management&Administr	Frazier Park PUD	09/01/23-09/30/23	See attached	\$466.66	0%	100%
Legal: \$	Planning Project work	Young Wooldridge	09/01/23-09/30/23	105523	\$2,487.50	0%	100%
Staff Cost Recovery: \$	Staff costs	Frazier Park PUD	09/01/23-09/30/23	See attached	\$39.00	0%	100%
Consolidation Engineering \$4	Engineering Admin	Dee Jaspar and Associates	09/01/23-09/30/23	8-01014, 23-010	\$4,792.00	0%	100%
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates					
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates					
Consolidation MSR \$	MSR Report	Hoffman & Associates	09/01/23-09/30/23			0%	100%
Consolidation Legal \$19,000							
ing Subtotal: \$189,249					\$7,785.16	0%	100%
<b>(4B) Test Wells/Design:</b>							
Test well Plan & Specs: \$27,012						0%	100%
Test well Eq. Admin/Plan \$24,420	Test Well Admin	Dee Jaspar & Associates				0%	100%
Test well Eq. Admin/Plan \$24,420	Test Well Admin	Dee Jaspar & Associates					
Test well drilling: \$21	Test Well Drilling	Dee Jaspar & Associates				0%	100%
Labor Compliance: \$1,600	Labor Compliance	Dee Jaspar & Associates/CS & Associates					
Appraisals, Licenses, Access: \$	Appraisals	Dee Jaspar & Associates				0%	100%
Fish & Wildlife fees: \$2,000							
Hydrogeologist: \$28,889						0%	100%
Water Quality testing: \$4,530						0%	100%
Hydrogeology Report: \$6,931	Hydrogeology Report	Dee Jaspar & Associates				0%	100%
						0%	100%
Wells/Design Subtotal: \$362,748					\$0.00	0%	100%
<b>(4C) Engineering Report:</b>							
Engineering Report: \$96,729	Engineering report	Dee Jaspar & Associates		23-01014, 23-010	\$3,146.50	0%	100%
Engineering Report: \$96,729						0%	100%
ct Design Report Subtotal: \$96,729					\$3,146.50		
<b>(4D) Environmental Documents:</b>							
Environmental Documents: \$100,000	Mapping for NOE	Dee Jaspar & Associates					
Environmental Documents Subtotal: \$100,000					\$0.00		
<b>(4E) Engineering Design:</b>							
Engineering Design \$266,166	Well Design	Dee Jaspar & Associates		23-01014, 15, 16	\$1,555.00	0%	100%
Engineering Design Subtotal: \$266,166					\$1,555.00	0%	100%
<b>(4F) Contingency:</b>							
Contingency: \$0							
Contingency Subtotal: \$0					\$0.00		
<b>Total Planning \$1,014,892</b>					<b>\$12,486.66</b>	<b>0%</b>	<b>100%</b>

Instructions: Add additional rows as needed for each category

Definition:

# **Claim 36**

## **Task 1**

### **4A - Project Management & Administration**

#### **District Directors Reports, Sign-in Sheets & Meeting Agenda/Minutes**

**October 2023**

**Monthly Report - Board of Directors**

**October 2023**

**Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly Rate or Meeting Fee</b>	<b>Total</b>
10/19/2023	1	Administration	Standing Committee for monthly check-in meeting	Gerald Garcia	\$33.33	<b>\$33.33</b>
10/19/2023	1	Administration	Standing Committee for monthly check-in meeting	Lisa Schoenberg	\$33.33	<b>\$33.33</b>
10/26/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Rebecca Gipson	\$100.00	<b>\$100.00</b>
10/26/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Lisa Schoenberg	\$100.00	<b>\$100.00</b>
10/26/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Terry Kelling	\$100.00	<b>\$100.00</b>
10/26/2023	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Brahma Neyman	\$100.00	<b>\$100.00</b>
<b>Total</b>						<b>\$466.66</b>

