

Frazier Park PUD Planning Budget and payment of funds

	Budget	32	33	34	35	36	37	38	39	40	Spent to date	Balance
Management, Administration:	\$54,591	\$633.34	\$566.66	\$366.66	\$566.66	\$466.66	\$300.00	\$500.00	\$366.66	\$583.32	\$37,332.57	\$17,258.43
Legal:	\$25,553	\$3,597.75	\$520.00	\$130.00	\$2,580.00	\$2,487.50	\$2,720.00		\$3,267.50	\$485.88	\$25,500.97	\$52.03
Staff Cost Recovery:	\$6,348	\$104.00	\$91.00	\$65.00	\$65.00	\$39.00	\$65.00	\$91.00	\$71.50	\$68.00	\$3,822.57	\$2,525.12
Annexation Costs											\$0.00	
Engineering/Admin	\$45,757	\$868.00	\$2,196.82	\$354.00	\$3,797.50	\$4,792.00					\$45,747.13	\$10.14
MSR	\$38,000			\$11,810.00			\$108.50				\$33,766.75	\$4,233.25
Legal	\$19,000							\$4,523.00			\$0.00	\$19,000.00
Test well Plans & Specs:	\$27,012										\$27,012.31	\$0.00
Test well Eng. Admin	\$24,420										\$24,435.00	-\$15.00
Test well drilling:	\$201,386										\$201,385.73	\$0.00
Labor Compliance:	\$1,680										\$1,680.00	\$0.00
Appraisals, Licenses, Access:	\$66,000				\$651.00						\$34,501.16	\$31,498.84
Fish & Wildlife fees:	\$2,000										\$0.00	\$2,000.00
Hydrogeologist & inspection	\$28,889										\$28,889.42	-\$0.42
Water Quality testing:	\$4,530										\$4,530.21	-\$0.21
Hydrogeology Report:	\$6,831										\$6,831.00	\$0.00
											\$0.00	
Engineering Report:	\$96,729	\$3,290.50	\$7,486.50	\$1,519.00	\$2,821.00	\$3,146.50	\$2,170.00	\$868.00	\$4,086.50	\$3,797.50	\$77,516.48	\$19,212.52
											\$0.00	
Environmental Documents:	\$100,000										\$434.00	\$99,566.00
											\$0.00	
Engineering Design	\$266,166	\$8,894.51	\$10,583.00	\$17,819.64	\$11,224.51	\$1,555.00	\$542.50	\$329.00	\$1,302.00	\$1,193.50	\$53,443.66	\$212,722.34
											\$0.00	
Contingency	\$0										\$0.00	\$0.00
	\$1,014,892	\$17,388.10	\$21,443.98	\$32,064.30	\$21,705.67	\$12,486.66	\$5,906.00	\$6,311.00	\$9,094.16	\$6,128.20	\$606,828.96	\$408,063.04

**Frazier Park Public Utility District
P.O. Box 1525 Frazier
Park, CA 93225**

March 28, 2024

ATTN: Eric Manzano, Disbursement Analyst
Disbursement Unit
Division of Financial Assistance
State Water Resources Control Board
P.O. Box 944212
Sacramento, CA 94244-2120

RE: Frazier Park/Lake of the Woods Regional Consolidation Planning
Project Funding Agreement # SWRCB000000000180201500
Claim # 40 for February 1, 2024 – February 29, 2024

Dear Mr. Manzano,
Claim 40 submittal:

Attached is the electronic copy of the Frazier Park Public Utility District (District) Claim #40 for Planning project costs from February 1, 2024, through February 29, 2024.

I can be reached at (661) 245-3734 or Carlos Bravo, Self-Help Enterprises at (559) 802 - 1601, if there are any questions.

