

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 862 6635 4483      Meeting Password: 644784**  
**REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 9, 2025, 4:00PM**  
Additional Teleconference Location: 820 Elm Trail, Frazier Park, CA 93225  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on February 13,2025

**1. Call to Order: 4:01pm.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors.**

Present: Garcia, Gipson, Kelling, Neyman and Schoenberg.

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel, and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.

**2. Discussion/Vote/Adjust Agenda if Necessary - No change.**

**3. Public Comments - None.**

**4. Report of Officers:**

**President:** Director Schoenberg reported she signed the most recent project claims.

**Vice-President:** No report.

**Secretary:** Director Neyman reported he signed some meeting minutes.

**Treasurer:** Director Kelling reported she and Director Neyman made the following transfer:

- \$40,000.00 from the Capital Improvement Reserve into the Revenue Operating Account to cover the invoices to be paid.

**JPIA Representative:** Absent.

**5. Board Member Initiatives - None.**

**6. Manager's Report.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 9, 2025, 4:00PM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on February 13,2025

General Manager (GM) Jonnie Allison reported that the crew has had a slow month. The District did have to rent an oxygen and acetylene tank for a couple jobs that need a cutting torch.

**a. Administrative Assistant's Report.**

There was no report.

**7. Standing Committee Reports.**

**Accounts Payable Committee.**

Directors Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

**State Update Meeting Committee.**

This committee will meet with the State next Thursday.

**Quarterly Financial Committee.**

This committee has not met.

**8. Discussion/Vote on Changing the Date for the Quarterly Financial Committee.**

This month the meeting date for the Accounts Payable and the Quarterly Financial Committees fell on the same day. Since the Quarterly Financial Committee has two meeting dates, they will only meet on the one scheduled for February 4, 2025.

**9. Ad Hoc Committee Reports.**

**Project Committee.**

This committee has not met.

**Financial Committee.**

This committee has not met.

**Stand-By Fee Committee.**

This committee has not met.

**10. Discussion/Vote on Accounts Payable and Financial Information.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 9, 2025, 4:00PM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on February 13,2025

Deborah Angel explained that the Accounts Payable meeting fell early in the month, before she was able to complete the bank reconciliation. This was the reason the balance of the Revenue/Operating Account seemed low, and the treasurer transferred money to cover expenses. When Deborah completed the reconciliation, the book balance showed that there was enough money, and the transfer was not necessary. Director Kelling will undo that transfer when she comes into the office next week.

Deborah reported that 35 checks were cut out of the Revenue/Operating Account for a total of \$43,259.81. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

**Motion: Move that we pay our bills.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**State Funded Grant Projects - Discussion began at 4:18pm.**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**

**Director Schoenberg announced the closed session at 4:20pm.**

- 11. CLOSED SESSION pursuant to Gov't Code §54957.  
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).  
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.  
Kern County Superior Court, Case No. BCV-24-100199**
  
- 12. CLOSED SESSION pursuant to Gov't Code §54957.  
Conference with Real Property Negotiators. Gov't Code §54956.8  
Property: 256-070-54 & 256-070-55, and 256-520-13  
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.  
Negotiating Parties: Jeff French, Emilie Wainright  
Under Negotiation: Price and Terms of Payment**

**Returned from closed session at 4:35pm.**

**Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 9, 2025, 4:00PM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on February 13,2025

**Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):**

Director Schoenberg announced that in the closed session there was no action taken.

**13. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

**a. Discussion/Vote/Review on the Project Timeline and Budget.**

The State is still working on the extension requests and it is currently being reviewed by their legal team.

**b. Discussion/Vote on the Acquisition and Development of Well #8.**

The District has possession of the Well #8 property. DJA will stake the property and do some improvements over the next few weeks.

**c. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Property Appraisals.**

In order to move forward with the Certificate of Compliance, Dee Jaspar needs to run title searches on the Well #9 and Bear Court sites.

**Motion: Move that we authorize Dee to get the title reports when it's appropriate, when all documentation is in line to do the certificate of compliance and the lot line adjustment, so we don't have to do extra title searches. This is for Well #9 and the Bear Ct. property.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**d. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**

The Notice of Exemption has been filed with the County and with the State Clearinghouse. There is a 35 day comment period on those filings.

**e. Discussion/Vote on the Memorandum of Understanding - Tabled.**

**f. Discussion/Vote on Lake of the Woods Projects and Consolidation.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 9, 2025, 4:00PM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on February 13,2025

The following updates were provided by Lake of the Woods:

**5.1-million-dollar - 3.5-million-dollar grant - Line Replacement & Permanent Generators 1.6-million-dollar grant:**

The final claim and change order were submitted on 01-06-2025

**5-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:**

There was nothing new on this item.

**Well #4:**

There was nothing new on this item.

**Blending Station:**

- Samples so far in December are 2.5 and 2.7.
- Wells have gone down from November 2024 2.8 to 7.4 feet, from January 2024 year are up 8.7 to 20.5 feet, and since January 2023 are up 17.7 to 50.5 feet..

