

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 865 0441 3401      Meeting Password: 858820**  
**SPECIAL MEETING MINUTES FOR TUESDAY, JUNE 14, 2022, 6:00PM**  
**Neyman/Kelling 4/0/1 - Director Schoenberg Abstain**  
**Minutes Approved on July 28, 2022**

**1. Call to Order: 6:01pm.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors.**

Present: Garcia, Kelling, Neyman, and Schoenberg.

Teleconference: Gipson.

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Patricia Hampton, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Oscar Cisneros and Jessi Snyder.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.

**2. Discussion/Vote/Adjust Agenda if Necessary - No change.**

**3. Public Comments - None.**

**4. Discussion/Vote on the Project Budget Request to Lawrence Sanchez Requesting Additional Funding for the Meter Project.**

Dee Jaspar explained that in the funding adjustment letter to Lawrence Sanchez, the meter replacement project budget was increased from \$2,767,000.00 to \$3,321,550.00. This was a total increase of \$254,550.00. due to increased inflation. This letter was amended for typos and sent to Lawrence.

**5. Discussion/Present Information on the Self-Help Enterprises Bridge Loan.**

Jessi Snyder from Self-Help Enterprises (SHE) presented the Board with information on the bridge loan. She explained that the purpose of the loan is to keep contractors paid while the District awaits reimbursement from the State. She stated that she has reviewed the FPPUD's loan application which looked good, and most of the required items have already been provided.

The current funding agreement for the meter-well project is not sufficient to cover the costs for both portions of the project.

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The District's hope was to use the bridge loan to move forward with the meter replacement while waiting for the State to approve the funding increase. Jessi stated that if the District were to receive written confirmation from the State that the additional funding was approved, she would be comfortable moving forward with awarding the bridge loan to the District. Without written approval, she believes it still may be possible the District would be eligible.

**6. Discussion/Vote on Moving Forward with a Bridge Loan from Self-Help Enterprises for the Meter Project.**

**Motion: Move that we move forward with the bridge loan from Self-Help Enterprises for the meter project.**

**Kelling/Neyman 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**7. Discussion/Vote on Resolution FP-20220614-01: Resolution to Borrow - Self-Help Enterprises Capital Bridge Loan Fund.**

A draft resolution was provided to the Board based on the template sent from SHE.

**Motion: Move that we approve Resolution FP-20220614-01: Resolution to Borrow - Self-Help Enterprises Capital Bridge Loan Fund.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

The Board wished to go back on the agenda to discuss the project contract with Dee Jaspas & Associates (DJA), which is necessary for the bridge loan application.

**Motion: Move that we go back to #6.**

**Neyman/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**6. Discussion/Vote on Moving Forward with a Bridge Loan from Self-Help Enterprises for the Meter Project.**

The Board believes that an agreement between the FPPUD and DJA for the work on the meter-well project was discussed but never finalized. Dee stated he will check his files to confirm whether or not he has that document. If he does not, he will prepare a contract for approval at the next meeting.

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**8. Discussion/Vote/Preparation for the Prop 218 Public Information Meeting and Hearing.**

The Board discussed what they would wear, and agreed that each Board Member would wear any shirt that has the company logo. The morning of the meeting the FPPUD crew will set up the tables and chairs. The District will provide coffee and water for the public that attends. Tiffany will email David Hossli to confirm what equipment and information he will provide, and what is still needed. David will also be invited to the next regular meeting to continue this discussion.

**9. Discussion/Vote on Future Agenda Items.**

Regular State Planning & Project Meeting June 23, 2022.

Public Information Meeting June 25, 2022.

**10. Adjournment.**

**Motion: Move that we adjourn.**

**Neyman/Gipson 5/0/0, Motion Passed.**

**Aye: Garica, Gipson, Kelling, Neyman, and Schoenberg.**

**Meeting Adjourned: 6:52pm.**

**At every special meeting, the legislative body shall provide the public with an opportunity to address the body on any item described in the notice before or during consideration of the item. (Brown Act Code Sec 54954.3(a)).**



\_\_\_\_\_  
Tiffany Matte, Clerk of the Board



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Attest: Gerald Garcia, Secretary

seal