**Frazier Park PUD  
Ad-Hoc Conference  
Call/Meeting Date:  
October 19, 2023**

# Sign-In Sheet

## Frazier Park Public Utility District

Date: 10-19-2023

Meeting: State Update Meeting

Time: 10:00 am

Name - Print	Address	Email Address
Jennie Allison	4020 park Drive, Frazier Park	jonnica.fppud@gmail.com
Gerald Garcia	↓	geraldg.fppud@gmail.com
Lisa Schocenberg		lisa.s.fppud@gmail.com

\*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, October 19, 2023, 10:00am**

- 1. Call to Order.**
- 2. Roll Call of Directors and Attendees.**
- 3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Review Minutes of 09/21/2023 State Update Standing Committee Meeting.**
- 5. FP/LOW Consolidation Planning Project.**
  - a. Well Sites.**
    - i. Acquisition of Well Site Properties.**
    - ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).**
    - iii. Sphere of Influence Mapping (Submitted).**
    - iv. LAFCo and MSR Work.**
    - v. Planning Timeline (Extension).**
  - b. Planning Project - SHE Technical Assistance Funding Status.**
    - i. Stand-By Fee Assessment.**
  - c. Regional Project Planning Project Budget Details.**
  - d. Project Budget.**
    - i. Review of Planning Budget.**
    - ii. Budget Adjustment.**
  - e. Claims.**
    - i. Review Invoices for Claim #35.**
  - f. Lake of the Woods Grants and Projects.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, October 19, 2023, 10:00am**

- 6. Frazier Park Pipeline Replacement Project.**
  - a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**
    - i. Potholing and Mapping.**
    - ii. Engineering and Design.**
    - iii. Engineering Contract.**
    - iv. Project Application.**
    - v. Review Invoices.**
  - b. SWRCB Grant Funded Project.**
- 7. Frazier Park Public Utility District Meter Replacement Project and  
Emergency Replacement Well and Water Supply Project.**
  - a. Status of Projects (Well and Meters).**
  - b. Project Budget (Well Funding).**
  - c. Claims.**
    - i. Review Invoices for Claim #20.**
  - d. SHE Revolving Loan Requests.**
- 8. Adjournment.**



**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, October 19, 2023, 10:00am**

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\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at [www.frazierparkwater.com](http://www.frazierparkwater.com), and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

\*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

**FRAZIER PARK PUBLIC UTILITY DISTRICT  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
STATE UPDATE STANDING COMMITTEE  
MEETING MINUTES FOR THURSDAY, OCTOBER 19, 2023  
10:00 AM**

Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on October 26, 2023

- 1. Call to Order: 10:00am.**
- 2. Roll Call of Directors and Attendees.**
  - **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Gerald Garcia, and Lisa Schoenberg.
  - **Lake of the Woods MWC (LOW)** - Pam Jarecki.
  - **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
  - **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
  - **State Water Resources Control Board (SWRCB):**
    - **Division of Financial Assistance** - Lawrence Sanchez.
    - **Division of Drinking Water** - Ryan Icenhower and Reyna Rodriguez.

**3. Public Comments - None.**

**4. Review Minutes of 09/21/2023 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on September 28, 2023.

**5. FP/LOW Consolidation Planning Project.**

**a. Well Sites.**

**i. Acquisition of Well Site Properties.**

Dee Jaspar and the ad hoc committee had a meeting with the owners of the Well #9 property. They were able to come to a tentative agreement as to how the site will be developed, while still leaving them two lots that they will be able to sell.

Next week there will hopefully be a meeting with the owners of the Well #8 site to continue discussions.

**ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

The technical memo is ready to be uploaded to the State's website for the grant application. Dee will send a copy of the report to the District.

**iii. Sphere of Influence Mapping (Submitted).**

**FRAZIER PARK PUBLIC UTILITY DISTRICT  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
STATE UPDATE STANDING COMMITTEE  
MEETING MINUTES FOR THURSDAY, OCTOBER 19, 2023  
10:00 AM**

Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on October 26, 2023

There was no update on this item.

**iv. LAFCo and MSR Work.**

Bravish is working on implementing the FPPUD's changes to the MSR document. Dee will follow up with him on that work.

