

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, MARCH 16, 2023
10:00 AM

1. **Call to Order: 10:05am.**
2. **Roll Call of Directors and Attendees.**

Meeting Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, and Tiffany Matte.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Artena Kubik and Lawrence Sanchez.
 - **Division of Drinking Water** - Ryan Icenhower.

3. **Public Comments** - None.
4. **Review Minutes of 02/16/2023 Ad Hoc Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. They were approved by the Frazier Park Board on February 23rd.

5. **FP/LOW Consolidation Planning Project.**

a. Test Well Sites.

1. Acquisition of the Well Site Properties - The District received the appraisal report from Alliance Ag for the Well #8 site property. The appraised value was \$8,257.00. Alan Doud is writing a letter to send to the property owners now and it will include a copy of the appraisal report.

Jeff French sent the District a map of the Well #9 site property. DJA is currently working on the preliminary design now. Once that is finished the District can talk to the property owners again and begin negotiations.

2. Early Drilling of Well #8 - The District is interested in moving forward as quickly as possible with drilling both Well #8 and Well #9. Lawrence Sanchez asked for a tech memo for the planning project in order to pursue State funding to drill these wells before the construction phase of the project.

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Dee estimates the cost of Well #9 with the piping to be over \$15 million.

3. Sphere of Influence (SOI) Mapping - There was no update on this item.

4. LAFCo and MSR Work - Dee Jaspar is finishing up his portion of the MSR. As soon as that is done he will send his reports over to Bravish from Stanley Hoffman Associates so he can complete the MSR.

5. Planning Timeline - The deliverable date on the MSR will be changed to April. Dee will also add the technical memo to the project timeline.

b. Planning Project - SHE Technical Assistance Funding Status - There was no update on this item.

c. Regional Project Planning Project Budget Details.

Lawrence Sanchez approved the budget amendment request letter that was submitted last month.

d. Review of Planning Budget.

Carlos Bravo reviewed the project line items that were over budget. Expenses that were charged to the line item for test wells will now be charged to the line item for consolidation engineering. The amount budgeted for the MSR and consolidation engineering are also running low. The FPPUD project ad hoc committee will meet with Carlos and Dee Jaspar next week to review the budget further and create the needed budget adjustment request.

e. Claims.

1. Claims. Claim #29 will be submitted next month for the project costs incurred during the month of March.

2. Claim #28. A draft of Claim #28 was provided and reviewed by the attendees. There were two invoices from DJA and charges for FPPUD meetings and staff costs. The claim came out to a total of \$10,389.77.

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f. Lake of the Woods MWC State SRF Waterline Replacement Application.

The final budget for this project was approved by the State so they are moving forward with the project.

g. LOW MWC to Submit South Tank Replacement & SCADA System on SWRCB-DFA.

For this grant LOW is still working on the engineering and design as well as the forest service permits.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Will be Paid Through SHE TA Workplan Funds.

1. Potholing and Mapping, Environmental and Design - The engineer is working on the design for the pipeline replacement on Summit Trail. When the weather clears up Lyles Construction will return for a few more days of potholing.

2. Possibility of Breaking Up Grant Into Various Phases - There was no update on this item.

3. Review Invoices (SHE TA Funds) - Carlos provided invoice #23-00248 from DJA which came to a total of \$1,760.00.

7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Appraisals and Granting of License Agreement - There was no update on this item.

b. Status of Bids (Projects).

Dee Jaspar explained that Well #7 has failed. The water quality came in too high on fluorides and the water production was too low. It is his recommendation that the well be abandoned. Lawrence Sanchez asked that the District write a letter to the State saying that they wish to abandon the well and explain why. He has not dealt with this situation before so he will bring that letter to his management.

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The meters and meter boxes have been ordered for an AMI system. Brough Construction projected it will take about a year to get them in. Lawrence is currently working on amending the funding agreement for this project so he will include the change to the project timeline.

c. Status of Claims: Review Claim 13 (Dee & YW Invoices).

Oscar Cisneros provided a draft of Claim #13. There were two invoices from DJA. The claim came out to a total of \$1,077.00. The District has not yet received a check from for Claim #10, so Oscar will follow up with the State to find out the status.

d. Review Revised Budget Adjustment Letter - There was no update on this item.

e. Review Information on SHE Revolving Loan.

Self-Help Enterprises has wired the funds to FPPUD's Meter/Well Account for the first draw request.

8. FPPUD Well Emergency.

a. Hauled Water - The District had an emergency leak and needed to haul water for about two days. Mark Magtoto will need to get confirmation from the Division of Drinking Water in order to consider a new funding application.

b. Urgent Drinking Water Needs Application.

The claim was submitted to the State for the total eligible covered costs of the water hauling. That request is still under review.

9. Adjournment.

The meeting was adjourned at 11:24am.

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The next update meeting will take place on April 20, 2023.

Tiffany Matte, Clerk of the Board

Attest: Gerald Garcia, Secretary

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