Sincerely

Jonnie Allison
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator
Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi District
Dee Jaspar, Dee Jaspar & Associates
Carlos Bravo, Self-Help Enterprises

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project

(2) Project Number: 1510007-001P

(3) Agreement Number: SWRCB0000000000D180201500

(5) Amount Claiming For Disbursement

Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split)	DFA* Grant Amount (please indicate split %)
(4A) Planning:							
Management, Administration: \$54	Project Management&Administr	Frazier Park PUD	02/01/24-02/29/24	See attached	\$583.32	0%	100%
Legal: \$	Planning Project work	Young Wooldridge	12/01/23-12/31/23	107446	\$485.88	0%	100%
Staff Cost Recovery: \$	Staff costs	Frazier Park PUD	02/01/24-02/29/24	See attached	\$68.00	0%	100%
Consolidation Engineering \$4	Engineering Admin	ee Jaspar and Associates				0%	100%
Consolidation Engineering	Engineering Admin	ee Jaspar and Associates					
Consolidation Engineering	Engineering Admin	ee Jaspar and Associates					
Consolidation MSR \$	MSR Report	ee Jaspar and Associates				0%	100%
Consolidation Legal \$19,000							
ing Subtotal: \$189,249					\$1,137.20	0%	100%
(4B) Test Wells/Design:							
Test well Plans & Specs: \$27,012						0%	100%
Test well Eng. Admin/Plan \$24,429	Test Well Admin	Dee Jaspar & Associates				0%	100%
Test well Eng. Admin/Plan \$24,429	Test Well Admin	Dee Jaspar & Associates					
Test well drilling: \$2	Test Well Drilling	Dee Jaspar & Associates				0%	100%
Labor Compliance: \$1,699	Labor Compliance	Dee Jaspar & Associates/CS & Associates					
Appraisals, Licenses, Access: \$	Appraisals	Dee Jaspar & Associates				0%	100%
Fish & Wildlife fees: \$2,000							
Hydrogeologist: \$28,889						0%	100%
Water Quality testing: \$4,539						0%	100%
Hydrogeology Report: \$6,831	Hydrogeology Report	Dee Jaspar & Associates				0%	100%
						0%	100%
Wells/Design Subtotal: \$362,748					\$0.00	0%	100%
(4C) Engineering Report:							
Engineering Report: \$96,729	Engineering report	Dee Jaspar & Associate	02/01/24-02/29/24	24-00211	\$3,797.50	0%	100%
Engineering Report: \$96,729						0%	100%
ct Design Report Subtotal: \$96,729					\$3,797.50		
(4D) Environmental Documents:							
Environmental Documents: \$100,000	Mapping for NOE	Dee Jaspar & Associates					
Environmental Resources Subtotal: \$100,000					\$0.00		
(4E) Engineering Design:							
Engineering Design \$266,166	Well Design	Dee Jaspar & Associate	02/01/24-02/29/24	24-00212	\$1,193.50	0%	100%
ering Design Subtotal: \$266,166					\$1,193.50	0%	100%
(4F) Contingency:							
Contingency: \$0							
Contingency Subtotal: \$0					\$0.00		
Total Planning \$1,014,892					\$6,128.20	0%	100%

Claim 40

Task 1

4A - Project Management & Administration

District Directors Reports, Sign-in Sheets & Meeting Agenda/Minutes

February 2024

Monthly Report - Board of Directors

February 2024

Frazier Park Public Utility District

Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P

Date	Hours	Project Task #	Description	Personnel	Hourly Rate or Meeting Fee	Total
2/15/2024	1.25	Administration	Standing Committee for monthly check-in meeting	Brahma Neyman	\$33.33	\$41.66
2/15/2024	1.25	Administration	Standing Committee for monthly check-in meeting	Lisa Schoenberg	\$33.33	\$41.66
2/22/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Lisa Schoenberg	\$100.00	\$100.00
2/22/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Rebecca Gipson	\$100.00	\$100.00
2/22/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Brahma Neyman	\$100.00	\$100.00
2/22/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Gerald Garcia	\$100.00	\$100.00
2/22/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Terry Kelling	\$100.00	\$100.00
Total						\$583.32

**Frazier Park PUD
Ad-Hoc Conference
Call/Meeting Date:
February 15, 2024**

Sign-In Sheet

Frazier Park Public Utility District

Date: 02-15-2024

Meeting: State Update Meeting

Time: 10:00 AM

Name - Print	Address	Email Address
Brahma Neyman	4020 PARK DR FRAZIER PARK	brahman.fppud@gmail.com
Lisa Schaubert	4020 Park Dr Frazier Park CA	lisa.s.fppud@gmail.com
Tiffany Matte	4020 Park Drive, Frazier Park	tiffanym.fppud@gmail.com