**h. Discussion/Vote on Claims and Payouts.**

Claim #50 will be prepared for review at the State Update Meeting but cannot be submitted until the State approves the extended budget and timeline.

**14. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**

**a. Discussion/Vote/Update on Well #7.**

The well abandonment and fence replacement has been completed. Curtis Skaggs and GM Allison are working on the inventory for the extra well parts.

**b. Discussion/Vote/Update on Meter Replacement.**

Brough has installed the final meters for the project. The District will finish up the work for the meter at the trailer park.

**c. Discussion/Vote on Claims and Payouts.**

Claim #35 will be reviewed at the State Update Meeting.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 9, 2025, 4:00PM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on February 13,2025

**d. Discussion/Vote/Update on Bridge Loan Requests and Payments.**

The District is waiting for the final invoices so that they can be submitted for a bridge loan.

**15. Discussion/Vote on the Pipeline Replacement Project.**

**a. Discussion/Vote on Engineering and Design.**

The District is still waiting on approval from Jesse Dhaliwal.

**b. Discussion/Vote on the Project Application.**

The District is waiting on approval from the State.

**16. Discussion/Vote on a Rate Study.**

Carlos Bravo suggested the District form an ad hoc committee to work with Self-Help Enterprises on the rate study.

**17. Discussion/Vote on Stand-By Fee Assessment.**

Sandra from NBS suggested that the Board push back the timeline for the public hearing in order to allow more time for outreach to the public.

**Motion: Move that we agree to postpone the public hearing and the public meeting for two months.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**State Funded Grant Projects - Discussion concluded at 5:12pm.**

**18. Discussion/Vote on the District's Record Retention Policy.**

The Board continued to review the draft policy.

**19. Discussion/Review of New Laws for 2025.**

Tiffany Matte reviewed some of the new laws for 2025 that affect the District.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 9, 2025, 4:00PM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on February 13,2025

**20. Discussion/Vote on Forming/Reforming or Dissolving Current Ad Hoc Committees.**

**Motion: Move that we form an ad hoc committee for the rate study with Lisa Schoenberg and Terry Kelling.**

**Neyman/Garcia 2/0/3, Motion Failed**

**Aye: Neyman and Garcia.**

**Abstain: Gipson, Kelling, and Schoenberg.**

**Motion: Move that the ad hoc committee for the rate study be Brahma Neyman and Terry Kelling.**

**Gipson/Garcia 3/0/2, Motion Passed.**

**Aye: Garcia, Gipson, and Schoenberg.**

**Abstain: Kelling and Neyman.**

**Motion: Move that we dissolve the Financial Ad Hoc Committee.**

**Kelling/Neyman 4/0/1, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, and Neyman.**

**Abstain: Schoenberg.**

**Motion: Move that we create an ad hoc committee with Director Schoenberg and Director Kelling to work on easements and deeds.**

**Neyman/Garcia 3/0/2, Motion Passed.**

**Aye: Garcia, Gipson, and Neyman.**

**Abstain: Kelling and Schoenberg.**

**Motion: Move that we dissolve the Project Ad Hoc Committee.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Motion: Move that we put Brahma Neyman and Lisa Schoenberg on the Planning Project Ad Hoc.**

**Kelling/Garcia 3/0/2, Motion Passed.**

**Aye: Garcia, Gipson, and Kelling.**

**Abstain: Neyman, and Schoenberg.**

**21. Discussion/Vote on Board Member Position Descriptions.**

The Board reviewed the current policy and changed some of the position descriptions.

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 9, 2025, 4:00PM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on February 13,2025

**Motion: Move that we approve the new Frazier Park Public Utility District Duties of Board Officers and adopt it tonight, January 9, 2025, with the changes that we stated.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

- 22. Review and Approve Meeting Minutes for 12/10/2024 AP Standing Committee, 12/12/2024 Regular Meeting, 12/17/2024 AP Standing Committee, 12/19/2024 State Update Standing Committee, and 12/19/2024 Regular State Planning and Project Meeting.**

**Move that we approve the meeting minutes for 12/10/2024 AP Standing Committee, 12/12/2024 Regular Meeting, 12/17/2024 AP Standing Committee, 12/19/2024 State Update Standing Committee, and 12/19/2024 Regular State Planning and Project Meeting, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.**

**Neyman/Kelling 4/0/1, Motion Passed.**

**Aye: Garcia, Kelling, Neyman, and Schoenberg.**

**Abstain: Gipson.**

- 23. Discussion/Vote on Future Agenda Items.**

Regular State Planning and Project January 23, 2025.

Regular Meeting February 13, 2025.

- 24. Adjournment.**

**Neyman/Gipson 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Meeting Adjourned: 6:02pm.**

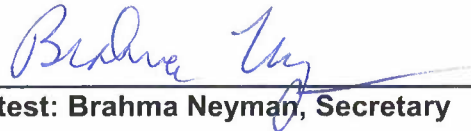


**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 9, 2025, 4:00PM**  
Neyman/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approved on February 13,2025

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**



\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**



\_\_\_\_\_  
**Attest: Brahma Neyman, Secretary**

**Seal**