

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, Ca. 93225
SPECIAL MEETING
MINUTES FOR THURSDAY, DECEMBER 7, 2017
6:30 PM
Gipson/Neyman 5/0/0
Minutes Approved on January 11, 2018

1. Call to Order: 6:33pm.

a. Pledge to the Flag.

b. Roll Call of Directors: Garcia, Gipson, Kelling and Schoenberg.

Director Neyman present as the chairperson.

Also present: Jonnie Allison, and Tiffany Matte.

General Manager (GM) Jonnie Allison gave a brief report. The District called the Sheriff's Department for a customer who has been making inappropriate remarks to the Billing Clerk at the front counter. The Sheriff gave him a warning and asked that he use other options to pay his bill instead of coming in person. GM Allison will be taking other steps to help keep employees safe in the office.

It was clarified, because of the discussion at the previous meeting, that the front desk register has never been used for petty cash. The money in the drawer was to insure there is always enough change for customers who pay in cash.

2. Discussion/Review/Vote of the Bylaws and Rules and Regulations.

The previously adopted Bylaws and Rules and Regulations were sent to FPPUD attorney Ernest Conant for review and possible changes. These have been returned for the Board to review the corrections. The Board read the document out loud and went over each rule to accept and make any additional amendments.

Motion: Move that we pass the Resolution Before the Board of Directors of the Frazier Park Public Utility District Adopting Bylaws and Rules and Regulations that we just read, with the corrections stated.

Garcia/Gipson 5/0/0, Motion Passed.

Motion: Move that we take a break at 7:34pm.

Gipson/Kelling 5/0/0, Motion Passed.

Return from break: 7:45pm.

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3. Discussion/Review of Parliamentary Procedure.

Tiffany Matte prepared and gave a presentation to the Board on making a Point of Order motion.

4. Discussion/Vote on Future Agenda Items.

Regular Meeting December 14, 2017.

Special Meeting December 15, 2017:

- Review and approve the final Engineering Report for the annexation project.
- Review and approve the PER for the meter replacement project.

Regular Planning Meeting December 28, 2017.

5. Adjournment.

Motion: Move that we adjourn.

Gipson/Kelling 5/0/0, Motion Passed.

Meeting adjourned: 7:54pm.

At every special meeting, the legislative body shall provide the public with an opportunity to address the body on any item described in the notice before or during consideration of the item. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Lisa Schoenberg, Secretary

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