*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
State Update Meeting Standing Committee
Meeting Agenda for Thursday, February 15, 2024, 10:00am

- 1. Call to Order.**
- 2. Roll Call of Directors and Attendees.**
- 3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Review Minutes of 01/18/2024 State Update Standing Committee Meeting.**
- 5. FP/LOW Consolidation Planning Project.**
 - a. Well Sites.**
 - i. Acquisition of Well Site Properties.**
 - ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).**
 - iii. Sphere of Influence Mapping (Submitted).**
 - iv. LAFCo and MSR Work.**
 - v. Planning Timeline (Extension).**
 - b. Planning Project - SHE Technical Assistance Funding Status.**
 - i. Stand-By Fee Assessment.**
 - c. Regional Project Planning Project Budget Details.**
 - d. Project Budget.**
 - i. Review of Planning Budget.**
 - ii. Budget Adjustment.**
 - e. Claims.**
 - i. Review Invoices for Claim #39.**

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
State Update Meeting Standing Committee
Meeting Agenda for Thursday, February 15, 2024, 10:00am

- f. Lake of the Woods Grants and Projects.**
- 6. Frazier Park Pipeline Replacement Project.**
 - a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**
 - i. Potholing and Mapping.**
 - ii. Engineering and Design.**
 - iii. Engineering Contract.**
 - iv. Project Application.**
 - v. Review Invoices.**
 - b. SWRCB Grant Funded Project.**
- 7. Frazier Park Public Utility District Meter Replacement Project and
Emergency Replacement Well and Water Supply Project.**
 - a. Status of Projects (Well and Meters).**
 - b. Project Budget (Well Funding).**
 - c. Claims.**
 - i. Review Invoices for Claim #24.**
 - d. SHE Revolving Loan Requests.**
- 8. Adjournment.**

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
State Update Meeting Standing Committee
Meeting Agenda for Thursday, February 15, 2024, 10:00am

*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at www.frazierparkwater.com, and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, FEBRUARY 15, 2024
10:00 AM

Kelling/Garcia 4/0/1 - Director Neyman Abstain
Minutes Approved on February 22, 2024

1. **Call to Order: 10:00am.**

2. **Roll Call of Directors and Attendees.**

- **Frazier Park Public Utility District (FPPUD)** - Tiffany Matte, Brahma Neyman, and Lisa Schoenberg.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance** - Lawrence Sanchez.
 - **Division of Drinking Water** - Ryan Icenhower.

3. **Public Comments** - None.

4. **Review Minutes of 01/18/2024 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on January 25, 2024.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

C&C received the notice of complaint but they did not respond in the time allowed. The attorney is working on the next steps which includes serving them the documents via a process server.

Jeff French will be going out to the Well #9 site property to survey the location of the creek banks to get a more accurate idea of the usable land. He also wants to discuss modifying the property entrance and will present his ideas once he has discussed it with Emilie Wainright.

ii. **Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

The Technical memo has been submitted to Lawrence Sanchez. The District is now waiting for the preliminary notice of award.

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, FEBRUARY 15, 2024
10:00 AM
Kelling/Garcia 4/0/1 - Director Neyman Abstain
Minutes Approved on February 22, 2024

That notice will start a 30 day timeclock to submit additional information.

iii. Sphere of Influence Mapping (Submitted).

There was no update on this item.

iv. LAFCo and MSR Work.

Bravish has received the changes from both Frazier Park and LOW. He is working on updating the MSR and should have it done in the next week.

v. Planning Timeline (Extension).

The State is still reviewing the extension request. The current project completion date is at the end of June, so they will give a response before that date.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The Work Plan was submitted to DFA for review and is now awaiting approval.

c. Regional Project Planning Project Budget Details.

The District has not received approval on the previous budget adjustment request.

d. Project Budget

i. Review of Planning Budget.

Dee Jaspar sent a revised project budget to Lawrence Sanchez for review. They have been communicating to provide clarification and revisions. Dee will send an updated budget to Lawrence.

ii. Budget Adjustment.

This was covered in the previous discussions.

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, FEBRUARY 15, 2024
10:00 AM

Kelling/Garcia 4/0/1 - Director Neyman Abstain
Minutes Approved on February 22, 2024

e. Claims.

i. Review Invoices for Claim #39.