**v. Planning Timeline (Extension).**

The District's extension request is currently being processed by the State.

**b. Planning Project - SHE Technical Assistance Funding Status.**

**i. Stand-By Fee Assessment.**

Carlos Bravo is working on updating the Workplan to include the cost of the stand-by fee assessment so he can submit it to the State for approval.

**c. Regional Project Planning Project Budget Details.**

There was no update on this item.

**d. Project Budget**

**i. Review of Planning Budget.**

A copy of the current budget was included in the meeting packet. The line item for Engineering Administration will be down to \$4,802.34 after the new claim. The ad hoc committee, Dee Jaspar, and Carlos Bravo will meet to review the budget and make possible adjustments.

**ii. Budget Adjustment.**

There was no update on this item.

**e. Claims.**

**i. Review Invoices for Claim #35.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, OCTOBER 19, 2023**  
**10:00 AM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on October 26, 2023

There were two invoices from Young Wooldridge, three invoices from DJA, and charges for Director fees and staff recovery. The claim came out to a total of \$21,705.67.

**f. Lake of the Woods Grants and Projects.**

The following updates were provided by Pam Jarecki.

**3.5-million-dollar grant - Line Replacement & Permanent Generators:**

This project is moving along and should be done by the end of the year. In the next two weeks we will begin pressure testing, lab tests in completed sections, and will start bringing those areas online.

**The generator project:**

We will not hear anything until the later part of 2024

**5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:**

**These permits are done:**

- California Department of Fish and Wildlife Lake and Streambed Alteration Notification is complete
- Army Corps of Engineers Section 404 Nationwide Permit
- Regional Water Quality Control Board Section 401 Water Quality Certification

**Still waiting on these permits:**

- United States Forest Service Special Use Permit SF299 Application form and supporting exhibits to renew the permit for the springs, pipeline to the springs, and the North and South Tanks were completed and submitted to USFS on March 14, 2023.

**Basis of Design:**

P&P is hoping to have a draft report and preliminary plans by the end of next week.

**Schedule Update:**

- Basis of Design Memo – Late- Oct 2023
- Environmental Documents – are done
- 90% Design Plans, Specs, and Estimate – Mid-December 2023

**Well #4:**

Has been put offline, we are collecting data on the high iron and manganese.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, OCTOBER 19, 2023**  
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Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on October 26, 2023

**Blending station:**

Nitrates are between 5.4 and 5.9 the month of September  
All wells are finally leveling off after raising 26.5 to 36.5 feet.

Dee requested mapping info for the annexation connection by mid-November

**6. Frazier Park Pipeline Replacement Project.**

**a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**

**i. Potholing and Mapping.**

The potholing and mapping is complete.

**ii. Engineering and Design.**

There was no update on this item.

**iii. Engineering Contract.**

Dee will provide a contract which is needed for the project application.

**iv. Project Application.**

SHE is working on pooling together all of the documents needed for the construction application. DJA will assist them with any technical information that is needed. The FPPUD is ready to send all of the financial information for the 2022 and 2023 year end to the auditors so they can begin on the financial statements. They hope to have a draft of these audits by January so they can be included in the application.

**v. Review Invoices.**

There was one new invoice from DJA for this project. Invoice #23-00954 in the amount of \$3,368.86.

**b. SWRCB Grant Funded Project.**

There was no update on this item.

**FRAZIER PARK PUBLIC UTILITY DISTRICT  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
STATE UPDATE STANDING COMMITTEE  
MEETING MINUTES FOR THURSDAY, OCTOBER 19, 2023  
10:00 AM**

Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on October 26, 2023

**7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

**a. Status of Projects (Wells and Meters).**

Curtis Skaggs reported that the meters from Neptune and Ferguson are being delivered to the contractor. The service brass is expected to come in after the first of the year. He anticipates the contractors can begin work in February or March of 2024.

