

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**3801 Park Drive - Frazier Park, CA 93225**  
**Regular Meeting**  
**MINUTES FOR THURSDAY, DECEMBER 8, 2016**  
Schoenberg/Kelling 4/0/0 - Director Gipson absent  
Minutes Approved on January 12, 2017

**1. Call to Order: Immediately followed the Protest Hearing.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors: Garcia, Gipson and Schoenberg.**

Director Neyman present as the chairperson.

Seat 5 Vacant.

Also present: Jonnie Allison, Tiffany Matte, Terry Kelling, and Linda Sheldon.

**2. Discussion/Vote on Resolution FP-20161208-01 - Resolution to Fill the Vacancy in the Office of Director.**

**Motion: Move that we pass Resolution FP-20161208-01, filling that position with our choice of appointment, which is Terry Kelling.**

**Schoenberg/Gipson 4/0/0, Motion Passed - Seat 5 vacant.**

**3. Swearing in of Newly Appointed Board Member.**

Rebecca Gipson, Secretary of the Board of Directors, swore in Terry Kelling to the position of Director - Seat 5, pursuant to Government Code Section 1780.

**4. Discussion/Vote/Adjust Agenda if Necessary.**

**Motion: Move that #10 be moved to after #5, and table #14 and #16.**

**Schoenberg/Gipson 5/0/0, Motion Passed.**

**5. Public Comments - Present: About six members of the public.**

The Board opened the floor to members of the public who wished to comment.

**10. Results of the Vote Count for the Proposition 218 Protest Hearing Read Aloud.**

(Moved per adjustment of the Agenda.)

Director Neyman announced 62 protest votes were counted, the rate increase will go through as proposed.

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**6. Report of Officers: President, Vice President, Secretary, Treasurer, and Member at Large.**

**President:** Director Neyman reported that he just signed the Planning Grant Application, requesting \$1.2 million. Director Schoenberg added, Self-Help Enterprises will be paying for a hydrology study. This will study the basin to see if providing water to Lake of the Woods will affect the aquifer in Frazier Park. It will also help identify the best location for test wells, and take water samples to find the areas with the highest water quality.

**Vice-President:** None.

**Secretary:** None.

**Treasurer:** Director Schoenberg reported she has not yet moved the \$50,000 back into the Operating Fund from when it was transferred to cover the USDA Loan Payment. Automatic transfers into the Reserve and Replacement Accounts on loans will also need to be set up.

The FPPUD website has been updated with the newest financials, and Minutes.

**Member at Large:** None.

**7. Board Member Initiatives - None.**

**8. Manager's Report.**

The crew accomplished 140 work orders. There were three after hours call outs. The new building for Well 6 has been completed. The crew changed out all of the office lighting to energy efficient LEDs, and will continue to replace lighting at a few additional sites. It was estimated that it would take 2 ½ years to recoup the cost of purchasing the LEDs, after which the District will begin to see the savings.

**a. Discussion/Vote on Quote from Advanced Infrastructure Technologies.**

There have been several recent instances where the District needed to locate pipes, valves, and meters. The current locating equipment has not been functioning properly to get this work accomplished. General Manager Allison expressed that the FPPUD cannot function properly without it. The cost for a line locator and metal detector came out to about \$8,900. This cost can come out of the Pipeline/System Reserve Fund.

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**Motion: Move that we allow the money to purchase this out of the Pipeline Reserve Fund.**

**Garcia/Schoenberg 5/0/0, Motion Passed.**

**b. Admin. Assist. Report.**

Tiffany Matte provided the Board with the flyer from RCAC, for the upcoming Ethics Training on January 19th. She reported that the Board, along with GM Allison, have been registered for the class. The class is being offered at the FPPUD office, so space is limited. Tiffany was directed to contact RCAC, and see if a change in location was possible.

The Board was also provided an informational page detailing AB 1661, which was signed into law on September 29, 2016. It requires all elected officials take Sexual Harassment Training every two years. The law offices of Young Wooldridge would be willing to come to Frazier Park, and do the training for the Board, for a flat cost of \$500. Bill Hopper added that Lebec Water Board was able to take the training online at a cost of \$20 per member. Tiffany will look into an online training, and add it to the Agenda for the Regular Meeting in January.