There was one invoice from Young Wooldridge, three invoices from DJA, and charges for Director fees and staff recovery. The total claim came to \$9,094.16. There were charges on Invoice # 24-00167 that will be held until the budget adjustment is approved.

f. Lake of the Woods Grants and Projects.

The following updates were provided by Pam Jarecki:

3.5-million-dollar grant - Line Replacement & Permanent Generators:

LOW plans to pave the crossing on Frazier Mountain Park Road in two locations next week. They will be pressure testing, lab testing, and bringing sections of the sub-division online over the next few weeks. Because of weather delays, the project is looking to be finished up in March. Most of the remaining permanent pavement patch will be done based on weather.

The generator project:

We will not hear anything until the later part of 2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

P&P has scheduled a meeting today to go over all the final changes in the field that they have found. They hope to have a draft report and preliminary plans by the end of February.

Well #4:

Well #4 is still offline, they are collecting data on the high iron and manganese.

Blending station:

Nitrates are between 4.3 and 4.8 for the month of January. With the weather, the next few months are when they normally rise. April of last year is when the numbers were concerning.

The new operations plan was submitted and approved on February 7th.

Walls have dropped 1.5 to 2.5 feet from December, but are up 11.5 to 30.5 feet (depending on the well) from this time last year.

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, FEBRUARY 15, 2024
10:00 AM

Kelling/Garcia 4/0/1 - Director Neyman Abstain
Minutes Approved on February 22, 2024

Lawrence Sanchez is concerned about “temporary” tie-ins with parts being used to tie into a line that will be abandoned or removed once they start Phase 3. DFA needs to pay for parts for the life of the company or part. The line still needs to stay active. They do not have drawings for the additional 6” line. They will have a meeting today or tomorrow to discuss if LOW will cover the temporary parts and have DFA pay for the permanent ones.

Dee Jaspar would like to have a copy of LOW’s designs, and have a meeting after they are available to go over how Frazier Park will tie-in.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

The potholing and mapping is complete.

ii. Engineering and Design.

The preliminary design has been completed to 95% and was included in the project grant application.

iii. Engineering Contract.

The amended contract has been sent to the FPPUD attorney for review.

iv. Project Application.

The audits for 2022 and 2023 have been completed and sent to Carlos Bravo. He still needs the engineering contract and a three year budget (which should be completed by March 14th). He is also updating the TMF and Environmental packages.

v. Review Invoices.

There was one new invoice from DJA for this project. Invoice #24-00139 in the amount of \$14,504.02.

b. SWRCB Grant Funded Project.

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, FEBRUARY 15, 2024
10:00 AM
Kelling/Garcia 4/0/1 - Director Neyman Abstain
Minutes Approved on February 22, 2024

There was no update on this item.

7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

Lawrence Sanchez explained that he is getting push back from the State's legal counsel on approving a change order before a project amendment is in place. Until they approve the change order, the District cannot abandon the well and replace the fencing.

The District is still waiting on the meters and the service brass. They are still expected to come in by the middle of March.

b. Project Budget (Well Funding).

There was no update on this item.

c. Claims.

i. Review Invoices for Claim #24.

Oscar Cisneros provided a draft of Claim #24. There was Progress Payment 1 from Brough Construction for the meters in the amount of \$32,227.80. There was one invoice from DJA in the amount of \$508.50. The total claim came out to \$32,736.30.

d. SHE Revolving Loan Requests.

Oscar provided a copy of the amendment to the loan agreement. It extends the loan by six months. This item will be placed on the February 22nd meeting agenda for Board approval.

8. Adjournment.

The meeting was adjourned at 11:15am.

The next update meeting will take place on March 21, 2024.