**b. Project Budget (Well Funding).**

DJA addressed all of Lawrence Sanchez's comments on the technical memo and Change Order #2. Jesse Dhaliwal approved the conclusion drawn in the memo for the need to abandon the well. He sent that approval to Lawrence. Lawrence will start to process the funding agreement amendment. In the meantime, he will work with his management to get approval for proceeding with the destruction of the well.

**c. Claims.**

**i. Review Invoices for Claim #20.**

Oscar Cisneros provided a draft of Claim #20. There were two invoices from DJA. The total claim came out to \$909.55. Gail Jasper updated the invoices to include the backup information for the copy charges.

**d. SHE Revolving Loan Requests.**

There was no update on this item.

**8. Adjournment.**

The meeting was adjourned at 10:49am.

The next update meeting will take place on November 16, 2023.

**FRAZIER PARK PUBLIC UTILITY DISTRICT  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
STATE UPDATE STANDING COMMITTEE  
MEETING MINUTES FOR THURSDAY, OCTOBER 19, 2023  
10:00 AM  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on October 26, 2023**

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\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**

\_\_\_\_\_  
**Attest: Gerald Garcia, Secretary**

**seal**

# **Frazier Park PUD**

## **District Meeting Date:**

### **October 26, 2023**



# Sign-In Sheet

## Frazier Park Public Utility District

Date: 10/26/2023

Meeting: Regular State Planning  
& Project Meeting

Time: 4:00pm

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive, Frazier Park	tiffanym.fppud@gmail.com
Rebecca Gipson	teleconference	
Lisa Schowburg	4020 Park Drive, Frazier Park	l.s.s.fppud@gmail.com
Terry Kelling	4020 Park Drive, FP. 93225	tkelling.fppud@gmail.com
Jonnie Allison	4020 Park Drive, FP 93225	Jonniea.fppud@gmail.com
Brahma Neyman	4020 Park Drive, FP 93225	brahman.fppud@gmail.com

\*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. *Per government code section 54953.3*

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 823 3190 9562      Meeting Password: 282081**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, October 26, 2023, 4:00PM**

Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225  
3844 Mt. Pinos Way, Frazier Park, CA 93225

*Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.*

- 1. Call to Order.**
  - a. Pledge to the Flag.**
  - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items not listed on Agenda (Limited to five minutes - Thank you!).**
- 4. Standing Committee Reports: Accounts Payable Committee; State Update Meeting Committee, Quarterly Financial Committee.**
- 5. Ad Hoc Committee Reports: Project Committee; Financial Committee; Generator Pad Construction Committee.**

**Financial Business:**

- 6. Discussion/Vote on Accounts Payable and Financial Information.**

**Unfinished Business:**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, October 26, 2023, 4:00PM**

- 7. CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't. Code §54956.8**  
**Property: 255-320-28**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Veronica Alcaraz, Carlos Saucedo**  
**Under Negotiation: Price and Terms of Payment**
- 8. CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't. Code §54956.8**  
**Property: 256-070-54 & 256-070-55**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Jeff French, Emilie Wainright**  
**Under Negotiation: Price and Terms of Payment**
- 9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**
  - a. Discussion/Vote/Review of the Project Timeline and Extension.**
  - b. Discussion/Vote on the Project Technical Memo.**
  - c. Discussion/Vote on the Acquisition and Development of the Well #8 Property.**
  - d. Discussion/Vote on the Acquisition and Development of the Well #9 Property.**
  - e. Discussion/Vote/Update on District Sphere of Influence Map for the Annexation - Submitted/Tabled.**
  - f. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**
  - g. Discussion/Vote on the Memorandum of Understanding - Tabled.**
  - h. Discussion/Vote/Update on Raising the Stand-By Fee.**
  - i. Discussion/Vote on Lake of the Woods Projects and Consolidation.**
  - j. Discussion/Vote on Claim #35 and Other Claims and Payouts.**
- 10. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**
  - a. Discussion/Vote/Update on Well #7.**
  - b. Discussion/Vote/Update on the Meter Replacement.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, October 26, 2023, 4:00PM**

- c. Discussion/Vote on Claim #20 and Other Claims and Payouts.
- d. Discussion/Vote/Update on Bridge Loan Requests and Payments.
- 11. Discussion/Vote/Update on Pipeline Replacement Project.
  - a. Discussion/Vote on Potholing and Mapping - Completed.
  - b. Discussion/Vote on Engineering and Design.
  - c. Discussion/Vote on the Engineering Contract.
  - d. Discussion/Vote on the Project Application.
- 12. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.
  - a. Discussion/Vote/Update on the Purchase of the Generators.
  - b. Discussion/Vote on Engineering and Design.
- 13. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement.