**9. Report on Other Water Board Meetings Attended - None.**

**10. Results of the Vote Count for the Proposition 218 Protest Hearing Read Aloud.**  
(Moved per adjustment of the Agenda.)

**11. Review and Approve Minutes for 10/13/2016.**

Approval of these Minutes was postponed due to a lack of quorum. Director Schoenberg read the Motion under item #12, and felt it was unclear as written. She provided the wording to make the Motion better understood.

**Motion: Move to correct the wording of the Motion so that it makes sense.**  
**Schoenberg/Garcia 3/0/2, Motion Passed - Directors Gipson and Kelling abstain.**

**Motion: Move that we approve the Minutes for Thursday, October 13, 2016 with the amendments that have been stated, and the possibility for amendments for typos, or other errors that need to be corrected.**

**Schoenberg/Garcia 3/0/2, Motion Passed - Directors Gipson and Kelling abstain.**

**12. Discussion/Vote on Groundwater Basin Authority (SGMA) - Ad Hoc Committee.**

This item has been carried over due to a lack of quorum. New Board Director Terry Kelling expressed interest in being part of the Ad Hoc Committee.

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**Motion: Move to appoint Terry Kelling and Lisa Schoenberg to be the Ad Hoc Committee to look into the Groundwater Basin Authority.**  
**Gipson/Garcia 3/0/2, Motion Passed - Directors Kelling and Schoenberg abstain.**

**13. Review of Planning Budget and Scope of Work for the Regional Project.**

This item was completed, and submitted with the Planning Grant Application to the State.

**14. Discussion/Vote on Bylaws and Rules and Regulations - Tabled.**

- a. Board Member Conduct and 700 forms.**
- b. Quote on Review by Attorney.**

**15. Accounts Payable and Financial Information.**

Bookkeeper Linda Sheldon reported total cash in accounts is \$776,432.44. The accounts payable were normal, with the addition of expenditures for LED lighting, new locks for District locations, materials for the house at Well 6, and repairs to one of the work trucks.

**Motion: Move that we pay the bills, and the checks that we currently have in front of us.**

**Schoenberg/Gipson 5/0/0, Motion Passed.**

Linda reported she received confirmation from the auditors that Directors' fees can be filed on form 1099 as Other Income.

**16. Discussion/Vote on Resolution FP-20161208-02- Resolution for Change of Officers of the District and Authorized Banking - Tabled.**

**17. Review and Approve Minutes for 11/10/2016, and 11/17/2016.**

**Motion: Move that we pass the Minutes for Thursday, November 10, 2016, for the Proposition 218 Community Meeting, with the possibility for amendments for typos, or other errors that need to be corrected.**

**Schoenberg/Gipson 3/0/2, Motion Passed - Directors Garcia and Kelling abstain.**

**Motion: Move that we pass the Minutes for Thursday, November 10, 2016, for the Regular Meeting, with the possibility for amendments for typos, or other errors that need to be corrected.**

**Schoenberg/Gipson 3/0/2, Motion Passed - Directors Garcia and Kelling abstain.**

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**Motion: Move that we pass the Minutes for Thursday, November 17, 2016, with the possibility for amendments for typos, or other errors that need to be corrected. Gipson/Schoenberg 3/0/2, Motion Passed - Directors Garcia and Kelling abstain.**

**18. Discussion/Vote on Future Agenda Items.**

Pre-Planning Meeting December 22, 2016:

- An Agenda Item for form 700 for the new Board Member.

Regular Meeting January 12, 2016:

- Discussion/Vote on AB 1661 Sexual Harassment Training.
- Discussion/Vote on the Bylaws.
- Discussion/Vote on the Resolution to change Board positions.
- An Ad Hoc Committee Report.
- Discussion/Reading of the Brown Act.

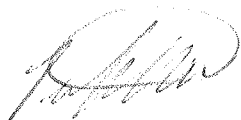
**19. Adjournment.**

**Motion: Move that we adjourn the meeting.**

**Gipson/Garcia 5/0/0, Motion Passed.**

**Meeting adjourned: 10:10pm.**

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**



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**Tiffany Matte, Clerk of the Board**



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**Attest: Rebecca Gipson, Secretary**

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