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, FEBRUARY 15, 2024
10:00 AM

Kelling/Garcia 4/0/1 - Director Neyman Abstain
Minutes Approved on February 22, 2024

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Brahma Neyman, Secretary

Seal

Frazier Park PUD

District Meeting Date:

February 22, 2024

Sign-In Sheet

Frazier Park Public Utility District

Date: 02-22-2024

Meeting: Regular State Planning
& Project Meeting

Time: 4:00pm

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive, Frazier Park	tiffany.m.fppud@gmail.com
GERALD GARCIA	4020 PARK DR. FP, CA 93225	gerry.g.fppud@gmail.com
Terry Kelling	4020 Park Dr. FP. CA. 93225	terryk.fppud@gmail.com
Lisa Schaefer	4020 Park Dr. FP. CA 93225	LisaS.fppud@gmail.com
Jonnie Allison	4020 Park Dr. FP. CA. 93225	Jonniea.fppud@gmail.com
Brahma Neyman	teleconference	
Rebecca Gipson	teleconference	

*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. *Per government code section 54953.3*

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 896 6186 5645 Meeting Password: 821622

Regular State Planning & Project Meeting Agenda

Thursday, February 22, 2024, 4:00PM

Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225.
and 3844 Mt Pinos Way, Frazier Park, CA 93225

Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.

- 1. Call to Order.**
 - a. Pledge to the Flag.**
 - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items not listed on Agenda (Limited to five minutes - Thank you!).**
- 4. Standing Committee Reports: Accounts Payable Committee; State Update Meeting Committee.**
- 5. Ad Hoc Committee Reports: Project Committee; Financial Committee; Generator Pad Construction Committee.**

Financial Business:

- 6. Discussion/Vote on Accounts Payable and Financial Information.**
- 7. Discussion/Vote on the Billboard Lease Agreement.**

Unfinished Business:

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Board Meetings are video recorded and broadcast both on YouTube and the District's website.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, February 22, 2024, 4:00PM

8. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199
9. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't. Code §54956.8
Property: 256-070-54 & 256-070-55
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Jeff French, Emilie Wainright
Under Negotiation: Price and Terms of Payment
10. **Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**
 - a. Discussion/Vote/Review of the Project Timeline and Extension.
 - b. Discussion/Vote on the Budget Adjustment.
 - c. Discussion/Vote/Update on the Stand-By Fee Assessment and Funding.
 - d. Discussion/Vote on the Project Technical Memo.
 - e. Discussion/Vote on the Acquisition and Development of Well #8 Property.
 - f. Discussion/Vote on the Acquisition and Development of Well #9 Property.
 - g. Discussion/Vote on District Sphere of Influence Map for the Annexation - Submitted/Tabled.
 - h. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.
 - i. Discussion/Vote on the Memorandum of Understanding - Tabled.
 - j. Discussion/Vote on Lake of the Woods Projects and Consolidation.
 - k. Discussion/Vote on Claim #39 and Other Claims and Payouts.
11. **Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.**
 - a. Discussion/Vote/Update on Well #7.
 - b. Discussion/Vote/Update on the Meter Replacement.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, February 22, 2024, 4:00PM

- c. Discussion/Vote on Claim #24 and Other Claims and Payouts.
- d. Discussion/Vote on the Bridge Loan Extension and Requests.
- 12. Discussion/Vote/Update on Pipeline Replacement Project.
 - a. Discussion/Vote on Potholing and Mapping - Completed.
 - b. Discussion/Vote on Engineering and Design.
 - c. Discussion/Vote on the Engineering Contract.
 - d. Discussion/Vote on the Project Application.
- 13. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.
 - a. Discussion/Vote/Update on the Purchase of the Generators.
 - b. Discussion/Vote/Update on the Final Placement of the Generators.
- 14. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement, and Funding.
- 15. Discussion/Vote on the Mainline Extension Policy.

Brief Recess (Approximately 10 minutes, every one and a half hours).

New Business:

- 16. Discussion/Vote on the Mainline Extension for Kiwanis Trail.
- 17. Discussion/Vote on the Quote for Audio/Video Meeting Equipment.
- 18. Review and Approve Meeting Minutes for 01/25/2024 Regular State Planning and Project Meeting and 02/15/2024 State Update Meeting.
- 19. Discussion/Vote on Future Agenda Items.
- 20. Adjournment.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, February 22, 2024, 4:00PM

*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at www.frazierparkwater.com, and at 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after during regular business hours. (Brown Act Code Sec. 54957.5).

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 896 6186 5645 Meeting Password: 821622
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, FEBRUARY 22, 2024, 4:00PM
Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225,
and 3844 Mt Pinos Way, Frazier Park, CA 93225

1. Call to Order: 4:01pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Garcia, Kelling, and Schoenberg.

Teleconference: Gipson and Neyman

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- One member of the public.