**Brief Recess (Approximately 10 minutes, every one and a half hours).**

**New Business:**

- 14. Discussion/Vote on Renewing the Bookkeeper's Contract.
- 15. Review and Approve Meeting Minutes for 10/19/2023 State Update Meeting.
- 16. Discussion/Vote on Future Agenda Items.
- 17. Adjournment.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, October 26, 2023, 4:00PM**

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# **Claim 36**

## **Scope of Work Task 1:**

### **Task 1: 4A - Planning - Staff Cost Recovery**

# **District staff charges October 2023**

**Monthly Report - Admin Staff  
October 2023  
Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly rate</b>	<b>Total</b>
10/26/2023	1.5	Administration	Clerk of the Board Services for monthly planning meeting	Clerk of the Board	\$26.00	<b>\$39.00</b>
<b>Total</b>	<b>1.5</b>					<b>\$39.00</b>

# **Claim 36**

## **Task 1 – Planning**

### **4A - Planning**

## **Legal**

**Invoice #105523**

**October 31, 2023**

**Charges: \$2,487.50**





THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP • EST. 1939  
1800 30TH STREET, FOURTH FLOOR  
BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM  
EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM  
PHONE: (661) 327-9661  
FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

**CONFIDENTIAL**

FRAZIER PARK PUBLIC UTILITY DISTRICT  
PO BOX 1525  
FRAZIER PARK CA 93225

October 31, 2023

Client ID 13078-24 AFD  
Invoice No. 105523

Statement for period through October 31, 2023

**LEGAL SERVICES REGARDING: EMINENT DOMAIN, FPPUD PLANNING PROJECT**

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

Fees		T.K.	Hours	Amount
10/02/23	EVALUATE LETTER FROM COUNSEL FOR LANDOWNER C&C ELITE PROPERTIES IN RESPONSE TO DISTRICT'S OFFER LETTER.	AFD	0.40	\$130.00
10/03/23	REVIEW LETTER FROM J.T. FOX REGARDING C&C ELITE PROPERTY.	BAS	0.30	\$97.50
10/06/23	DRAFT RESPONSE TO PUBLIC RECORDS ACT REQUEST FROM MR. FOX.	WJG	1.00	\$175.00
10/09/23	COMPLETE DRAFT OF RESPONSE COUNSEL FOR LANDOWNER C&C ELITE PROPERTIES ADDRESSING BOTH PUBLIC RECORDS ACT AND LITIGATION MATTERS.	AFD	1.70	\$552.50
	DRAFT RESPONSE TO PUBLIC RECORDS ACT REQUEST FROM MR. FOX.	WJG	2.00	N/C
10/10/23	FINALIZE RESPONSE AND TRANSMIT TO COUNSEL FOR C&C ELITE PROPERTIES. CONFER WITH DISTRICT STAFF REGARDING SAME	AFD	0.50	\$162.50
	REVIEW AND COMMENT ON RESPONSE TO PUBLIC RECORDS ACT REQUEST.	BAS	0.10	\$32.50
10/18/23	SEPARATE CALLS WITH COUNSEL FOR C&C ELITE PROPERTIES, AND WITH J. ALLISON AND D. JASPAR, CONCERNING POTENTIAL RESOLUTION OF WELL SITE ACQUISITION.	AFD	1.30	\$422.50
10/23/23	COLLABORATE WITH C. O'BRIEN ON DRAFTING RESOLUTION OF NECESSITY FOR ACQUISITION OF WELL SITE #8	AFD	0.80	\$260.00
10/25/23	REVIEW RESPONSIVE RECORDS FURNISHED BY D. JASPAR. CREATE SHAREFILE AND TRANSMIT RECORDS TO COUNSEL FOR C&C ELITE PROPERTIES.	AFD	0.40	\$130.00
	DRAFTING RESOLUTION OF NECESSITY FOR AFD.	CVO	3.00	\$525.00
10/26/23	DRAFTING RESOLUTION OF NECESSITY FOR AFD.	CVO	2.25	N/C

