

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive - Frazier Park, CA 93225**  
**MINUTES FOR THURSDAY, APRIL 14, 2016**  
Schoenberg/Gipson 5/0/0  
Minutes Approved on May 12, 2016

**1. Call to Order: 6:10pm.**

Roll Call of Directors: Durso, Garcia, Gipson, and Schoenberg.  
Director Neyman present as the chairperson.  
Also present: Jonnie Allison and Tiffany Matte.

**2. Discussion/Vote/Adjust Agenda.**

**Motion: Move Item #8 down to between #15 and #16.**  
**Durso/Garcia 5/0/0, Motion Passed.**

**Motion: Move to table #10.**  
**Garcia/Durso 5/0/0, Motion Passed.**

**The Board Directed General Manager (GM) Jonnie Allison to take whatever ballots that come in after the deadline and keep them in a separate box, to be dealt with in accordance with the vote at the next Special Meeting.**

**3. Public Comments - None.**

**4. Report of Officers:**

**President:** None.

**Vice-President:** None.

**Secretary:** None.

**Treasurer:** Director Schoenberg reported she added Director Neyman to the online banking with administrative privileges.

The new meeting Agenda, financials and manager's report were added to the website, but later than usual.

She also reported she got a call from GM Allison regarding a meeting requested by Tejon Ranch Company (TRC). Director Neyman attended this meeting as well. TRC discussed some of the topics brought up at a previous meeting. They also discussed a proposal for the FPPUD to sign on to them conducting a basin study for our local water basin. TRC annexed themselves from the Greater Bakersfield Water Basin and created a new basin with 3 other water companies.

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They are interested in having the FPPUD join in to their regional water basin where every company has an equal vote in governing how water is used in the joined areas. The goal would be to prevent the State from coming in and making decisions because those joined in the regional basin would have management rights. This would not be a legal annexation like the one being looked into with Lake of the Woods, but an area water management plan. TRC is looking to move forward with this project.

TRC has also been communicating with the Lebec Water District, who has agreed to provide water to Tejon-Castac for their construction of Tejon Mountain Village via a tie-in near the freeway rest stop.

Director Schoenberg also informed the Board that Tejon-Castac stated they anticipate, many years down the road, taking over all of the water districts on the mountain. They project that laws are going to get so difficult and complicated that smaller companies won't have the resources or desire to deal with it.

They also still have interest in using the FPPUD's available grant funding to run a connecting pipeline up to our area. This would be used in case of an emergency where the FPPUD was not able to provide enough water to the residents. Tejon-Castac will have surface water treatment facilities near the rest stop as well for a backup water supply. Tying into Tejon-Castac via a water pipeline would benefit the FPPUD short term, in the case of an emergency situation, but also benefit the TRC in the long run when it comes time to take over our District.

In order for TRC to move forward with a regional basin, they would need an agreement from the full Board. If the Board is interested, they will do a presentation explaining their goals and future plans. An item will be added to the next Special Meeting Agenda for a vote on attending this presentation.

**Member at Large:** None.

**5. Board Member Initiatives:** None.

**6. Manager's Report.**

GM Allison reported there were 3 after hours call outs and 2 main line repairs.

He received an email from Curtis Skaggs stating the contract is ready to be signed for equipping the new well. Director Neyman will sign the contract this week.

GM Allison provided a quote on replacing all of the lights in the office with energy efficient LED lighting. It would cost about \$1,600 doing the work ourselves, and would take the District 2.7 years to recoup the cost of the initial investment before seeing the financial benefit.

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He called RVS for information on a training class to better understand and take advantage of the software capabilities. The next class available is in August and would cost \$395 for the 2 day class. If the class is beneficial, he would like to send Administrative Assistant Tiffany Matte to the following class in October.

The front desk Billing Clerk is on an extended leave of absence. GM Allison placed an ad in the paper for a temporary replacement for a time frame of a few weeks to up to several months.