2. Discussion/Vote/Adjust Agenda if Necessary.

**Motion: Move that we table #14, #15, #16, and #17 until the next regular meeting.
Kelling/Garcia 5/0/0, Motion Passed.**

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

3. Public Comments - None.

4. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

Directors Kelling and Schoenberg attended the State Update Meeting. Updates will be given under the corresponding agenda items.

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5. Ad Hoc Committee Reports:

Project Committee.

This committee has not met since the last meeting.

Financial Committee.

This committee will meet next week to begin work on the budget. They will also be meeting on March 5th with Scott Westall to go over questions from the audit.

Generator Pad Construction Committee.

Director Garcia met with General Manager (GM) Jonnie Allison. They discussed the purchase of the spreader bar that will be used to transport the generators to their permanent locations. Next week they will be placing the railroad ties.

6. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that 11 checks were cut out of the Revenue/Operating Account for a total of \$26,939.92. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the disbursements over \$3,000.00.

Motion: Move that we pay our bills.

Kelling/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

7. Discussion/Vote on the Billboard Lease Agreement.

Representatives from Mountain Memories were not present at this meeting to continue discussions. They will be invited to the next regular meeting in March.

State Funded Grant Projects - Discussion began at 4:12pm.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Director Garcia recused himself from the closed session discussions and any possible vote.

Director Schoenberg announced the closed session at 4:14pm.

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8. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199

9. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't Code §54956.8
Property: 256-070-54 & 256-070-55
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Jeff French, Emilie Wainright
Under Negotiation: Price and Terms of Payment

Returned from closed session at 4:35pm.

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):
Director Kelling announced that in the closed session there was no action taken.

10. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

a. Discussion/Vote/Review of the Project Timeline and Extension.

The extension request is still under review by the State.

b. Discussion/Vote on the Budget Adjustment.

Dee Jaspar sent some additional documents to Lawrence Sanchez where he reviewed the budget and incorporated some administrative charges that he recommended.

c. Discussion/Vote/Update on the Stand-By Fee Assessment and Funding.

The Work Plan was submitted to the State and is still under review.

d. Discussion/Vote on the Project Technical Memo.

Dee Jaspar is incorporating the cost of option #3 into the memo.

e. Discussion/Vote on the Acquisition and Development of Well #8 Property.

Dee is working on the TMF assessment form for the funding application. The District has not yet received the letter from the State giving notification of funding approval.

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f. Discussion/Vote on the Acquisition and Development of Well #9 Property.

There was no update on this item.

g. Discussion/Vote on District Sphere of Influence Map for the Annexation - Submitted/Tabled.

h. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.

Bravish from Stanley Hoffman Associates has been working on the final draft of the MSR. Dee sent him information to correct some of the numbers that were transposed. The final draft is expected to be finished by next week.

i. Discussion/Vote on the Memorandum of Understanding - Tabled.

j. Discussion/Vote on Lake of the Woods Projects and Consolidation.

3.5-million-dollar grant - Line Replacement & Permanent Generators:

The paving that was supposed to be done this week was delayed until next week due to weather.

k. Discussion/Vote on Claim #39 and Other Claims and Payouts.

Claim #39 - \$9,094.16.

Director Fees - \$366.66.

Staff Recovery Costs - \$71.50.

Dee Jaspar & Associates Invoices for January 2024 - \$5,388.50

Invoice #24-00165, dated 1/31/2024, in the amount of \$217.00

Invoice #24-00166, dated 1/31/2024, in the amount of \$4,086.50

Invoice #24-00167, dated 1/31/2024, in the amount of \$1,085.00

Young Wooldridge Invoices for January 2024 - \$3,267.50

Invoice #108263, dated 1/31/2023, in the amount of \$3,267.50

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Motion: Move that we approve Claim #39 in the amount of \$9,094.16 with the invoices Carlos stated.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

11. Discussion/Vote/Update on FPPUD Meter REplacement Project and Emergency Well Supply Project.

a. Discussion/Vote/Update on Well #7.

The District is still waiting on State approval.

b. Discussion/Vote/Update on Meter Replacement.