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

Fees	T.K.	Hours	Amount
10/27/23 DRAFTING RESOLUTION OF NECESSITY FOR AFD.	CVO	1.00	N/C

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	5.10	\$325.00	\$1,657.50
BAS	BRETT A. STROUD	0.40	\$325.00	\$130.00
CVO	CONOR O'BRIEN	3.25	\$175.00	N/C
CVO	CONOR O'BRIEN	3.00	\$175.00	\$525.00
WJG	WYATT GERL	2.00	\$175.00	N/C
WJG	WYATT GERL	1.00	\$175.00	\$175.00

<b>TOTAL FEES</b>	<b>\$2,487.50</b>
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PRIOR STATEMENT BALANCE	\$3,067.50
CURRENT CHARGES	\$2,487.50
<b>PAY THIS AMOUNT</b>	<b>\$5,555.00</b>

Any Payments Received After 10/31/23 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

**Claim 36**  
**Funding Agreement**  
**Scope of Work Task 1:**  
**4A- Planning Funding**  
**Consolidation Engineering**  
**Charges:**

**October 31, 2023**

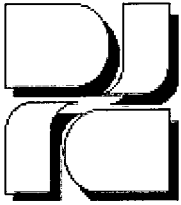
**Invoice #: 23- 01014,**  
**23-01015**

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**Charges:\$4,792.00**

**Claim 36**  
**Funding Agreement**  
**Scope of Work Task 3:**  
**4C- Test Wells/Design port:**  
**Engineering Report**  
**Invoice #: 23-01014,**  
**23-01015**  
**October 31, 2023**  
**Charges: \$3,146.50**

**Claim 36**  
**Funding Agreement**  
**Scope of Work Task 5:**  
**4E-Enginerring Design:**  
**Invoice: #23-01014,**  
**23-01015, 23-01016**  
**October 31, 2023**  
**Charges: \$1,555.00**



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- B

# INVOICE

Invoice submitted to:

Frazier Park Public Utility District  
 P.O. Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfpud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

October 31, 2023

Invoice # 23-01014

In Reference To: State Planning Regional Study  
 Grant Funds

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
10/2/2023	DJ	Principal Engineer Well 8	Engineering design 2.00 217.00/hr	434.00
10/3/2023	DJ	Principal Engineer Well 8 Early Drilling Application	Consolidation Engineering 3.00 217.00/hr	651.00
10/9/2023	DJ	Principal Engineer Well 8 Chicago Title Report Update	Consolidation Engineering 1.00 217.00/hr	217.00
10/12/2023	DJ	Principal Engineer Well 8 Engineer Report	PER 4.50 217.00/hr	976.50
10/18/2023	DJ	Principal Engineer Well 9 Mapping & MTLs for Meeting	Consolidation Engineering 1.00 217.00/hr	217.00
	DJ	Principal Engineer Meeting with Emilie and Jeff	Consolidation Engineering 2.00 217.00/hr	434.00
10/19/2023	DJ	Principal Engineer State Meeting Via Teams	Consolidation Engineering 1.00 217.00/hr	217.00
10/23/2023	DJ	Principal Engineer Well 9 Computations	Consolidation Engineering 3.50 217.00/hr	759.50

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Frazier Park Public Utility District