**a. Admin Assist. Report** - None.

**7. Ad Hoc Committee Report.**

Directors Schoenberg and Neyman participated in a phone conference with RCAC regarding the Rate Study. The woman who will be conducting the study (Mary Fleming) was in agreement for the need for 2 separate studies; One before the potential annexation of Lake of the Woods and one after. The representatives from the State on the conference call seemed to greatly want the annexation to go through. The original deadline for completion of the rate study, the end of the fiscal year, will not be possible because it took additional time to look into competitive quotes.

Director Neyman reported that the Pre-Planning Project extension request did go through. It has been extended until April, 2017.

**Motion: Move to take a break at 7:15pm.**

**Gipson/Durso 5/0/0, Motion Passed.**

**Return from break: 7:35pm.**

**8. Continue Discussion/Reading of the Brown Act** - Moved per adjustment of the Agenda.

**9. Discussion/Possible Vote on Cold Springs Canyon Property.**

GM Allison explained the FPPUD attorney is ready to move forward but is waiting to receive information from the survey previously done on the property. He has left messages with Rex Mason and the survey department but has not heard back.

**10. Discussion/Possible Vote on FPPUD 48hr Notice/Service Lock-Off Policy** - Tabled.

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**11. Accounts Payable and Financial Information.**

Bookkeeper Linda Sheldon was not present at this meeting but was available via phone if needed.

There was a question regarding payment to Farm Pump that will be looked into before this payment is made.

**Motion: Move to pay all the bills except for Farm Pump which will be held for further verification.**

**Schoenberg/Gipson 5/0/0, Motion Passed.**

Tiffany Matte reported she looked into past Minutes to see if there was ever a motion made to pay an additional fee to the Bookkeeper for preparation of tax documents. There was no such motion. Director Schoenberg explained from now on the bookkeeper will need to bring that additional amount before the Board for approval.

**12. Discussion/Review/Vote on Finalized 2013 - 2014 Audit.**

The Board was provided the finalized copy of the 2013 - 2014 audit. They will review the information and carry this item over to the next Regular Meeting.

**Motion: Move to table until the next Regular Meeting.**

**Schoenberg/Garcia 5/0/0, Motion Passed.**

**13. Discussion/Vote on Quote from Telstar for Telemetry.**

GM Allison reported the quote came in late for a price of \$50,000, which is over budget. The company representative explained this number is a ballpark figure. As soon as the FPPUD knows specifically what they want and the budget available for this project, Telstar will be able to restructure the telemetry quote to the needs of the District.

**14. Review and Approve Community Meeting Transcripts for 02/18/16, 03/31/16 and Minutes for 03/10/16, 03/24/16 and 03/31/16.**

**Motion: Move that we approve both transcribed copies with room for 'gunna adjustments and typo adjustments (abbreviations and typos).**

**Schoenberg/Garcia 5/0/0, Motion Passed.**

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**Motion: Move we pass the Minutes for March 10, 2016 with corrections and other amendments as needed.**

**Garcia/Schoenberg 5/0/0, Motion Passed.**

**Motion: Move that we approve the Minutes for March 24, 2016 with the minor corrections.**

**Schoenberg/Durso 4/0/1, Motion Passed - Director Garcia abstain.**

**Motion: Move that we pass the Minutes for March 31, 2016 with an amendment to the mentioned typos.**

**Schoenberg/Durso 5/0/0, Motion Passed.**

**15. Discussion/Vote on Future Agenda Items.**

Special Meeting:

- A vote on the acceptance of late ballots.
- A discussion/vote on a meeting with Tejon Ranch Company.

Regular Meeting:

- Carryover the final approval of the 2013 - 2014 audit.
- Carryover the Item regarding Telemetry.
- A presentation from California Bank & Trust for a credit card terminal.

**8. Continue Discussion/Reading of the Brown Act.**

The Board read aloud sections 54954.2 (Agenda contents and posting) and 54952 (Legislative Body).

**16. Adjournment**

**Motion: Move to adjourn.**

**Gipson/Durso 5/0/0, Motion Passed.**


**Meeting Adjourned: 8:40pm.**

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**At every special meeting, the legislative body shall provide the public with an opportunity to address the body on any item described in the notice before or during consideration of that item. Taken from the Brown Act Statutes 54954.3(a)**



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**Tiffany Matte, Clerk of the Board**



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**Attest: Rebecca Gipson, Secretary**

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