Curtis from DJA is working on scheduling a preconstruction meeting with Brough Construction. He is also getting everything ready so that when the brass and meters arrive, the project will be ready to go.

c. Discussion/Vote on Claim #24 and Other Claims and Payouts.

Claim #24 - \$32,736.30.

Brough Construction Progress Payment #1 - \$32,227.80.

Dee Jaspar & Associates Invoices for January 2024 - \$508.50.

Invoice #24-00164, dated 1/31/2023, in the amount of \$508.50.

Motion: Move that we approve Claim #24 in the amount of \$32,736.30.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

d. Discussion/Vote/Update on the Bridge Loan Extension and Requests.

Oscar Cisneros provided a copy of the amendment to extend the bridge loan by six months. They could only extend it in six month increments according to SHE's contract with the State.

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Motion: Move that we approve the extension of the bridge loan and promissory note to August 28, 2024.

Neyman/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Motion: Move that we draw on the bridge loan in the amount of \$32,227.80.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

12. Discussion/Vote/Update on Pipeline Replacement Project.

a. Discussion/Vote/Update on Potholing and Mapping - Completed.

b. Discussion/Vote on Engineering and Design.

The design is at 95% and the construction application is being submitted. The District is waiting on the Notice of Exemption filed with the State Clearinghouse to be finalized.

c. Discussion/Vote on the Engineering Contract with DJA.

The contract was sent to the attorney and is under review.

d. Discussion/Vote on the Project Application.

Carlos Bravo has uploaded the financial package portion of the application. He is waiting on the project number from the State Clearinghouse to upload the environmental package. He is still waiting on some additional documents from the District to upload as attachments. He needs to upload a TMF package, but he should be able to get most of the information from previous applications.

State Funded Grant Projects - Discussion concluded at 5:04pm.

13. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.

a. Discussion/Vote/Update on the Purchase and Delivery of the Generators.

There was no update on this item.

b. Discussion/Vote/Update on the Final Placement of the Generators.

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GM Allison and the crew will be setting the railroad ties next week. Once they are in place, GM Allison will rent the equipment needed to place the generators.

- 14. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement, and Funding.** (Tabled per adjustment of the agenda.)
- 15. Discussion/Vote on the Mainline Extension Policy.** (Tabled per adjustment of the agenda.)
- 16. Discussion/Vote on the Mainline Extension for Kiwanis Trail.** (Tabled per adjustment of the agenda.)
- 17. Discussion/Vote on the Quote for Audio/Video Meeting Equipment.** (Tabled per adjustment of the agenda.)
- 18. Review and Approve Meeting Minutes for 01/25/2024 Regular State Planning and Project Meeting and 02/15/2024 State Update Meeting.**

Motion: Move that we approve the meeting minutes for January 25, 2024 Regular State Planning and Project Meeting, and the 02/15/2024 State Update Meeting with any of the amendments sent to Tiffany previous to and after the meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Kelling/Garcia 4/0/1, Motion Passed.

Aye: Garcia, Gipson, Kelling, and Schoenberg.

Abstain: Neyman.

- 19. Discussion/Vote on Future Agenda Items.**

Regular Meeting March 14, 2024.

Regular State Planning & Project Meeting March 28, 2024.

- 20. Adjournment.**

Motion: Move that we adjourn.

Kelling/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Meeting Adjourned: 5:12pm.

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Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

Seal

Claim 40

Scope of Work Task 1:

Task 1: 4A - Planning - Staff Cost Recovery

District staff charges February 2024

**Monthly Report - Admin Staff
February 2024
Frazier Park Public Utility District**

Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P

Date	Hours	Project Task #	Description	Personnel	Hourly rate	Total
2/15/2024	1.25	Administration	Clerk of the Board Services for monthly check-in meeting	Clerk of the Board	\$26.00	\$32.50
2/22/2024	1.25	Administration	Clerk of the Board Services for monthly planning meeting	Clerk of the Board	\$26.00	\$35.50
Total	2.5					\$68.00

Claim 40

Task 1 – Planning

4A - Planning

Legal

Invoice #107446

February 29, 2024

Charges: \$485.88



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP · EST. 1939
1800 30TH STREET, FOURTH FLOOR
BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM
EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
PHONE: (661) 327-9661
FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