		<u>Hrs/Rate</u>	<u>Amount</u>
10/24/2023	DJ Principal Engineer <b>Consolidation Engineering</b> Well 9 Mapping Reconfiguration of Parcel 1 & 2 Incorporating Wellsite 9	3.00 217.00/hr	651.00
10/26/2023	DJ Principal Engineer <b>Consolidation Engineering</b> Board Meeting Planning Regional Project	1.00 217.00/hr	217.00
	For professional services rendered	<u>22.00</u>	<u>\$4,774.00</u>
	Additional Charges :		
10/31/2023	IN-HOUSE COLOR COPIES/PRINTS		18.00
	Total costs <b>Consolidation Engineering</b>		<u>\$18.00</u>
	For professional services rendered	<u>22.00</u>	<u>\$4,792.00</u>
	Total amount of this bill		<u><u>\$4,792.00</u></u>

Billings from October 1 to October 31, 2023

<b>Consolidation</b>	<b>Engineering</b>	<b>Charges---</b>	<b>-\$651+\$217+\$217+\$434+\$217+\$759.50+\$651+\$217.00+</b>
<b>\$18.00</b>			<b>-----=\$3,381.50</b>
<b>PER Charges</b>			<b>-----=\$ 976.50</b>
<b>Engineering design Charges</b>			<b>-----=\$ 434.00</b>
<b>Total Charges</b>			<b>-----=\$4,792.00</b>

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

**DEE JASPAR & ASSOCIATES, INC.**  
**2730 Unicorn Road Bldg A**  
**Bakersfield, CA 93308**  
**(661)-393-4796**

**INVOICE FOR MATERIALS**

<b>Date</b>	<b>Project</b>	<b>Description of Materials</b>	<b>Amount</b>	<b>Cost</b>	<b>End Cost</b>
	<b>Frazier Park Public Utility District</b>				
	<b>Wells No. 8/9 State Planning Regional Study</b>				
	<b>October 2023</b>				
10/31/2023		In-House Color Copies/Prints	120	\$0.15	\$18.00
		<b>TOTAL CHARGES</b>			<b>\$18.00</b>



**IN-HOUSE COPIES/PRINTS**

**Oct-23**

**Project**

Frazier Park PUD Wells 8/9 State Planning Regional Study

**Color @**

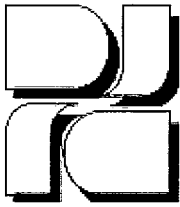
120

**\$0.15**

**\$18.00**

**B & W @**

**\$0.08**



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-**D**

# INVOICE

Invoice submitted to:  
 Frazier Park Public Utility District  
 P.O Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 Tiffanymfppud@gmail.com  
 Jonniea.fppud@gmail.com

October 31, 2023

Invoice # 23-01015

In Reference To: Project Design Report  
 36,605

## Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
10/10/2023	DJ	Principal Engineer Well 8 Application for Expedited Funding Engineer Report	2.50 217.00/hr	542.50
		<b>Consolidation Engineering</b>		
10/11/2023	DJ	Principal Engineer Well 8 Engineer Report	4.00 217.00/hr	868.00
		<b>PER</b>		
10/13/2023	DJ	Principal Engineer Well 8 Engineer Report	6.00 217.00/hr	1,302.00
		<b>PER</b>		
10/17/2023	DJ	Principal Engineer Well 8 Application Planning	6.00 217.00/hr	<b>1,302.00</b>
		<b>Consolidation Engineering will be paid in claim 37 if budget adjustment gets approved by DFA.</b>		
10/18/2023	DJ	Principal Engineer Well 8 Early Drilling Report	3.00 217.00/hr	651.00
		<b>Consolidation Engineering</b>		
10/19/2023	DJ	Principal Engineer Well 8 Expedited Funding Application Engineer Report	1.00 217.00/hr	217.00
		<b>Consolidation Engineering</b>		
10/24/2023	DJ	Principal Engineer Well 8 Reviewing and Uploading Reports to Sharefile Showing how Well 8 &	2.00 217.00/hr	434.00
		<b>Engineering design</b>		

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Frazier Park Public Utility District

