

Frazier Park Public Utility District

P. O. BOX 1525, 4020 PARK DRIVE, FRAZIER PARK, CA 93225 (661) 245-3734 FAX (661) 245-3472

Utility Billing Change of Address and Tenant Name Directive

To FPPUD Board of Directors and FPPUD Facility Manager:

I, _____, owner of the property located at _____, Frazier Park, California, hereby direct you to incorporate the following water utility billing change:

Tenant's Name: _____ Owner's Name: _____

Mailing Address: _____ Mailing Address: _____

City, State, Zip Code: _____ City, State, Zip Code: _____

Phone Number: _____ Phone Number: _____

By incorporating this change I acknowledge and agree to the fact that this Directive does not transfer my responsibility to pay the water bill and all associated fees and charges should they go unpaid by my tenant. Furthermore, any and all unpaid water charges shall be collected by the FPPUD via the Kern County Auditor-Controller as an assessment to my property. This policy is consistent with the current Bylaws and Rules and Regulations in place established by the FPPUD Board of Directors.

I also acknowledge that my tenant is aware and is in agreement with this change and that I, not the FPPUD nor its staff, will be solely responsible to provide the FPPUD with updated change of address/change of name information, and that I will handle all landlord/tenant conflicts which may arise by the incorporation of this directive.

I also agree that I and my tenant are aware and agree that: 1) the water bill is due on the 20th of each month for water consumed the month prior; 2) the water bill is deemed to be late if payment is received on or after the 21st of each month and will be assessed a late charge as noted on the bill. Currently, a 10% fee will be added. 3) a 48 hour lock off notice will be placed at the service address on the 21st of the month after the late charge date and a \$25.00 fee will be added to your account for posting the 48 hour notice; 4) a \$100.00 Service Reconnection Fee will be added to the water bill if the water bill is paid on the same day the service was due to be locked off, or after "lock off" regardless of whether or not the service was in fact locked off; 5) this policy will always adhere to the current Bylaws and Rules and Regulations established by the Frazier Park Public Utility District's Board of Directors. (6) I understand a fee of \$35.00 is due upon transfer of billing.

My signature below acknowledges and agrees to the terms and conditions noted above (a notarized signature will be required if both owner and tenant are not present together at the FPPUD office to sign this form and provide a valid California Driver's License).

Legal Property Owners Signature _____ Date _____

Tenant Signature _____ Date _____

Owner's CDL # (copy to be attached) _____

Tenant's CDL # (copy to be attached) _____

Approved by Jonnie Allison, General Manager _____

(FPPUD Seal)