FRAZIER PARK PUBLIC UTILITY DISTRICT
PO BOX 1525
FRAZIER PARK CA 93225

December 31, 2023

Client ID 13078-100 AFD
Invoice No. 107446

Statement for period through December 31, 2023

LEGAL SERVICES REGARDING: COSTS

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

COSTS AND EXPENSES	Amount
12/31/23 COMPUTER GENERATED EXHIBITS	\$486.38
TOTAL COSTS AND EXPENSES	\$486.38

PRIOR STATEMENT BALANCE	\$3.41
TOTAL PAYMENTS AND ADJUSTMENTS	-\$3.41
CURRENT CHARGES	\$486.38
PAY THIS AMOUNT	\$486.38

Any Payments Received After 12/31/23 Will Appear on Your Next Statement

Detail of Payments and Adjustments

<u>Date</u>	<u>Check No.</u>	<u>Description</u>	<u>Amount</u>
12/18/23	16077	Payment Received-FRAZIER PARK PUBLIC UTILITY DISTRICT	\$3.41

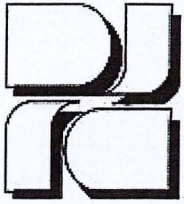
Visa, MasterCard and Discover accepted

This invoice needed some backup documentation which wasn't submitted to the state in claim 38 so the amount of \$485.88 was removed from the claim.

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

Claim 40
Funding Agreement
Scope of Work Task 3:
4C- Test Wells/Design report:

Engineering Report
Invoice #:24-00211
February 29, 2024
Charges: \$3,797.50



DEE JASPAR AND ASSOCIATES, INC.
 2730 Unicorn Road
 Building A
 Bakersfield, CA 93308
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-67

INVOICE

Invoice submitted to:
 Frazier Park Public Utility District
 PO Box 1525
 Project No. 1510007-001P
 Frazier Park, CA 93225
 tiffanymfppud@gmail.com
 CC:
 Jonniea.fppud@gmail.com

February 29, 2024

Invoice # 24-00211

In Reference To: Planning Grant
 Engineering Report
 Task 4C

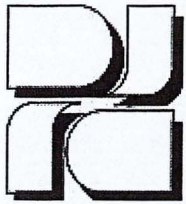
Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
2/8/2024	DJ	Principal Engineer PER	1.00 217.00/hr	217.00
2/22/2024	DJ	Principal Engineer PER-Water Supply Update	3.00 217.00/hr	651.00
2/23/2024	DJ	Principal Engineer PER	2.50 217.00/hr	542.50
2/27/2024	DJ	Principal Engineer PER Water Supply Feasibility	5.00 217.00/hr	1,085.00
2/29/2024	DJ	Principal Engineer PER	6.00 217.00/hr	1,302.00
For professional services rendered			17.50	\$3,797.50
For professional services rendered			17.50	\$3,797.50

Billings from February 1 to February 29, 2024

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Claim 40
Funding Agreement
Scope of Work Task 5:
4E-Engineering Design:
Invoice: #24-00212
February 29, 2024
Charges: \$1,193.50



DEE JASPAR AND ASSOCIATES, INC.
 2730 Unicorn Road
 Building A
 Bakersfield, CA 93308
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-*E*

INVOICE

Invoice submitted to:
 Frazier Park Public Utility District
 PO Box 1525
 Project No. 1510007-001P
 Frazier Park, CA 93225
 tiffanymfppud@gmail.com
 CC:
 Jonniea.fppud@gmail.com

February 29, 2024

Invoice # 24-00212

In Reference To: Planning Grant
 Engineering Design
 Task 4E

Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
2/8/2024	DJ Principal Engineer Well 8 TMF Form	2.50 217.00/hr	542.50
2/9/2024	DJ Principal Engineer Well 9 Layout and Discuss with Jeff French	1.00 217.00/hr	217.00
2/16/2024	DJ Principal Engineer Well 8 Early Drilling Application	2.00 217.00/hr	434.00
	For professional services rendered	<u>5.50</u>	<u>\$1,193.50</u>
	For professional services rendered	<u>5.50</u>	<u>\$1,193.50</u>

Billings from February 1 to February 29, 2024

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.