

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**SPECIAL MEETING MINUTES FOR THURSDAY, JULY 18, 2019**  
**6:00PM**

Garcia/Gipson 4/0/1 - Director Schoenberg Abstain  
Minutes Approved on August 8, 2019

**1. Call to Order: 6:05pm**

**a. Pledge to the Flag.**

**b. Roll Call of Directors:** Garcia, Gipson and Neyman. Director Schoenberg absent. Director Kelling present as the chairperson.  
Also present: Jonnie Allison and Cassandra Zeno.

**2. Discussion/Vote/Adjust Agenda if Necessary - No Change.**

**3. Public Comments - None.** Present: Dee Jaspar and one member of the public.

**4. Manager's Report.**

General Manager (GM) Jonnie Allison participated in a conference call with the State, to see if the District could get technical assistance funds for the new well. The bottom line is, the State is unwilling to give emergency funds unless there is a water crisis. The options left are: To wait for our well to fail, then apply to the State for funding (which could take up to two years to approve); or proceed with the USDA application, pay for some of the work up front, then get reimbursed if or when the grant/loan is approved. GM Allison recommended the latter.

**Dave Warner was contacted via teleconference to give information on the next few agenda items.**

**5. Discussion/Possible Vote on FP - LOW Area Annexation Project.**

**a. Discuss/Vote/Sign Funding Agreement for the Project Planning Grant.**

There is a provision in the funding agreement that says the State must give written approval after a test well is drilled, before moving on to the next test site. Dee Jaspar objected to this stipulation, because it would need to be added to a driller's contract, and would add to the cost of the project. He spoke with the State Water Resources Control Board (SWRCB), and they indicated they would do their best to keep moving this project forward. Dee stated that although there are no guarantees, the best thing to do is sign the agreement, and work any added cost into the project budget.

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**Motion: Move that we vote to approve signing the funding agreement for the project planning grant.**

**Neyman/Garcia 4/0/0, Motion Passed - Director Schoenberg absent.**

**6. Discussion/Possible Vote on New Well Project.**

**a. Discussion/Vote on New USDA Well Grant/Loan Application.**

Dave Warner explained that the State would be willing to give technical assistance money, but only if the District were applying for State funding. He believes moving forward with the USDA would be the best choice to acquire funds the soonest.

Dee Jaspas reported he could be ready in a week with the specifications for the new well, the District just needs to let him know when. With State approval, he could then send the project out to bid so the hole could be drilled and the casing installed. It takes 30 days to collect bids. They would be reviewed by the engineer and USDA, and a recommendation given. At the same time as the bidding process, Dee could prepare the specifications to equip the well site. The well would be drilled, and the equipping portion would go out to bid. For the final portion, the State would approve the water quality, and then the contractor would place the pump and complete the plumbing and electrical. Dee estimates the whole process would take around six months.

**7. Discussion/Possible Vote on Meter Replacement Project.**

**a. Discussion/Vote on Project Application.**

The State approved a work plan with Self- Help Enterprises. They will be going through and updating the original application.

**8. Discussion/Vote on Future Agenda Items.**

Regular Meeting August 8, 2019:

- Carry over the discussion/vote on the USDA grant/loan application.

**9. Adjournment.**

**Motion: Move that we adjourn.**

**Neyman/Gipson 4/0/0, Motion Passed - Director Schoenberg absent.**

**Meeting Adjourned: 6:52pm.**

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**At every special meeting, the legislative body shall provide the public with an opportunity to address the body on any item described in the notice before or during consideration of the item. (Brown Act Code Sec 54954.3(a)).**



**Tiffany Matte, Clerk of the Board**



**Attest: Lisa Schoenberg, Secretary**

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