

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
SPECIAL MEETING MINUTES FOR THURSDAY, MARCH 19, 2020
1:00PM

Gipson/Garcia 4/0/1 - Director Kelling abstain
Minutes Approved on April 9, 2020

1. Call to Order: 1:06pm.

a. Pledge to the Flag.

b. Roll Call of Directors:

In Office: Gipson and Neyman.

Teleconference: Garcia and Schoenberg.

Absent: Kelling.

Director Neyman was present as the chairperson.

Also present: Jonnie Allison and Tiffany Matte.

2. Discussion/Vote on Suspending Service Disconnection During the COVID-19 State of Emergency.

Although it has not been mandated, it has been recommended by the Governor that utilities not suspend service during the State of Emergency.

Motion: Move that we suspend service disconnection for one month, and revisit it at our next regular meeting.

Gipson/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Neyman, and Schoenberg.

Absent: Kelling.

3. Discussion/Vote on Closing the District Office to the Public During the COVID-19 State of Emergency.

General Manager (GM) Jonnie Allison initially spoke to two Board Members to get support before closing the office to the public, but wanted official approval from the whole Board. The office has been closed in order to keep FPPUD employees and customers safe. The front desk is still available during business hours to answer phones and take payments.

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Motion: Move that we close the district office to the public during the COVID-19 State of Emergency for at least one month, or until our next regular meeting when we'll readdress it.

Gipson/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Neyman, and Schoenberg.

Absent: Kelling.

4. Discussion/Vote on Waiving Credit Card and/or Other Fees During the COVID-19 State of Emergency.

In order to help the residents, and make it easier to pay online and over the phone, the Board agreed credit card fees and late charges should be waived during the State of Emergency.

Motion: Move that we waive the credit card and late fee, until the next regular meeting where we can revisit it.

Schoenberg/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Neyman, and Schoenberg.

Absent: Kelling.

5. Discussion/Vote on Frazier Park Public Utility District's Statement of Modified Services in Response to COVID-19.

Tiffany Matte drafted a Statement of Modified Services containing the changes that would be voted on in this meeting. The Board read the document out loud and noted any corrections.

Motion: Move that we approve the Frazier Park Public Utility District's Statement of Modified Services in response to COVID-19 with the amendments discussed during this agenda item, and that it be posted in the following places: The door of the office, the bulletin board of the office, and online, in the interest of transparency.

Schoenberg/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Neyman, and Schoenberg.

Absent: Kelling.

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6. Adjournment.

Motion: Move that we adjourn

Gipson/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Gipson, Neyman, and Schoenberg.

Absent: Kelling.

Meeting Adjourned: 1:42pm.

At every special meeting, the legislative body shall provide the public with an opportunity to address the body on any item described in the notice before or during consideration of the item. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

seal