

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE MEETING MINUTES FOR THURSDAY, SEPTEMBER 16, 2021
10:00 AM
Schoenberg/Gipson 5/0/0
Minutes Approved on September 23, 2021

Conference Call Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Brahma Neyman, Lisa Schoenberg, Jonnie Allison, and Tiffany Matte
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Oscar Cisneros, and Carlos Bravo.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water**

1. Review Minutes of 8/19/2021 Ad-Hoc Meeting.

The minutes from the last meeting were provided to the attendees in the information packet.

2. FP/LOW Consolidation Planning Project.

a. Review of Funding Agreement - The ad hoc committee asked Lawrence Sanchez about the possibility of using the money in contingency to purchase the test well site property before the construction portion of the project begins. The License Agreement for the SEA property allows the District five years to negotiate an easement or purchase the property after the test well work is completed. The agreement with Wainright-French only allowed two years.

Lawrence clarified that purchasing property or a permanent easement would not be possible under the Planning Phase due to the State's funding policies. He encouraged the District to move forward with the appraisals and/or the legal description of the easement as they could be covered in the current phase. When that work is complete, there may be alternatives such as a land lease that could be implemented until the Construction Phase begins.

When the District moves forward with the appraisal, that dollar amount would only be good for a short amount of time. Lawrence explained that the State would need to approve the appraisal so that if the District decides to purchase the property out of pocket, it would be a reimbursable expense once the construction funding agreement is in place.

DJA would be responsible for the survey and legal description. The engineering contract would need to be updated to include that work if money is needed from contingency to fund it.

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Dee believes that there is enough money in the budget under the line item for appraisals and land access, or administration.

b. Test Well Work. General Manager (GM) Jonnie Allison turned in the Notice of Completion for the test wells into the Kern County Recorder's Office. The FPPUD paid the first progress payment to Johnson Drilling. There will be one more invoice for the second progress payment and a final one for the retention. The total cost for drilling the test wells was around \$200,000.00 and came in around \$60,000.00 under budget. Dr. Ken Schmidt finished his report on the test wells, and it will be incorporated into the final engineering report by DJA. Dee anticipates having that done in about two weeks.

c. Planning Project - Self-Help Enterprises (SHE) Technical Assistance (TA) Funding Status. The State

1. Legal, Engineering & Other Costs Waiting for SHE TA Funds. There were no new invoices to be covered by TA funds.

2. Planning Project Timeline. The Sphere of Influence (SOI) and the Municipal Service Review (MSR) were approved as new line items on the Planning Budget. The ad hoc asked Lawrence Sanchez if these items could also be included as deliverables on the project timeline. Lawrence approved that and asked that the District submit the request to extend the Planning Project along with the updated timeline to the State as soon as possible. It takes a long time to approve an extension and he wants to be sure that the project doesn't expire so that the FPPUD can continue to be reimbursed for related costs. The District should include the current budget with the project extension request.

d. Regional Project Planning Project Budget Details.

1. Budget Amendment. When the totals are finalized for the test well drilling cost, there will be a budget adjustment to transfer the overage back into contingency.

e. Claims. A draft of Claim #10 was provided for review. There will be two more invoices from DJA that will be added to the claim. The State asked for additional backup information for Claim #9 which was provided by Carlos Bravo. That claim is still awaiting State approval. Claim #11 will be submitted in October for work completed in the month of September.

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f. Lake of the Woods MWC (LOW) State SRF Waterline Replacement Application. The State will be reissuing the funding agreement to include language related to LOW's franchise agreement with the County.

3. Frazier Park Pipeline Replacement Project.

The State is currently working on TA agreements with SHE for both the Frazier Park and LOW pipeline grants. SHE will contract directly with DJA on the pre-construction work. Work can start on the project although the District would not be reimbursed until the agreement was in place. Dee Jaspar will meet next week with GM Allison to review maps and put together a plan for the potholing work.

For construction funding the District would first complete any necessary environmental work, then put together a project budget. That budget along with a bid package could then be submitted as a budget adjustment for additional funding through the Meter/Well Project.

3.5. Community Water System COVID Relief Program.

Tiffany Matte submitted the program survey last week. The guidelines are still in draft form but should be adopted by the State next week. The application should come out soon, and the District would have 30 days to complete it. The State should begin distributing the funds as early as November.

4. DWR Funding.

The District will be working with the SWRCB for funding on the Pipeline Project. The Department of Water Resources (DWR) will hold their offer for one year as a backup in case it is needed.

5. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

The District opened two new bank accounts, one was for the Pipeline Project and the other was for the Meter/Well Project. The updated Plans and Specifications for Well #7 will be sent to the State for review. The project is ready to go out for bid and will be on the street as soon as the State gives approval.

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6. Connection Fee and Rate Review Evaluation.

There was no update on the Rate Study.

The next update meeting will take place on October 21, 2021.



Tiffany Matte, Clerk of the Board



Attest: Terry Kepling, Secretary

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