	<u>Hrs/Rate</u>	<u>Amount</u>
9 were Selected		
10/27/2023 DJ Principal Engineer <b>Engineering Design</b> Well 8 Easements and Wellplans Assemble and Upload Plans and Easements	1.00 217.00/hr	217.00
For professional services rendered	<u>25.50</u>	<u>\$5,533.50</u>
Additional Charges :		
10/31/2023 IN-HOUSE BLACK & WHITE COPIES/PRINTS		17.44
IN-HOUSE COLOR COPIES/PRINTS		80.25
Total costs <b>Consolidation Engineering /Admin will be paid in claim 37 if budget adjustment gets approved by DFA.</b>		<u><b>-\$97.69</b></u>
For professional services rendered	25.50	<u>\$5,631.19</u>
Total amount of this bill		<u><u>\$5,631.19</u></u>
		- \$1,302.00
		<u>- \$ 97.69</u>
Billings from October 1 to October 31, 2023	<b>New Total-----</b>	<b>=\$4, 231.50</b>

<b>Consolidation Engineering Charges</b> ---	<b>-\$542.50+\$651.00+\$217.00-----</b>	<b>=\$1,410.50</b>
<b>PER Charges</b> ---	<b>-\$868.00+\$1302.00-----</b>	<b>=\$2,170.00</b>
<b>Engineering Design Charges</b> ---	<b>-\$434.00+\$217.00-----</b>	<b>=\$651.00</b>
<b>Total Charges</b> ---	<b>-\$2810.19+\$2170.00+\$651.00-----</b>	<b>=\$4,231.50</b>

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**DEE JASPAR & ASSOCIATES, INC.**  
 2730 Unicorn Road Bldg A  
 Bakersfield, CA 93308  
 (661)-393-4796

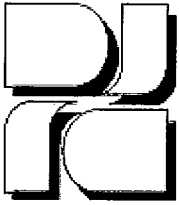
**INVOICE FOR MATERIALS**

Date	Project	Description of Materials	Amount	Cost	End Cost
	Frazier Park Public Utility District				
	Well No. 8 Project Project Design Report				
	October 2023				
10/31/2023		In-House Color Copies/Prints	535	\$0.15	\$80.25
		In-House Black & White Copies/Prints	218	\$0.08	\$17.44
		<b>TOTAL CHARGES</b>			<b>\$97.69</b>

**IN-HOUSE COPIES/PRINTS**

**Oct-23**

<b>Project</b>	<b>Color @</b>	<b>\$0.15</b>	<b>B &amp; W @</b>	<b>\$0.08</b>
Frazier Park PUD Well 8 Project Design Report	535	<b>\$80.25</b>	218	<b>\$17.44</b>



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-*E*

# INVOICE

Invoice submitted to:

Frazier Park Public Utility District  
 PO Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfppud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

October 31, 2023

Invoice # 23-01016

In Reference To: Engineering Design  
 266,166

Additional Charges :

	<u>Amount</u>
10/2/2023 Electrical Power Systems, Inc #10983	470.00
<b>Total costs</b>	<u>\$470.00</u>
For professional services rendered	<u>0.00</u> <u>\$470.00</u>

Billings from October 1 to October 31, 2023

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

ELECTRICAL POWER SYSTEMS, INC.

F1000320-E

FEDERAL TAX ID #94-2255869  
(559) 221-7230  
2187 HERNDON AVE., #102  
CLOVIS, CA 93611

well 8

TO:  
DEE JASPAR & ASSOCIATES  
2730 UNICORN ROAD, #A  
BAKERSFIELD, CA 93308

BILL DATE: 10/2/2023

INVOICE NO. 10983

P.O. No.

PROJECT: DJA21140 - FRAZIER PARK CSD EM. GEN.

FOR PROFESSIONAL SERVICES RENDERED:

			TIME	AMOUNT
9/30/2023	FEES 300.4	CONST. DOCU./PDF MARKUPS	2	470.00
		TOTAL FEES:		470.00

TOTAL INVOICE

\$470.00  
T Schmidt/n  
QB am 10/4

PROGRESS BILLING

TERMS 30 DAYS NET - DEFERRED PAYMENT OF 1.5% PER MONTH ON UNPAID BALANCE.